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THE CABINET

**Wednesday, 16th October, 2013 at 8.15 pm in the Conference
Room, Civic Centre, Silver Street, Enfield, EN1 3XA**

Membership:

Councillors : Doug Taylor (Leader of the Council), Achilleas Georgiou (Deputy Leader), Chris Bond (Cabinet Member for Environment), Bambos Charalambous (Cabinet Member for Culture, Leisure, Youth and Localism), Del Goddard (Cabinet Member for Business and Regeneration), Christine Hamilton (Cabinet Member for Community Wellbeing and Public Health), Donald McGowan (Cabinet Member for Adult Services, Care and Health), Ayfer Orhan (Cabinet Member for Children & Young People), Ahmet Oykenar (Cabinet Member for Housing) and Andrew Stafford (Cabinet Member for Finance and Property)

NOTE: CONDUCT AT MEETINGS OF THE CABINET

Members of the public and representatives of the press are entitled to attend meetings of the Cabinet and to remain and hear discussions on matters within Part 1 of the agenda which is the public part of the meeting. They are not however, entitled to participate in any discussions.

AGENDA – PART 1

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATION OF INTERESTS**

Members of the Cabinet are invited to identify any disclosable pecuniary, other pecuniary or non pecuniary interests relevant to items on the agenda.

DECISION ITEMS

3. URGENT ITEMS

The Chairman will consider the admission of any reports (listed on the agenda but circulated late) which have not been circulated in accordance with the requirements of the Council's Constitution and the Local Authorities (Executive Arrangements) (Access to Information and Meetings) (England) Regulations 2012.

Note: The above requirements state that agendas and reports should be circulated at least 5 clear working days in advance of meetings.

4. DEPUTATIONS AND PETITIONS

To note that no requests for deputations (with or without petitions) have been received for presentation to this Cabinet meeting.

5. ITEMS TO BE REFERRED TO THE COUNCIL

To confirm that the following items be referred to full Council:

1. Report No.96 – Refurbishment of Palmers Green Library
2. Report No.98 – Future Provision of Secondary Tuition Services

6. REVENUE MONITORING REPORT 2013/14: AUGUST 2013 (Pages 1 - 16)

A report from the Director of Finance, Resources and Customer Services is attached. This sets out the Council's revenue budget monitoring position based on information to the end of August 2013. **(Key decision – reference number 3757)**

(Report No.92)
(8.20 – 8.25 pm)

7. QUARTERLY CORPORATE PERFORMANCE REPORT (Pages 17 - 34)

A report from the Chief Executive is attached. This notes the progress made towards delivering the identified key priority indicators for Enfield. **(Key decision – reference number 3729)**

(Report No.93)
(8.25 – 8.30 pm)

8. ENFIELD'S LOCAL IMPLEMENTATION PLAN (LIP) PROPOSALS SUBMISSION REPORT FOR 2014-2015 (Pages 35 - 58)

A report from the Director - Environment is attached. This outlines Enfield's Local Implementation Plan (LIP) Proposals for 2014/15. **(Key decision – reference number 3776)**

(Report No.95)
(8.30 – 8.35 pm)

9. REFURBISHMENT OF PALMERS GREEN LIBRARY (Pages 59 - 76)

A report from the Director of Finance, Resources and Customer Services and Director of Regeneration, Leisure and Culture is attached. This seeks approval to refurbish the Palmers Green Library. **(Key decision – reference number 3791)**

Note: A colour copy of the plans appended to the report will be circulated to Cabinet Members under separate cover.

(Report No.96)
(8.35 – 8.40 pm)

10. EMPTY PROPERTY COMPULSORY PURCHASE ORDER (CPO IX) (Pages 77 - 98)

A report from the Director of Health, Housing and Adult Social Care is attached. This seeks authorisation to make a Compulsory Purchase Order (CPO) in respect of 39 Aylands Road, Enfield, EN3 6PW, an empty residential property. **(Key decision – reference number 3789)**

(Report No.97)
(8.40 – 8.45 pm)

11. FUTURE PROVISION OF SECONDARY TUITION SERVICES (PRU) (Pages 99 - 108)

A report from the Director of Schools and Children's Services is attached. This details proposals for the re-provision of the Secondary Tuition Service also known as the Pupil Referral Unit from its current multi-site accommodation on to one site on 230 Bullsmoor Lane. (Report No.102 agenda Part Two also refers) **(Key decision – reference number 3799)**

(Report No.98)
(8.45 – 8.50 pm)

12. ASSET MANAGEMENT - POTENTIAL DISPOSAL OF COUNCIL OWNED PROPERTIES (Pages 109 - 114)

A report from the Director of Finance, Resources and Customer Services is attached. This seeks approval in principle to the sale of Council properties, subject to satisfactory further evaluation and consultation, in order to assist in funding capital spending. **(Key decision – reference number 3783)**

(Report No.99)
(8.50 – 8.55 pm)

13. JOINT SERVICE CENTRE - COMPULSORY PURCHASE ORDER (Pages 115 - 124)

A report from the Director of Health, Housing and Adult Social Care is attached. This seeks approval to purchase the leasehold interest in several small plots of land and for a resolution to seek a Compulsory Purchase Order (CPO) if direct negotiations are unsuccessful with the leaseholders. (Report No.103, agenda part two also refers) **(Key decision – reference number 3781)**

(Report No.100)
(8.55 – 9.00 pm)

14. MERIDIAN WATER: DEVELOPMENT OPPORTUNITIES (Pages 125 - 132)

A report from the Director of Regeneration, Leisure and Culture is attached. This concerns development opportunity areas that are located within the boundaries of the Meridian Water Masterplan. (Report No.104, agenda part two also refers) **(Key decision – reference number 3797)**

(Report No.101)
(9.00 – 9.05 pm)

15. ISSUES ARISING FROM THE OVERVIEW AND SCRUTINY PANEL/SCRUTINY PANELS

No items have been received for consideration at this meeting.

16. CABINET AGENDA PLANNING - FUTURE ITEMS (Pages 133 - 138)

Attached for information is a provisional list of items scheduled for future Cabinet meetings.

17. NOTICE OF KEY DECISION LIST

Members are asked to consider any forthcoming key decisions for inclusion on the Council's Notice of Key Decision List.

Note: the next Notice of Key Decision List is due to be published on 29 October 2013, this will be effective from 1 December 2013.

18. MINUTES (Pages 139 - 150)

To confirm the minutes of the previous meeting of the Cabinet held on 18 September 2013.

19. MINUTES OF ENFIELD RESIDENTS' PRIORITY FUND CABINET SUB-COMMITTEE - 22 AUGUST AND 12 SEPTEMBER 2013 (Pages 151 - 182)

To receive, for information, the minutes of meetings of the Enfield Residents' Priority Fund Cabinet Sub-Committee held on 22 August and 12 September 2013.

20. MINUTES OF LOCAL PLAN CABINET SUB-COMMITTEE - 11 SEPTEMBER 2013 (Pages 183 - 188)

To receive, for information, the minutes of a meeting of the Local Plan Cabinet Sub-Committee held on 11 September 2013.

INFORMATION ITEMS

21. ENFIELD STRATEGIC PARTNERSHIP FEEDBACK

There are no written updates to be received.

22. DATE OF NEXT MEETING

To note that the next meeting of the Cabinet is scheduled to take place on Wednesday 13 November 2013 at 8.15pm.

CONFIDENTIAL ITEMS

23. EXCLUSION OF THE PRESS AND PUBLIC

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 excluding the press and public from the meeting for any items of business listed on part 2 of the agenda on the grounds that they involve the likely disclosure of exempt information as defined in those paragraphs of Part 1 of Schedule 12A to the Act (as amended by the Local Government (Access to Information) (Variation) Order 2006).
(Members are asked to refer to the part 2 agenda)

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MUNICIPAL YEAR 2013/14 REPORT NO: 92**MEETING TITLE AND DATE:**Cabinet: 16th October 2013**Report Of:**Director of Finance, Resources and
Customer Services**Contact:**

Richard Tyler: 0208 379 4732

AGENDA PART 1**ITEM 6****Subject: Revenue Monitoring Report
2013/14: August 2013****Wards: All****Cabinet Member consulted:****Cllr Stafford****1. EXECUTIVE SUMMARY**

- 1.1 This report sets out the Council's revenue budget monitoring position based on information to the end of August 2013. The report forecasts an outturn position of £0.699m overspend for 2013/14.

2. RECOMMENDATIONS

It is recommended that Cabinet:

- 2.1 Notes the £0.699m overspend revenue outturn projection.
- 2.2 Agrees that departments reporting pressures should formulate and implement action plans to ensure that they remain within budget in 2013/14.

3. BACKGROUND

- 3.1 The Council's revenue expenditure against budget is monitored through regular reports to the Corporate Management Board and Cabinet. These reports provide a snapshot of the revenue position for each Department and for the Council as a whole, and give details of any projected additional budget pressures and risks, or any significant underspends. Where departments are reporting projected overspends management action will be undertaken to ensure expenditure is reduced to budget.
- 3.2 The Revenue Monitoring Report is a result of the monthly monitoring process carried out by Departments, which is based on the following principles to ensure accuracy, transparency and consistency:
- Risk assessments, to enable greater emphasis to be placed on high-risk budgets throughout the year.
 - Comparisons between expenditure to date, current budgets and budget profiles.
 - Expenditure is predicted to the year-end, taking account of seasonal fluctuations and other determinants of demand.

- The 'Key Drivers' that affect, particularly, the high-risk budgets are monitored and reported to Department Management Teams.
 - Action plans to deal with any areas that are predicting or experiencing problems staying within agreed budgets are produced.
- 3.3 This report provides information on the main budget variances and their causes that are affecting the Council across all departments. Although a full budget monitor is carried out each month, the variations in this report are deliberately limited to +/- variances of £50,000 or over in order to provide a greater strategic focus.
- 3.4 A summary overview of financial performance is outlined below in Table 1. It is designed to capture the key messages across the Council's main financial areas, namely:
1. Income and expenditure;
 2. Balance sheet (liquidity, debtor/creditor management, investments and use of balances); and
 3. Cash flow forecasting and management.

Table 1: Summary performance overview

Area of review	Key highlights	Risk Rating		
		June	July	August
Income and expenditure position	<ul style="list-style-type: none"> • Year end forecast variances of £0.699m have been identified to date in relation to General Fund net controllable expenditure. Budget variances identified to date will need to be managed closely to ensure timely appropriate action can be taken. 	Amber	Amber	Amber
	<ul style="list-style-type: none"> • Improved focus on budget profiling across all departmental budgets will continue to be applied in order to better reflect predicted net spending patterns throughout the year. This has been possible through the development of the "Budget Buddy" financial monitoring system where budget holders are now able to profile individual budgets based on anticipated spend across the year. This will change to green when we are satisfied that the profiles for 13-14 are correct with managers working with accountancy teams to fine tune this work. 	Amber	Amber	Amber
	<ul style="list-style-type: none"> • The HRA is projecting a £5k underspend for year-end outturn against budget. 	Green	Green	Green
Balance Sheet	<ul style="list-style-type: none"> • The current profile of cash investments continues to be in accordance with the Council's approved strategy for prioritising security of funds over rate of return. 	Green	Green	Green
	<ul style="list-style-type: none"> • The year-end projections for General Fund balances are in line with the Council's Medium Term Financial Strategy target levels. 	Green	Green	Green
Cash flow	<ul style="list-style-type: none"> • The Council's cash balances and cashflow forecast for the year (including borrowing) will ensure sufficient funds are available to cover planned capital and revenue commitments when they fall due. 	Green	Green	Green
	<ul style="list-style-type: none"> • Interest receipts forecast for the year are on target with budget. 	Green	Green	Green

4. August 2013 Monitoring – General Fund

4.1 A summary of the departmental and corporate projected outturns and variances against budget is set out in Table 2 as follows:

Table 2: Forecast Outturn Table- Net Controllable Budget / Projected Outturn

Department	Net Controllable Budget				
	Original Budget	Approved Changes	Approved Budget	Projected Outturn	Projected Variation
	£000s	£000s	£000s	£000s	£000s
Chief Executive	3,525	128	3,653	3,662	9
Environment	27,628	1,880	29,508	29,405	(103)
Finance, Resources & Customer Services	41,449	1,756	43,205	43,205	
Health, Housing and Adult Social Care	95,697	2,720	98,417	98,697	280
Regeneration, Leisure & Culture	8,974	438	9,412	9,412	0
Schools & Children's Services	54,096	1,511	55,607	56,120	513
Total Department Budgets	231,369	8,433	239,802	240,501	699
Contribution to / from balances #	0	(3,040)	(3,040)	(3,040)	0
Collection Fund	(1,086)	0	(1,086)	(1,086)	0
Corporate Items	29,282	(5,393)	23,889	23,889	0
Government Funding	(163,223)	0	(163,223)	(163,223)	0
Council Tax Requirement	96,342	0	96,342	97,041	699

5. DEPARTMENTAL MONITORING INFORMATION – BUDGET PRESSURES & PROJECTED SAVINGS

5.1 Chief Executive's Department

The department is currently projecting a small variation of £9k net overspend against approved budget. There are no current budget variances over £50k to report.

5.2 Environment

The department is currently projecting a £103k underspend, explanations for variances over £50k (totalling -£69k) are detailed below:

- +£200k Loss of income on building control fees due to the continuing low level of building construction activities in the current economic climate.

- +£232k Parking receipts continue to be depressed. New parking tariffs are being introduced to encourage shoppers into our town centres.
- -£237k Underspend in leasing budget as a result of the decision to introduce a nine year replacement cycle for the majority of waste vehicles following a review of the vehicle replacement programme undertaken recently. The changes have led to the re-profiling of the outstanding internal leasing payments for these vehicles over their remaining life, resulting in a short term reduction in annual charges until the vehicles are released for disposal.
- -£50k Underspend in Waste Operations due to a reduction in clinical waste collection costs.
- -£82k Over achievement of income forecast in Waste Client services arising in the dry co-mingled recycling receipt.
- -£132k Over achievement of cemeteries income due to the increased demand for traditional burial plots at Edmonton Cemetery.

5.3 Finance, Resources & Customer Services

The department is currently projecting a level spend. Explanations for variances over £50k are detailed below:

- There is a projected £300k pressure from the cost of external legal costs for additional safeguarding demands. These costs will be funded from the specific provision within the Council's contingency. A re-organisation of the registrars has not yet met its savings target, management is addressing this issue and is currently considering ways to maximise income from this service.
- There are two underspends in the department the first relates to reduced Audit Fees of £124k, and there has also been a reduction in insurance premiums of £150k.
- There is currently a £278k budget risk relating to Community Alarm expenditure increased costs. HHASS have agreed to fund costs up to £200k on this service.
- Property Services have continued to be affected by the general downturn in the economy with lower occupancy rates of commercial/ industrial sites and the resultant loss of rentals. There is a specific provision within the Council's contingent items to recognise this but the department will continue to work hard to maximise the use of all commercial properties. (+£500k).
- Property Services have also has incurred additional expenditure from the increased provision of security including boarding-up and CCTV costs to protect Council sites (+£250k).

5.4 Health, Housing & Adult Social Care

The department is currently projecting an overspend of £280k, explanations for variances/ movements over £50k are detailed below:

- -£238k Strategy & Resources continues to forecast a year end underspend. This relates to the early achievement of housing related supporting people savings.
- +£235k Mental health service are projecting an overspend at this point in the year, which relates to care purchasing projections. It is anticipated that savings identified against the service will be met and as a result the overspend will reduce during the year.
- +£500k Learning Disabilities continues to project an overspend at this stage in the year. The Learning Disabilities service operates a monthly efficiency programme that reviews progress against savings and manages demand for services during the year.
- +£200k The Customer pathway is currently projecting care purchasing overspends of £200k against a net budget of £30m, which will actively be reviewed and managed throughout the remainder of the financial year.
- -£218k The Provider service is projecting an underspend of £218k, an increase of £31k from last month, arising from an over achievement of income from client receipts.
- -£199k the care purchasing contingency is held centrally to manage demand across the department. It will be allocated during the year to individual services as required, once all management actions to absorb the pressure within the service have been exhausted.

The departmental forecast excludes a number of HHASC grants and current project carry forwards

- NHS Social care grant - Confirmation has been received of the 2013/14 NHS Social Care grant of £4.6m. The 2013/14 forecast spend on jointly agreed projects is circa £2m, with an additional one off contribution of £2.1m in the MTFP to cover demographic pressures (rising to a cumulative contribution in the council MTFP of £11m by 2016/17). The estimated carried forward based on the indicative spending plan at July 2013 is £6m. The grant is used to fund jointly agreed Social Care projects with health benefits, as agreed with NHS Enfield's Corporate Commissioning Group (CCG). This non-recurrent grant funds jointly agreed projects spanning both current and future financial years.
- Public Health grant - The Public Health grant of £12.9m allocated to the authority in 2013/14 is projected to underspend. This is due to delays in recruiting to the new staffing structure and progress on specific Public health funded projects. It should be noted that the Public Health grant is ring fenced and as per the Department of Health guidance, underspends will be carried

forward into the next financial year to meet the grant conditions. The level of carry forward is estimated to be between £300k - £600k dependent upon the level of demand for sexual health services and the resolution of some transitional issues.

Community Housing

The Community Housing Division is currently projecting a balanced position.

There is a net overspend of £0.504m on the rental portfolio (Gross overspend £3.153m less provision of £2.649m) and this is due to the increased cost of temporary accommodation procurement.

The overspend on rents is offset by underspends of £227k on the provision for bad debts; £132k on furniture and repairs and £76k on salary and other miscellaneous budgets. This leaves a projected overspend of £69k for 2013/14. This overspend will be managed within the Initiatives Reserve Fund.

This reduced budget pressure is after the use of Discretionary Housing payments (DHP) of approximately £821k to offset the bad debt pressure in 2013/14, this leaves the service with a further risk to rental income of £400k identified as a result of the implementation of welfare reforms and the reduction in housing benefit for tenants in temporary accommodation. DHP is not available in 2014/15.

5.5 Regeneration, Leisure & Culture

The department is currently projecting a nil variation from approved budget and there are no current variances over £50k to report.

5.6 Schools & Children's Services

Departmental (General Fund Budget)

The SCS department is currently projecting an overspend of £513k. Within this the individual budget areas with projected variances over £50k (totalling £475k) are detailed below:

- Catering Service - an underspend of approximately £300k is anticipated as a result of the continuation of the higher uptake of school meals.
- Schools Early Retirement Enhancement Pensions - A review of the expenditure chargeable to this provision has identified a saving of £70k.
- Asset Management are reporting an overspend of £80k which is mainly due to projected staff costs exceeding the budget in light of the need to maintain support for a considerable number of building proposals over the next twelve months.
- The Lettings Agency team are reporting an overspend of £84k as a result of cover for maternity leave plus a general reduction in income from lettings.

- Schools Building Project An overspend of £75k is projected as a result of costs incurred by this project which are not eligible to be charged to capital.
- CAMHS/EPS- An overspend of £75k is estimated as the current staffing levels need to be maintained throughout the rest of the year because of the needs of this service.
- Child & Family Commissioning- The 51k overspend is mainly due to agency staff fees as a result of the delays in making a permanent appointment to the Head of Service post. These costs have reduced this month as a result of a re-assessment of consultancy requirements.
- Children's Centre Development Team - A saving of £220k is projected against the commissioning budget as a result of a planned reduction in spend in order to contain the departments projected overspend.
- External Residential Child Care Placements - The projected overspend of £202k is based only on known and planned placements. This month there have been a significant number of additional placements resulting in an increase of £187k in the projection. There have been 6 new placements within the Community Homes budget alone for a variety of reasons including placement breakdown and a lack of suitable in-house fostering vacancies. There has also been a high turnover of placement extensions and changes for existing clients which have also resulted in net additional costs.
- Children in Need - Assessment Social Work & Family Support Teams. These teams are projecting an overspend of £73k because they are operating at high staffing levels to maintain a safe service. This requires additional costs in respect of the 7 agency staff who are filling key team management and senior practitioner vacant posts that cannot be left uncovered. SCS management are currently implementing a recruitment and retention package for these specific posts with the aim of minimising these additional staffing costs.
- No Recourse to Public Funds - a projected overspend of £361k is based on the 77 families which we are currently supporting. This is an increase of 2 families since last month. As it is becoming more difficult to resolve the immigration status of these clients the costs are increasing as families are now being supported longer with resultant additional costs.
- Section 20 – Additional LAC Placement Expenses. The projection is now based on last year's actual expenditure and a projected underspend of £60k is forecast.
- Unaccompanied Asylum Seekers - The growth in client numbers during the later stages of 12/13 has resulted in a projected overspend of £178k. The budget is now supporting an additional 302 UASC client weeks and the average costs of supporting them has also increased by £218 per week. This increase is due to a shortage of suitable accommodation for the recent arrivals but plans are in place to provide more cost effective accommodation.

- Former Unaccompanied Asylum Seeking Children now 18+ - This service is projecting an overspend of £115k. The accommodation costs for this client group have increased this year due to additional UASC turning 18. The overall client numbers are still below the 25fte threshold at which point this expenditure becomes eligible for government grant funding.
- Graduate Social Worker Training Programme - A freeze has now been placed on new recruits to this programme as the recruitment and retention of social workers has improved. An underspend of £169k is projected.
- **Departmental Risks**
 - The LAC, Leaving Care and UASC external care purchasing budget projections may show increased spending as new placements are made or existing placements are extended beyond their current projected end dates.
 - Youth Justice Secure Remand Pressures - with effect from November 2012 the new Youth Sentencing proposals started to impact upon the Council as those young people remanded into secure custody obtained LAC status. This will increase LAC caseloads resulting in additional staffing pressures and the additional cost of remand accommodation costs which are not within the control of the department and are likely to exceed the government grant.
 - Welfare Benefit Changes - these were introduced in April and there is a risk that an impact will be felt particularly in relation to those services which support homeless families.
 - Youth Service - The My Place Project building works are completed however there is a potential dispute with the contractor which could result in additional costs. Project officers are currently assessing the contractors claim payment.

Schools Budgets - These variations do not form part of the General Fund position

The Schools Budget is currently projecting an underspend of £14k. There are no major variances to report this month.

Schools Risks

Whilst the unplaced pupils service is showing a balanced position there may be a need to finance emergency provision for primary children who cannot gain quick access to a school placement.

6. OTHER GENERAL FUND ITEMS

6.1 Treasury Management and cash flow analysis

Treasury management activities have been affected by the Government's 'lending for borrowing' policy which has meant that interest paid on deposits have fallen.

This has however, been counterbalanced to some extent by the new Treasury Management Strategy that has increased our maximum lending period from three months to one year.

The Council cashflow position has also been affected by the change in timing in which local government now receives Revenue Support Grant. This in effect means that we have higher cash balances over the first two months of the financial year.

On 30th August following the sale of the Heritable Bank mortgage book the Authority received a dividend of £871k (16.73p), taking the total recovered to £4.8m (94.21p). The Authority is now only £187k short of recovering its deposit of £5m.

We are awaiting the outcome of a legal case against the Heritable's Icelandic parent bank. If the case is successfully defended it is likely the Council will recovery all of its investment including interest.

The Treasury Management position as at 31st August is set out below:

	Position 31 st May £m	Position 30 th June £m	Position 31 st July £m	Position 31 st August £m
Long term borrowing	263.6	263.6	263.6	263.6
Short-term borrowing	31.4	31.4	31.4	30.4
Total borrowing	295.0	295.0	295.0	294.0
Total investments	(120.5)	(111.8)	(103.2)	(96.8)
Net debt	174.5	183.2	191.8	197.2

London Borough of Enfield Investments at 31st August 2013:

Financial Institution	Principal	Start Date	Effective Maturity	Rate	Days to Maturity	Lowest Credit Rating
Call Accounts						
Santander UK PLC	£14,000,000		On demand	0.60%	1	A
HSBC Bank PLC	£14,000,000		On demand	0.40%	1	AA-
Royal Bank of Scotland PLC	£14,000,000		On demand	0.50%	1	A
Money Market Funds						
Goldman Sachs	£7,250,000		On demand	0.38%	1	AAAm
Ignis	£10,000,000		On demand	0.42%	1	AAAm
Federated	£10,000,000		On demand	0.38%	1	AAAm
Termed Deposits						
Barclays Bank PLC	£7,500,000	10 th April 13	9 th March 14	0.82%	190	A
Nationwide Building Society	£7,500,000	12 th April 13	11 th April 14	0.72%	223	A+
Lloyds Bank PLC	£7,500,000	7 th May 13	7 th Nov 13	0.71%	68	A
Lloyds Bank PLC	£5,000,000	15 th April 13	15 th Oct 14	0.71%	410	A
Total - Investments	96,750,000		Average	0.54%		
Number of Investments	10					

6.2 Corporate Items (Including Contingency & Contingent Items) General Fund

The Council maintains a general contingency of £1.0m. There are also a number of contingent items set aside for various purposes. These budgets are monitored throughout the year and any variance is reported to Cabinet.

7. Housing Revenue Account (HRA) – Projected £5k underspend

An updated position on the outstanding loan premium payments has been provided by Treasury. Loans have now been almost fully paid and the outstanding payment is significantly lower than expected resulting in a saving of £70k in 2013/14.

The estimated number of Right To Buy (RTB) sales was 40 for the year, at the end of August, there have been 30 RTB's. Therefore we estimate the number to be around 70 for 13-14, this will result in additional income of £85k.

Additional income of £46k from shops has been identified. This may change if the proposal to sell off some Hertford Road shops is agreed.

An under-recovery of income in Dwellings Rent of £136k has been identified due to an increase in the void rate, the estimated void rate was 1.6% but the current rate is 1.86%

An under-recovery of income in Garages Rent of £60k has been identified due to an increase in the void rate, the current void rate is 58.2% compared to an estimated rate of 55%.

8. Achievement of savings

8.1 The 2013/14 Budget Report included savings and the achievement of increased income totalling £13.147m to be made in 2013/14.

8.2 To date £11.574m savings are classified as Blue or Green (on course for full achievement). £1.478m are currently Amber with £95k currently classed as Red. Appendix 1 provides supporting information for the Amber / Red savings. The overall savings position in terms of traffic light classifications is set out below:

2013/14 Savings- Traffic Light Classification: August 2013

Department	Red		Amber		Green		Blue		Total
	£000's	%	£000's	%	£000's	%	£000's	%	£000's
Chief Executive	0	0%	(50)	13%	(343)	87%	0	0%	(393)
Environment	0	0%	(435)	31%	(407)	29%	(542)	39%	(1,384)
Finance & Corporate Resources	(10)	1%	0	0%	(1,432)	99%	0	0%	(1,442)
Housing, Health & Adult Social Care	(85)	2%	(133)	3%	(4,748)	96%	0	0%	(4,966)
Regeneration, Leisure & Culture	0	0%	0	0%	(459)	85%	(84)	15%	(543)
Schools & Children's Services	0	0%	(860)	36%	(300)	12%	(1,255)	52%	(2,415)
Corporate	0	0%	0	0%	(2,004)	100%	0	0%	(2,004)
Total Savings for 2013/14	(95)	1%	(1,478)	11%	(9,693)	74%	(1,881)	14%	(13,147)

9. ENFIELD RESIDENTS PRIORITY FUND (ERPF)

The key aim of the ERPF is to address local need within wards, through the funding of specific projects, under the Council's wellbeing power (now general power of competence). The Fund was reduced to £1.4m for 2013-14 and the split of one third revenue funding and two thirds capital funding retained. The financing of the Fund was included as part of the budget build up for 2013-14. Each project bid is evaluated to determine if it constitutes revenue or capital expenditure and only expenditure which creates or enhances an asset is determined as Capital. The Fund has been increased by the carry forward from 2012/13 of funding not awarded of £229k. The use of this fund will continue to be monitored and reported during the year and the effect on both the revenue and capital budgets considered accordingly. The revenue budget has now been fully allocated and any further revenue bids approved will result in the need to identify available funding as the Council is not permitted to borrow to fund revenue expenditure.

	Capital £000's	Revenue £000's	Total £000's
Allocation 2013/14	933	467	1,400
Allocation c/fwd from 2012/13		229	229
Schemes approved to date:	(210)	(899)	(1,109)
Balance currently available:	723	(203)	520

10. ALTERNATIVE OPTIONS CONSIDERED

Not applicable to this report.

11. REASONS FOR RECOMMENDATIONS

To ensure that Members are aware of the projected budgetary position for the Authority, including all major budget pressures and underspends which have contributed to the present monthly position and that are likely to affect the final outturn.

12. COMMENTS OF THE DIRECTOR OF FINANCE, RESOURCES AND CUSTOMER SERVICES AND OTHER DEPARTMENTS

12.1 Financial Implications

As the Section 151 Officer, the Director of Finance, Resources & Customer Services is required to keep under review the financial position of the Authority. The monthly revenue monitoring is part of this review process and this latest monitoring report confirms that there is no deterioration in the financial position of the Authority. If required, measures will be put in place to address risks identified through the monitoring process and to contain expenditure within approved budgets.

12.2 Legal Implications

The Council has a statutory duty to arrange for the proper administration of its financial affairs and a fiduciary duty to taxpayers with regards to its use of and accounting for public monies. This report assists in the discharge of those duties.

12.3 Property Implications

Not applicable in this report.

13. KEY RISKS

There are a number of general risks to the Council being able to match expenditure with resources this financial year and over the Medium Term Financial Plan:-

- Achievement of challenging savings targets.
- State of the UK economy - which impacts on the Council's ability to raise income from fees and charges and on the provision for bad debt.
- Uncontrollable demand-led Service Pressures e.g. Adult Social Care, Child Protection etc.

Risks associated with other services are mentioned elsewhere in this report.

14. IMPACT ON COUNCIL PRIORITIES

14.1 Fairness for All – The recommendations in the report fully accord with this Council priority.

14.2 Growth and Sustainability – The recommendations in the report fully accord with this Council priority.

- 14.3 **Strong Communities** – The recommendations in the report fully accord with this Council priority.

15. EQUALITIES IMPACT IMPLICATIONS

The Council is committed to fairness for all to apply throughout all work and decisions made. The Council serves the whole borough fairly, tackling inequality through the provision of excellent services for all, targeted to meet the needs of each area. The Council will listen to and understand the needs of all its communities.

The Council does not discriminate on grounds of age, colour, disability, ethnic origin, gender, HIV status, immigration status, marital status, social or economic status, nationality or national origins, race, faith, religious beliefs, responsibility for dependants, sexual orientation, gender identity, pregnancy and maternity, trade union membership or unrelated criminal conviction. The Council will promote equality of access and opportunity for those in our community who suffer from unfair treatment on any of these grounds including those disadvantaged through multiple forms of discrimination.

Financial monitoring is important in ensuring resources are used to deliver equitable services to all members of the community.

16. PERFORMANCE MANAGEMENT IMPLICATIONS

The report provides clear evidence of sound financial management, efficient use of resources.

Savings Monitoring August 2013 Amber & Red Savings Summary

Ref No.	Proposal Summary (from template)	Risk	Total 2013/14	Remarks
Red Savings			£000's	
Housing Health & Adult Social Care				
HHASC S2	PD Service Review of Residential Placements	Red	(39)	Corporate negotiations with provider undelivered, proposal is to commission OLM to support in delivery of required saving target (As per target below)
HHASC S3	New Residential packages - price improvement target	Red	(46)	OLM have sent breakdown of cost for each placement. Phase two renegotiations of 10 placements, and audits of providers who did not comply with providing the cost breakdowns..
Finance Resources & Customer Services				
FRCS 13-6	Paperless Councillor meeting papers	Red	(10)	This saving is still under discussion. An alternative saving is being considered.
Total Red Savings			(95)	
Amber Savings				
Environment				
ENV13 S19	Fleet review savings	Amber	(95)	New contracts for provision of tyres and some vehicle parts to be introduced. Move to new depot to provide more efficient working arrangements. Partnership with Redbridge for maintenance of specialist parks fleet vehicles in place
ENV13 S20	SEN review savings	Amber	(155)	Review of driver working hours has been completed and new working arrangements will commence in September 2013. New contracts for taxi hire are being procured to provide compliance and distinct contract standards. Review of overtime and vehicle use also to be completed
ENV13 S61	Reduction in commercial waste and related service expenditure and increase in income (Amber)	Amber	(170)	The recent installation of new bin weighing equipment will enable the service to control weight of customer bins. However this equipment is not fully operational and the council is in dispute with the provider. Further monitoring on the tonnages quarterly to review service costs.
ENV 13 S57	Increase in Sports Pitches income(Amber)	Amber	(15)	Subject to quarterly reviews
Housing, Health & Adult Social Care				
HHASC S27	Customer Pathway Management- post reductions	Amber	(133)	Restructure options currently in draft, proposal to implement from Oct 13

Ref No.	Proposal Summary (from template)	Risk	Total 2013/14	Remarks
Schools & Children's Services				
SCS S14	Prevention Strategy Impact	Amber	(100)	Dependant on numbers presenting in year
SCS S10	Management Review	Amber	(760)	Restructures in progress but some slippage
Chief Executive				
CE6	Increased design and print income	Amber	(50)	
Total Amber Savings			(1,478)	
Total Red / Amber Savings			(1,573)	

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MUNICIPAL YEAR 2013/2014 REPORT NO. 93

MEETING TITLE AND DATE:Cabinet – 16th October 2013**REPORT OF:**

Chief Executive

Contact officer and telephone number:

Alison Trew 020 8379 3186

E mail: alison.trew@enfield.gov.uk**Agenda – Part: 1****Item: 7****Subject: Quarterly Corporate Performance Report****Wards: All****Key Decision No: 3729****Cabinet Member consulted:****Cllr A. Georgiou****1. EXECUTIVE SUMMARY**

- 1.1 Cabinet has been receiving regular monitoring reports on the Corporate Performance Scorecard since September 2012.
- 1.2 In the current difficult financial circumstances, there is value in demonstrating that, in many areas, Council performance in delivering key priorities is being maintained and/or improved. It is also important that the Council understands and effectively addresses underperformance.
- 1.3 The attached report contains the latest available performance data at the end of the first quarter of 2013/14, although in some cases performance at the end of July 2013 is shown.

2. RECOMMENDATIONS

- 2.1 That Cabinet notes progress made towards delivering the identified key priority indicators for Enfield.

3. BACKGROUND

- 3.1 Cabinet has been receiving quarterly monitoring reports on the Corporate Performance Scorecard since September 2012. The reports demonstrate that in many areas, Council performance is being maintained or improved despite the challenging financial environment. The Council is also enabled to identify the targets that are not being met and whether there are further interventions that can be to ameliorate the situation, or, if it is out of the Council's control, how the Council can make a case to central Government and other public bodies.
- 3.2 The Corporate Performance Scorecard has been updated for 2013/14. Some new indicators have been added and targets have been revised to reflect Council priorities and local resources, demand etc. The indicators are grouped under the Council's three

strategic aims, Fairness for All, Growth and Sustainability and Strong Communities. The scorecard also includes a number of financial health measures.

- 3.3 The attached quarterly performance tables are now also available on the Council's website.

4. PERFORMANCE

- 4.1 The attached report contains the latest available performance data at the end of the first quarter of 2013/14, although in some cases performance at the end of July 2013 is shown. The tables also show performance against the London average where this is available. Where appropriate, explanatory comments are provided next to the performance information.

4.2 Financial Indicators

This section provides an overview of the Council's financial health. The first three indicators give the income and expenditure position, the next two provide an update on the Council's balance sheet and the final two indicators show the cash flow position.

4.3 Priority Indicators

The Priority Indicators scorecard groups performance indicators under the Council's three strategic aims, Fairness for All, Growth and Sustainability and Strong Communities.

Where a target has been set, performance is rated at green if it is on or exceeding the target; amber if there are concerns that the target may not be achieved by the end of the year; and red when the current levels of performance mean that the target is unlikely to be achieved. 6 of the indicators being reported do not have targets. Reasons for this include: new indicators for which targets have yet to be established and indicators that have no national targets set (e.g. Domestic Violence).

78 performance indicators are being reported, of which 72 have targets. Of these, 46 (63.9%) are at green; 15 (20.8%) are at amber; and 11 (15.3%) are at red.

The notes cover a number of areas and may include explanation of how the indicators are calculated, commentary on progress towards achieving the targets, trends over time and national comparisons

5. ALTERNATIVE OPTIONS CONSIDERED

Not to report regularly on the Council's performance. This would make it difficult to assess progress made on achieving the Council's main priorities and to demonstrate the value for money being provided by Council services.

6. REASONS FOR RECOMMENDATIONS

To update Cabinet on the progress made against all key priority performance indicators for the Council.

7. COMMENTS OF THE DIRECTOR OF FINANCE, RESOURCES AND CUSTOMER SERVICES AND OTHER DEPARTMENTS

7.1 Financial Implications

The cost of producing the quarterly reports will be met from existing resources.

7.2 Legal Implications

There is no statutory duty to report regularly to Cabinet on the Council's performance, however under the Local Government Act 1999 a best value authority has a statutory duty to secure continuous improvement in the way in which its functions are exercised having regard to a combination of economy, efficiency and effectiveness. Regular reports on the Council's performance assist in demonstrating best value.

7.3 Property Implications

None

8. KEY RISKS

Robust performance management helps identify areas of risk in service delivery and ensure that Council resources are used effectively and that the Council's good reputation is maintained.

9. IMPACT ON COUNCIL PRIORITIES

a. Fairness for All

The scorecard includes indicators that measure the Council's progress in reducing inequalities across the Borough.

b. Growth and Sustainability

The scorecard includes indicators that aim to support business growth, increase numbers of people in employment, protect and sustain Enfield's environment and support Enfield's voluntary and community sector.

c. Strong Communities

The scorecard includes indicators that assess how the Council's actions are contributing to strengthening communities, improving communications, reducing crime and improving health.

10. EQUALITIES IMPACT IMPLICATIONS

Corporate advice has been sought in regard to equalities and an agreement has been reached that an equalities impact assessment/analysis is not relevant or proportionate for the corporate performance report.

11. PERFORMANCE MANAGEMENT IMPLICATIONS

Robust performance management provides the Council with accurate data and ensures that service delivery is meeting local needs and priorities.

12. PUBLIC HEALTH IMPLICATIONS

The scorecard includes a number of health and wellbeing indicators that aim to address the key health inequalities in Enfield. From 2013/14, when the health reforms come into effect, further public health indicators will be added to the scorecard.

CMB Review - Financial Indicators 2013/14 Q1 ((Protect))

Generated on: 10 September 2013



Area of Review	Key Highlights	Risk Rating - June 2013
Income & Expenditure Position - Year end forecast variances	Year end forecast variances of £1,267k have been identified to date in relation to General Fund net controllable expenditure. Budget variances identified to date will need to be managed closely to ensure timely appropriate action can be taken.	▲
Income & Expenditure Position - Budget Profiling	Improved focus on budget profiling across all departmental budgets will continue to be applied in order to better reflect predicted net spending patterns throughout the year. This has been possible through the development of the "Budget Buddy" financial monitoring system where budget holders are now able to profile individual budgets based on anticipated spend across the year. This will change to green when we are satisfied that the profiles for 13-14 are correct with managers working with accountancy teams to fine tune this work.	▲
Income & Expenditure Position - HRA	The HRA is projecting a £70k underspend for year-end outturn against budget.	✔
Balance Sheet - Cash Investment	The current profile of cash investments continues to be in accordance with the Council's approved strategy for prioritising security of funds over rate of return.	✔
Balance Sheet - General Fund balances year end projections	The year-end projections for General Fund balances are in line with the Council's Medium Term Financial Strategy target levels.	✔
Cash Flow - Cash balances and Cashflow Forecast	The Council's cash balances and cashflow forecast for the year (including borrowing) will ensure sufficient funds are available to cover planned capital and revenue commitments when they fall due.	✔
Cash Flow - Interest Receipts Forecasts	Interest receipts forecast for the year are on target with budget.	✔

CMB Review - 2013-14 Q1 Priority Indicators

(1) Fairness for All

(a) Housing and Homelessness

Indicator	Previous Year Data	Time Period	Current Value	Current Target	Last Update	London Rank	London Average	Notes
Number of households living in temporary accommodation	1948	July '12	2148	2109	July 2013	26/32	1256	Slight drop month on month due to high number of social lettings to homeless households and tenancies set up in the private sector. The trend in numbers entering TA is flat at around 50 to 60 per month. Interview process focuses on options in the private sector and the message that homelessness no longer results in social housing.
Private Sector Housing: Empty Homes Brought Back into Use	19	July '12	19	16	July 2013			
Overall satisfaction with repairs service provided by Enfield Homes	96.34%	Jun'12	93.27%	96.00%	June 2013			June 13: Satisfaction level have dropped since the data entry of a backlog of returned satisfaction forms. Contract managers continue to work closely with contractors to identify the underlying reasons for this and to improve the satisfaction level to target performance. [Enfield Homes - July 2013]
Contractor monitoring by Enfield Homes of responsive repairs completed by agreed target date		new 13/14	99.44%	98.85%	June 2013			Supporting data is being analysed to identify reasons for slide in performance.
Rent collected by Enfield Homes as a proportion of rent due (excluding rent arrears)	100.56%	July'12	101.54%	99.00%	July 2013			
Rent arrears of current tenants, as managed by Enfield Homes	2.87%	July'12	2.68%	3.75%	July 2013			

(b) Educational Attainment

Indicator	Previous Year Data	Time Period	Current Value	Current Target	Last Update	London Rank	London Average	Notes
Achievement of 5 or more A*- C grades at GCSE or equivalent including English and Maths	55.5%	11/12	64.0%	63.0%	2012/13	30/32	62.6% (11/12)	Enfield has a provisional figure of 64%. This is a 8.5% point increase on last years final published figure and above our target of 63%

Indicator	Previous Year Data	Time Period	Current Value	Current Target	Last Update	London Rank	London Average	Notes
Achievement of a Level 2 qualification by the age of 19	83%	10/11	86.00%	80.00%	2011/12	12/32	83.4% (11/12)	London Average: 86% England Average: 84% Enfield is equal to London average and better than the national average.
Achievement of a Level 3 qualification by the age of 19	58.6%	10/11	64.00%	57.00%	2011/12	10/32	60.4% (11/12)	London Average: 61% England Average: 55% Enfield is performing better than both London and England
Looked after children achieving 5 A*-C GCSEs (or equivalent) at Key Stage 4 (including English and mathematics)	24%	10/11	22.7%	20.0%	2011/12			The Health and Education Access and Resource Team continually monitor this closely. This figure of 22.7% is calculated by Enfield LA and not the Department of Education (DFE). The reason for this is the DFE only publish figures if the cohort numbers equal 10 or over, for confidentiality reasons. Enfields number of Looked After Children cohort, achieving 5A*-C, is less than 10 hence this is our local calculation for those who had been in care for 12 months on 31.3.12 (The Definition used by the DfE).
Achievement gap between pupils eligible for free school meals and their peers achieving the expected level at Key Stages 4	22.6%	10/11	20.20%	23.60%	2011/12	20/32	18.3% (11/12)	Enfield continues to reduce the achievement gap between pupils eligible for free school meals and their peers. We have seen a 2.4% point improvement between pupils eligible for free school meals and all other pupils. Pupils known to be eligible for free school meals: 40.4%. All other pupils: 60.2%.
The Special Educational Needs (SEN)/non-SEN gap – achieving 5 A* - C GCSE inc. English and Maths	50.3%	10/11	47.98%	44.00%	2011/12	22/32	31.7% (11/12)	The SEN/Non SEN Gap has narrowed from last year and is our best performance for 3 years. The Gap has reduced by 5.4% point from last year. Pupils with SEN inc Statement : 21.81% Pupils with no identified SEN : 69.8%

(c) Adult Social Care

Indicator	Previous Year Data	Time Period	Current Value	Current Target	Last Update	London Rank	London Average	Notes
Number of clients reviewed in the year (of clients receiving any service)	25.4%	Jul'12	27.2%	27.3%	July 2013			ANNUAL TARGET 2013/14 = 82% . Performance is currently (July 2013) at 27.2% - performance should be at 27.3% by this point in the year. At this point in 12/13 25.4% of clients had been reviewed.
Percentage of All Social Care Clients receiving Self Directed Support	62.5%	Jul'12	78.13%	80.07%	July 2013	7/33	55.6% (12/13)	ANNUAL TARGET 2013/14 = 82% . At the end of this period, 4575 clients (78.1%) had received self directed support to date this financial year. This is below the target of 80.7% for this point in time.

Indicator	Previous Year Data	Time Period	Current Value	Current Target	Last Update	London Rank	London Average	Notes
Delayed transfers of care (measures the impact of hospital services (acute and non-acute) and community-based care in facilitating timely and appropriate discharge from all hospitals for all adults	5.53	Jun'12	5.83	5.00	July 2013	11/33	6.9 (12/13)	ANNUAL TARGET 2013/14 = 5 people delayed per 100,000 pop for Delayed Transfers which equates to a rolling average of approx 12.3 people per week. Performance of 5.83 is outside the target. Current performance equates to a rolling average of 13 patients delayed each month. All 13 patient delays this month attributable to Health; none to Social Care. The main reason for health delays is awaiting non acute NHS care provision (rehab etc) To date in this FY there have been 52 people delayed, 4 of which are Social Care delays (3 OPCMHT) in borough and 1 (Barts) out of borough). There have, so far, been 33 chargeable days compared to 84 days in the same period last year.
Timeliness of social care assessment (all adults)	92.6%	Jul'12	76.9%	90.0%	July 2013			ANNUAL TARGET FOR 2013/14 = 90%. Decrease in performance was in one area. Action plan has been put in place and year-end performance projected to be at 85% .
Carers receiving needs assessment or review and a specific carer's service, or advice and information	16.57%	Jul'12	15.57%	16.00%	July 2013	3/33	30.63%	ANNUAL TARGET 2013/14 = 48%. This percentage figure represents 809 carers receiving a carers service or information and advice.
Number of adult learning disabled clients known to CASSRs in paid employment	140	Jul'12	141	150	July 2013	3/31	9.4% (12/13)	ANNUAL TARGET 2013/14 = 150. This indicator relates to clients aged 18-64 only and measures the number of clients in employment out of all clients known to HHASC with a learning difficulty. We are currently below target as 141 clients are currently recorded in employment.
No of Adults receiving secondary mental health services in employment	59	Jul'12	80	115	July 2013	26/32	6.1% (12/13)	ANNUAL TARGET 2013/14 = 6% target agreed by CCG for BEHMT. This target is 6% of all clients accessing secondary mental health services in paid employment. The outturn in 2012/13 was 4% (which was 75 people). To achieve this target approx 115 people will need to be in paid employment. 80 clients receiving secondary Mental Health services were in paid employment at the end of this period

(d) Safeguarding Children

Indicator	Previous Year Data	Time Period	Current Value	Current Target	Last Update	London Rank	London Average	Notes
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Indicator	Previous Year Data	Time Period	Current Value	Current Target	Last Update	London Rank	London Average	Notes
Average time (in weeks) between Child entering care to moving in with adoptive parents		New 13/14	94		Q1 2013/14			<p>There are currently 17 children in the cohort, with an average time of 94 weeks between the Child entering care to moving in with adoptive parents.</p> <p>Due to the small nature of the cohort, long delays in any one case can have a disproportionate effect on the timescales for the whole cohort. 1 child in this cohort was in care for over 6 years with a plan of long term fostering, before this was changed to Adoption.</p> <p>This is a new indicator for 2013-14 no target set at this present time.</p>
Average time (in weeks) to match a Child to adoptive parents once court decision that adoption is best option.		New 13/14	35.8		Q1 2013/14			<p>There are currently 15 children in the cohort, with an average time of 35.8 weeks to match the Child to adoptive parents, once court's decision that adoption is best option.</p> <p>This indicator also has a small cohort of which one child required CAMHS input for a year to prepare for adoption. The time taken from Court Decision to matching in this one instance was 109 weeks which is a reflection of the complexity of the case. Despite this, a success match was found.</p> <p>This is a new indicator for 2013-14 no target set at this present time.</p>
Stability of placements of looked after children: number of moves. (The% of children looked after at 31 March with three or more placements during the year)	13.2%	Jul'12	12.3%	11.0%	July 2013	12/14	9.7% Ave for 14	<p>The method of calculation for this indicator is very prescriptive and states that even a very short period when a child is missing from placement must be recorded as a placement change and counted in this indicator, if these were not included the figure would decrease slightly.</p> <p>Placements continue to be scrutinised regularly by the Senior Management Team for appropriateness and stability through the placement panel process. This months figure represents an increase in the qualifying cohort, and therefore a decrease in placement stability, for the first time in 3 months.</p>

Indicator	Previous Year Data	Time Period	Current Value	Current Target	Last Update	London Rank	London Average	Notes
Stability of placements of looked after children: length of placement	66.3%	Jul'12	61.6%	66.0%	July 2013	13/15	69.1% Ave for 15	53 out of 86 children looked after for more than 2.5 years had been in their current placement for over 2 years. A number of young people have turned 16 years and so are no longer counted in this indicator despite remaining in stable placements. The children failing to achieve this indicator reflect the increasing complexity of our cases. All placements are monitored closely for stability by the Senior Management team through the Placement panel process. Stability Meetings are held to stabilise and maintain placements and Disruption Meetings are held whenever a placement breaks down. This assists in identifying why the placement broke down and helps to inform the requirements of the next placement. The CAMHS In Step programme has been expanded and now supports all in-house foster carers and the Access to Resources commissioning team (ART) are also constantly involved in identifying new provision to meet the increasing complexity of some of our children.
Percentage of children becoming the subject of Child Protection Plan for a second or subsequent time - in the past two years	3.5%	Jul'12	2.6%	8.0%	July 2013	5/22	11.7% Ave for 22	This indicator counts children who had a previous child protection plan in the past two years. Of the 267 children who became subject to a Child Protection plan during the past 12 months, 43 had previously been on a Child Protection plan and 7 had been on a Child protection plan in the past two years.
Care leavers (19-21 years old) in education, employment or training	62.9%	Q1 12/13	61.1%	70.0%	Q1 2013/14	5/18	64.4% Ave for 18	22/36 care leavers are in Education Employment and Training. Performance has decreased this quarter. This indicator is based on a small cohort and small changes therefore have a significant impact on performance.

(e) Sport and Culture

Indicator	Previous Year Data	Time Period	Current Value	Current Target	Last Update	London Rank	London Average	Notes
Sports Development Sessions - Young People Attendances	10,719	Q1 12/13	6,536	6,795	2013/14			Figures under target due to fewer commissioned activities. However recently awarded £250k for new activities from September onwards which will have a positive impact on participation figures
Sports Development Sessions - Adult Attendances	7,658	Q1 12/13	7,486	8,558	2013/14			Figures under target due to fewer commissioned activities. However recently awarded £250k for new activities from September onwards which will have a positive impact on participation figures
London Youth Games - Enfield Ranking	3rd	11/12	6		2012/13	6/33		Comprises events from November 2012 to July 2013. Fencing won Gold in this year's event.
Leisure Centre - Young People attendances	131,500	Q1 12/13	231,876	194,156	Q1 2013/14			
Number of all Library visits Actual and Electronic	755,783	Q1 12/13	757,928	750,000	Q1 2013/14			Target for 2013-14 set at 3% increase on the total for 2012-13. Small increase on Q1 2012/13

Indicator	Previous Year Data	Time Period	Current Value	Current Target	Last Update	London Rank	London Average	Notes
Number of Arts activities for Children and Young people	944	Q1 12/13	2,193	1,850	Q1 2013/14			Millfield Arts Centre - 822 Dugdale Centre - 53 Forty Hall & Estate - 1,294 Salisbury House - 24
Engagement in the Arts (People taking part in all arts at local level)	30,775	Q1 12/13	52,104	30,000	Q1 2013/14			TOTAL - 52,104 Millfield Arts Centre - 19160 Dugdale Centre - 7535 Forty Hall & Estate - 24,257 Salisbury House - 1,152
CYP Participation in Positive Activities (To measure and drive improved performance around the participation of young people in positive activities.)	16,186	Q1 12/13	18,386	18,000	Q1 2013/14			Good feedback and increased number of CYP visiting and engaging with our activities.

(f) Income Collection, Debt Recovery and Benefit Processing

Indicator	Previous Year Data	Time Period	Current Value	Current Target	Last Update	London Rank	London Average	Notes
% of Council Tax collected (in year collection)	29.58%	Jun'12	28.72%	29.50%	June 2013	15=/ 20	96.8% Ave for 20*	Council tax collection rates slightly down on last year due to welfare reform changes
% of Business Rates collected (in year collection)	31.41%	Jun'12	27.60%	27.50%	June 2013	2/20	97.6% Ave for 20*	Annual target set of 98.95%
% of Housing Benefit Overpayments recovered.	78.76%	Jun'12	86.18%	80.00%	June 2013			
Total Social Housing properties recovered from being sub let	3	Q1 12/13	3	3	Q1 2013/14	14/32	24.7 (Apr- Dec'12)	Recruitment in progress. Target set for year = 56, this will be achieved through planned activity Q2 - '4.
Processing Times for New Housing/Council Tax Benefit claims (average number of calendar days)	25.42	Jun'12	20.62	23	June 2013			
Processing Times for Benefit Change in Circumstances (average number of calendar days)	10.29	Jun'12	7.2	8	June 2013	11/30	12.7(A pr- Dec'12)	

(2) Growth & Sustainability

(a) Employment & Worklessness

Indicator	Previous Year Data	Time Period	Current Value	Current Target	Last Update	London Rank	London Average	Notes

Indicator	Previous Year Data	Time Period	Current Value	Current Target	Last Update	London Rank	London Average	Notes
Number of families engaged in Change and Challenge programme Showing Improvement under the criteria of Employment, Education and Crime/Anti Social Behaviour.	New 13/14		136	123	Q1 2013/14			The annual target for year 1 2012/13 was set at 280 families identified, we achieved 233 families showing improvement which is above the payment by results threshold set by the Department of communities and Local Government (DCLG). The target for year two is 495 2013/14 families identified. The expectation threshold set by the DCLG is, 75% of families are to show improvement to achieve our threshold payment. The 3 Criteria- Employment/work programmes - Education - crime/ASB 32 families with at least one member back in employment 18 families with at least one member on a back to work programme 86 families who achieved both the education and crime/asb criteria Within this number, 15 families have been "turned around" completely. This means that they have addressed all three criteria; their crime, education and worklessness issues
16 to 19 year olds who are not in education, employment or training (NEET)	4.3%	Jul'12	4.78%	4.70%	July 2013	17/32	4.7%	Latest figures for July show NEETs at 4.78%. There are 525 NEET young People. This is a rise of 2 young people from last month. We are currently at a higher rate than we were at this time last year when we were at 4.30%. The DfE have also implemented a change which means that young people with a NEET destination never have their destination lapse, in the past when a NEET destination was entered this was valid for 3 months, if the record was not updated this would lapse and become Not Known, now all young people once NEET remain NEET until they find a place in education, employment or training. AMENDMENT: Target of 5% amended to 4.7% with effect from Aug 2013 as agreed by CMB.
JobCentrePlus indicator monitored by LB Enfield: Employment rate in Enfield: Working age population	63.5%	Q1 12/13	67.7%	65.5%	Q1 2013/14	n/a	n/a	67.7% represents 133,100 people in employment (74,600 male and 58,500 female), against a working age population of 204,500. Data is for four quarter period to end of March 2013. To date 1049 new jobs have been created by businesses in the borough, as monitored by Enfield Council. 161 locations have provided these positions, 285 from business support services, 141 from retail, 125 from transport services and 92 from health and social care. Source: official labour market information, provided by the Office for National Statistics (www.nomisweb.co.uk) Last update 22/07/13

Indicator	Previous Year Data	Time Period	Current Value	Current Target	Last Update	London Rank	London Average	Notes
Percentage of all valid planning applications that are registered within 5 days of receipt	37.2%	Q1 12/13	83.1%	80.0%	Q1 2013/14			Monthly performance for May and June 2013 was in excess of 86%, ensuring that the first quarter performance of 83% exceeded the 80% target
Processing of planning applications: Major applications processed within 13 weeks	20%	Q1 12/13	75.00%	60.00%	Q2 2013/14			
Processing of planning applications: Minor applications processed within 8 weeks	50.45%	Q1 12/13	71.11%	70.00%	Q2 2013/14			
Processing of planning applications: Other applications processed within 8 weeks	61.23%	Q1 12/13	90.51%	80.00%	Q2 2013/14			

(c) Waste, Recycling & Cleanliness

Indicator	Previous Year Data	Time Period	Current Value	Current Target	Last Update	London Rank	London Average	Notes
Residual household waste per household	609.1	11/12	589.13kg/hh	590.00kg/hh	2012/13	No Q4 data	499.6 18 LAS	Household Waste levels in 2012/13 were lower than the 590kg per household target and compare favourably with the 2012/13 London Average of 625.38kg per household.
Percentage of household waste sent for reuse, recycling and composting	35.3%	11/12	38.82%	38.00%	2012/13	No Q4 data	35.0% 22 LAS	The final 2012/13 outturn of 38.82% represents our highest ever annual recycling rate, surpassing the 38% target. The London Average for 2012/13 was 33.29%.
Percentage of inspected land that has an unacceptable level of litter	7%	11/12	3.2%	5.0%	2012/13	9/24	5.4% Ave for 24	The performance for the final survey of 2012-13 was 2%, ensuring that the annual performance was well within the 5% target.
Percentage of inspected land that has an unacceptable level of detritus	9%	11/12	6.1%	7.0%	2012/13	11/24	7.5% Ave for 24	The performance for the final survey of 2012-13 was 5%, ensuring that the annual performance was nearly 1% better than the target.
Percentage of inspected land that has an unacceptable level of graffiti	2%	11/12	1.8%	2.0%	2012/13	9/23	3.8% Ave for 23	The performance for the final survey of 2012-13 was 1.3%, ensuring that the annual performance was within the 2% target.
Percentage of inspected land that has an unacceptable level of fly-posting	1%	11/12	.3%	1.0%	2012/13	7/23	1.3% Ave for 23	This performance equates to only 3 out of 900 inspected locations having an unacceptable level of flyposting

(d) Environmental Protection

Indicator	Previous Year Data	Time Period	Current Value	Current Target	Last Update	London Rank	London Average	Notes
Reduce the sales rate of age restricted products	0%	Q1 12/13	17.6%	10.0%	Q1 2013/14			13 test purchases undertaken for knives - no sales 3 test purchases undertaken for alcohol - 2 sales 1 test purchases undertaken for cigarettes - 1 sale

(3) Strong Communities**(a) Crime Rates**

Indicator	Previous Year Data	Time Period	Current Value	Current Target	Last Update	London Rank	London Average	Notes
Burglary	1,180	July'12	1,043	1,062	July 2013	25/32		The overall burglary figure includes burglary of domestic households (69% of total), commercial premises and businesses (20%) and domestic buildings such as sheds and garages (11%). Currently household burglary in Enfield is at its lowest level in several years (for the financial year to date and the rolling-12 months to July 2013), although there has been a rise in break-ins of domestic sheds and garages. We should expect to achieve a reduction on last year's figure, although we may not meet our stretch target for 2013-14 as set by the Mayor's Office for Policing and Crime. The partnership continues to implement alley gate schemes to reduce opportunities for rear entry burglary offending across the borough and other intensive initiatives are planned for seasonal increases over the winter months. For more information on burglary in Enfield and tips to keep safe please see the following link: http://www.enfield.gov.uk/info/200017/community_safety/1662/keeping_enfield_safe/2
Criminal Damage	742	July'12	708	779	July 2013	11/32		Criminal Damage has reduced by more than-20% since 2011/12 and we are currently exceeding the stretch target which was set by the Mayor's Office for Policing and Crime.
Robbery	480	July'12	370	337	July 2013	13/32		Robbery has reduced by more than -15% since 2011/12 and we are currently exceeding the stretch target which was set by the Mayor's Office for Policing and Crime. Rates of offending per 1,000 residents are now notably below the London average, and the proportion of offences involving young people are at their lowest levels in several years. For more information on robbery in Enfield and tips to keep safe please see the following link: http://www.enfield.gov.uk/info/200017/community_safety/1662/keeping_enfield_safe/4
Theft from Motor Vehicle	975	July'12	1,133	903	July 2013	29/32		Thefts from motor vehicle offences in Enfield have risen over the past three years and at the current trajectory it is unlikely that we will see a reduction or meet our stretch target, as set by the Mayor's Office for Policing and Crime, for 2013-14. For more information on vehicle crime in Enfield and tips to keep safe please see the following link: http://www.enfield.gov.uk/info/200017/community_safety/1662/keeping_enfield_safe/3

Indicator	Previous Year Data	Time Period	Current Value	Current Target	Last Update	London Rank	London Average	Notes
Theft/Taking of Motor Vehicle	975	July'12	300	326	July 2013	16/32		Thefts of motor vehicles in Enfield have declined by almost -24% since 2011/12 and we are currently exceeding the stretch target which was set by the Mayor's Office for Policing and Crime.
Theft from the Person	194	July'12	222	142	July 2013	9/32		Theft from the person offences are composed largely of pick-pocket type offences and snatch thefts (predominantly where mobile phones are snatched from victims in the street). Just fewer than 60% of all Theft from Person offences involve mobile phones being taken from victims. London wide there has been a +16% increase in this crime type since 2011/12, whilst Enfield has noted a rise of +33% in the same period.
Violence with Injury	562	July'12	613	502	July 2013	10/32		We are significantly off meeting the stretch target as set by the Mayor's Office for Policing and Crime. Reported numbers of Violence with Injury have increased in Enfield, driven to some extent by our efforts to increase the number of Domestic Violence victims who report crimes to the police and local authority. Nationally it is estimated that as much as 50% of all violence goes unreported to the police, particularly that which is domestic or familial, or that which occurs as part of the night time economy. Reported crime figures provide a snapshot, however, it is important to note that they are not conclusive. A considerable amount of violence that is not reported to police is dealt with by the London Ambulance Service and Accident & Emergency Departments. Locally we have worked to obtain this data in order to improve our knowledge on geographic locations of violence so that resources can be better coordinated.
Total Offences (MOPAC 7)	4490	July'12	4,389	4,051	July 2013	14/32		The new Mayor's Office for Policing and Crime announced last year that the Metropolitan Police would be measured against 7 neighbourhood crime targets, referred to as the MOPAC 7. An ambitious stretch target of -20% over the next four years was set for Burglary, Criminal Damage, Robbery, Theft from Motor Vehicles, Theft of Motor Vehicles, Theft from the Person and Violence with Injury. Whilst Enfield has noted a reduction in the 'MOPAC 7' to date, we are currently some way off meeting the stretch target as set by the Mayor's Office for Policing and Crime. The largest single contributors to this target are Burglary and Thefts from Motor Vehicles, which combined account for almost 60% of the MOPAC 7 crimes.
Number of Domestic Crimes	540	July'12	639		July 2013			There is no local target regarding the number of crimes of domestic violence. Domestic Violence is significantly under-reported nationally therefore we actively encourage victims to report offences to the police.

Indicator	Time Period	Previous Year Data	Current Value	Current Target	Last Update	London Rank	London Average	Notes
Number of Domestic Violence cases referred to MARAC	Q1 12/13	76	86		Q1 2013/14			The Multi-Agency Risk Assessment Conference (MARAC) is a regular local meeting whereby information about high risk domestic violence victims is shared between local agencies. A co-ordinated plan is drawn up to support the victim. There is no specific target set with regards to the number of referrals.

Indicator	Time Period	Previous Year Data	Current Value	Current Target	Last Update	London Rank	London Average	Notes
Partnership Successful Completion Rate (%) for all Drug users in treatment (over 18 years of age), excluding primary alcohol users;	May'12	12.5%	22%	18.7%	May 2013	11/33 (Jn12 - My13)	17.2% (Jn12 - My13)	DAAT performance is exceeding the newly-set target. This is based on a year end figure of 17.4% of successful completions. This also exceeds the London, PBR Pilots and England averages.
Numbers in Effective Treatment - All Drug Users (over 18 years of age), excluding primary alcohol users	March'12	1,059	1,036	1,068	March 2013	12/33	884 patients	The baseline in March 2012 was 1059 clients and the 2012-13 year end target was set at 1068. Whilst the numbers in Effective Treatment continues to fall, the average for the year 2013-13 is 1066.67, fractionally below the target set. Because of the rules governing the calculation of 'numbers in effective treatment', the NDTMS published figures are always 3 months in arrears of other NDTMS data. The In Effective Treatment target for the year 2013-14 remains at 1068.
Obesity in primary school age children in Reception	10/11	14.6%	13.3%	12.0%	2011/12	29/32	10.7% (11/12)	Partnership work to prevent obesity before children reach Reception age includes North Middlesex midwives and health trainers identifying pregnant women who are overweight and want support in attaining a healthier lifestyle. 12 breastfeeding helpers were trained and provide support to women at a range of childrens centres across the borough. There are plans to train a further 24 during 2013 - this ensures babies get a healthy start to life and supports women in losing weight. Training has been provided to children's centre staff to provide healthy eating and physical activity sessions for families and children (aged 0-4); there are sessions provided across the borough and these are being evaluated & tailored to encourage further use by local residents.

(b) Health & Well Being								
Indicator	Time Period	Previous Year Data	Current Value	Current Target	Last Update	London Rank	London Average	Notes
Partnership Successful Completion Rate (%) for all Drug users in treatment (over 18 years of age), excluding primary alcohol users;	May'12	12.5%	22%	18.7%	May 2013	11/33 (Jn12 - My13)	17.2% (Jn12 - My13)	DAAT performance is exceeding the newly-set target. This is based on a year end figure of 17.4% of successful completions. This also exceeds the London, PBR Pilots and England averages.
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Obesity in primary school age children in Reception	10/11	14.6%	13.3%	12.0%	2011/12	29/32	10.7% (11/12)	Partnership work to prevent obesity before children reach Reception age includes North Middlesex midwives and health trainers identifying pregnant women who are overweight and want support in attaining a healthier lifestyle. 12 breastfeeding helpers were trained and provide support to women at a range of childrens centres across the borough. There are plans to train a further 24 during 2013 - this ensures babies get a healthy start to life and supports women in losing weight. Training has been provided to children's centre staff to provide healthy eating and physical activity sessions for families and children (aged 0-4); there are sessions provided across the borough and these are being evaluated & tailored to encourage further use by local residents.

Indicator	Previous Year Data	Time Period	Current Value	Current Target	Last Update	London Rank	London Average	Notes
Obesity in primary school age children in Year 6	25.1%	10/11	24.40%	26.00%	2011/12	22/32	22.3% (11/12)	This last academic year, all parents were provided with the children's height & weight measurements following weighing and measuring at school (the national child measurement programme measures children in reception and year 6). Offers of support were made via the health trainer service for families of children who were overweight or obese. A range of promotional activities have taken place and are planned, both universally across the borough and targeted to those groups with the highest risks of overweight and obesity. Enfield 24.4% and is ranked joint 22/32 in London. This is a very positive improvement of 8 places on last year.
4 week smoking quitters	281	Q1 12/13	146	393	Q1 2013/14			The Annual target for this indicator is 1568 quitters. Presently 146 four week smoking quitters are recorded on the database. The Cumulative target for YTD is 393. The Q1 data has been delayed due to the transition of Public Health into the council, therefore the present Q1 figure does not reflect the actual number of smoking quitters. Target will be achieved by year end.
NHS Health Checks-offered (cumulative)	3%	Q1 12/13	5.2%	5%	Q1 2013/14			This figure is calculated against an eligible population denominator of 79400. This is an estimate number provided by the DoH of people on disease registers. As of Q1, 4104 health checks had been offered which equates to a figure of 5.2% of the eligible population. The end of year cumulative target is 20% and the Q1 target was 5%.
NHS Health Checks-received as % of Population	1.46%	Q1 12/13	2.23%	1.7%	Q1 2013/14			This figure is calculated against a denominator of 79400. This is an estimate number provided by the DoH of people on disease registers. For Q1 1772 Screenings occurred equating to 2.2% of the eligible population. The end of year cumulative target is 6.93% and the Q1 target was 1.73%.

(c) Enfield Council Website

Indicator	Previous Year Data	Time Period	Current Value	Current Target	Last Update	London Rank	London Average	Notes
Page Views - Number of Public Web Page Views on Enfield Council website	2,643,490	Jul'12	3,137,174	2,920,000	2013/14			Page views are for the period from April to end of July 2013. Views in July (817,857) is the second highest monthly total recorded
Enfield website - total number of transactions carried out by members of the public using the Council website	12,312	Jul'12	35,616	32,000	2013/14			Transactions are for the period April - Jul 2013. July represents the second highest monthly total recorded (9,163 transactions). April - July figures up 30% due to communications campaigns to promote web channel. Top transactions are Payments, followed by report &/ or request waste issues.

(d) Council Corporate Indicators

Indicator	Previous Year Data	Time Period	Current Value	Current Target	Last Update	London Rank	London Average	Notes
Average Sick Days - Corporate Staff (rolling 4 quarters)	8.7	Q1 12/13	8.3	8.0	Q1 2013/14			Data represents sickness absence for the period from 01.07.2012 to 30.06.2013 Corporate: 28,399.19 days lost/3406.61 average FTE = 8.33 average days
Average Sick Days - School Personnel (rolling 4 quarters)	6.2	Q1 12/13	7.07		Q1 2013/14			Data represents sickness absence for the period from 1.7.2012 to 30.06.2013 Schools: 34,910.14 days lost/4,940.49 average FTE = 7.07 average days No target is set for sickness absence in Schools. Schools have their own absence management processes in place outside of the Council's Corporate process
% Electronic BACS transactions to suppliers	94.6%	Q1 12/13	99.98%	98.5%	Q1 2013/14			
High Priority (severity 1) I.T. incidents resolved within 2 hours	98.93%	Q1 12/13	99.48%	95%	Q1 2013/14			
I.T. incidents resolved within SLA (severity 2) High 7 hrs fix	100%	Q1 12/13	100%	95%	Q1 2013/14			
% of invoices paid within 30 days for all Departments	97.2%	July'12	97.34%	95%	2013/14	3/16	91.8% Ave for 16	97.34% represents average number of invoices paid within 30 days from April to July 2013 (34,420 invoices of 35,360 paid). In the same period, 77.3% of all invoices paid within 10 days

MUNICIPAL YEAR 2013/2014 REPORT NO. 95**MEETING TITLE AND DATE:**Cabinet 16th October 2013**REPORT OF:**

Director - Environment

Agenda – Part: 1**Item: 8****Subject: Enfield's Local Implementation Plan (LIP) Proposals Submission Report for 2014-15****Wards: ALL****Key Decision No: KD 3776****Cabinet Member consulted: Cllr. Chris Bond**

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1. EXECUTIVE SUMMARY

The report outlines Enfield's Local Implementation Plan (LIP) Proposals for 2014/15. The proposals detail the Council's plan for expenditure of LIP grant funding, from Transport for London, allocated to Enfield for 2014/15. The expenditure proposals have to be submitted to Transport for London (TfL) by 30 October 2013.

2. RECOMMENDATIONS

To approve:

- 2.1 The expenditure proposals for 2014/15 outlined in Tables 2 to 8 (Appendix 1) for submission to Transport for London and for these proposals to be implemented, subject to no alternations being made to the allocation or programmes by Transport for London.
- 2.2 Delegation of authority to the Cabinet Member for Environment to make any changes necessary to the programme should there be any change to the allocation from TfL or for any other operational reason.
- 2.3 The revised LIP interim targets for the period 2014/15 to 2016/17 set out in Appendix 2.

3. BACKGROUND

- 3.1 All London Boroughs, including Enfield, were required to submit their Local Implementation Plans (LIP) to Transport for London (TfL) for assessment prior to approval by the Mayor of London. Enfield's second LIP was approved by the Mayor of London in January 2012.
- 3.2 Each Borough's LIP covers proposals to implement the Transport Strategy of the Mayor of London, locally within the area of each borough. To meet the adequacy test required for Mayoral approval (GLA Act section 146(3.b)), each LIP sets out the proposals for implementing the Mayor's Transport Strategy and the associated annual funding requirements.
- 3.3 Enfield's Second LIP included a Delivery Plan and interim targets for the period 2011/12 to 2013/14. These need to be updated to take into account a number of recent developments, including:
- The updated Sub Regional Transport Plans;
 - The work of the Mayor's Roads Taskforce;
 - Safe Streets for London – The Road Safety Action Plan for London: 2020;
 - The Mayor's Cycling Vision; and
 - Complementary investment through TfL's Business Plan
- 3.4 The approved LIP contains five Strategic Performance Indicators relating to:
- SPI 1.** Modal share for non-car modes including cycling and walking
 - SPI 2.** Bus reliability
 - SPI 3.** Road asset condition
 - SPI 4.** Road casualty reductions
 - SPI 5.** Levels of CO₂ emissions from ground based transport
- 3.5 Revised Interim Targets have been calculated for the above performance indicators taking into the considerations in paragraph 3.3 above. The updated targets are set out in Appendix 2.
- 3.6 The key change relates to the targets for the number of road traffic casualties, which have been stretched to help meet the Mayor's commitment to reduce the number of collisions resulting in people being killed or seriously injured by 40% by 2020 (compared to the 2005-09 average).
- 3.7 The Council must also submit, spending proposals for 2014/15 for approval by TfL. The three types of Programmes of Investment are:
- a) **Corridors, Neighbourhood and Supporting Measures programmes** – holistic or area-based interventions, including bus priority and accessibility, cycling, walking, safety measures, 20 mph zones and limits, freight, regeneration, environment, accessibility and

controlled parking zones. The programmes also include expenditure on cycle parking, cycle training, shared space, reduction of clutter and electric vehicle charging points, school and workplace travel plans, behavioural change, education, training and publicity.

b) Maintenance programmes – bridge strengthening and assessment, and principal road renewal.

c) Major Schemes – interventions generally costing more than £1 m over the whole life of the project.

3.8 Funding allocations for the **Corridors Neighbourhoods & Supporting Measures programmes** are derived using needs based formulae applied across all London Boroughs. Allocations for the **Maintenance (Bridges and Principal Roads) programme** are derived using a system of engineering assessment of maintenance needs applied across all London Boroughs.

3.9 **Major Schemes** funding is subject to a bidding process submissions will only normally be considered for projects costing more than £1m in total over the whole life of the project. The funding allocations will be on the basis of the three step procedure through which boroughs apply for Major Scheme funding, from a total fund of the order of £30 million that has been assigned by TfL for 2014/15 for London as a whole. Applications can be initiated by a borough at any time.

3.10 In addition to funding within the above programme types, TfL have allocated £100k per borough for use on Local Transport Projects to be determined by the borough.

3.11 TfL has announced the indicative allocations for each borough for LIP expenditure in 2014/5. These indicative allocations are to enable boroughs to have a perspective on available resources but are not guaranteed at present. In particular, the Government's recent Spending Review has resulted in a reduction in the overall level of Government grant of 12.5% in 2015/16. The implication of the reduction in funding on future LIP funding has yet to be clarified.

3.12 The Mayor's Vision for cycling in London outlines plans to transform the capital into a city where cycling is a key part of everyday life. The London Boroughs are recognised as key delivery partners in achieving the outcomes of the Vision. Accordingly, a substantial proportion of the total investment will be allocated to the Boroughs.

3.13 Starting in 2014/15 and closely linked to the other measures within the LIP investment, a special bidding process has been initiated. Under this initiative, all London boroughs are invited to bid for funding for the period 2014/15 – 2016/17. For this period circa £23m is available for the following three programmes:

- Safer streets for the bike.

- More people travelling by bike.
- Support for cycling.

3.14 The Council's proposals for the Borough Cycling programme are set out in Table 8.

4. ENFIELD'S LOCAL IMPLEMENTATION PLAN (LIP) FUNDING ALLOCATION FOR 2014/15

4.1 Enfield has gained significantly from the changes to the annual LIP funding process, which was first instituted in May 2009. Enfield was, of all the boroughs, the 'highest relative gainer' from the change. It is anticipated that when the allocations for all of the Programmes of Investment are announced in November 2013, Enfield's total allocation for 2014/15 could be of the order of £5m.

4.2 The new submission process is also appreciably less bureaucratic and affords opportunities to implement transport schemes more according to Enfield's priorities determined by elected members.

4.3 Table 1 gives the LIP funding allocations for Enfield announced by TfL in May 2013. Tables 2 to 8 give the expenditure proposals for submission to TfL.

4.4 The final version of Enfield's Local Implementation Plan (LIP) Funding Proposals Report for 2014/15 will be placed in the Members Library and Group Offices.

5. ALTERNATIVE OPTIONS CONSIDERED

5.1 Constraints on proposals

5.1.1 The Local Implementation Plan (LIP) is a statutory document arising from the GLA Act 1999. Each Borough's LIP covers proposals to implement the Transport Strategy of the Mayor of London (MTS), locally within the area of each borough. Therefore, the submissions for 2014 -15 proposed in this report are essentially constrained within two quite restrictive determinants:

- Firstly, the submission is constrained by the allocations announced, by TfL in the Local Implementation Plan (LIP) Annual Spending Submission Guidance for 2014 -15 in May 2013.
- Secondly, to meet the adequacy test required for Mayoral approval (GLA Act section 146(3.b)), each LIP sets out the proposals for implementing the Mayor's Transport Strategy. For 2014-15, this adequacy of Enfield's proposals, from the perspective of the Mayor's Transport Strategy (MTS 2), is secured by following the "Guidance on Developing the Second Local Implementation Plans – May 2010 " issued by TfL (Background Paper 3) and by virtue of the fact that Enfield's LIP has now been approved by the Mayor of London.

5.1.2 Accordingly, the proposals contained in this report were all determined to satisfy these two constraints and were informed by the consultation process detailed below.

5.2 Consultation

5.2.1 Enfield's priorities have emerged from a well structured process of consultation through the Enfield Transport Users' Group (ETUG) and the Public Transport Consultative Group (PTCG). In all relevant situations, the individual schemes are subject to a comprehensive consultation on the details of the design and on the implementation.

5.2.2 A key element of the structured process of consultation is the Enfield Transport Users Group (ETUG) which is facilitated and serviced by the Council but is totally independent of the Council. It meets regularly four times a year and discusses advocates and campaigns for transport improvements in the borough. Officers from the Traffic and Transportation service and from other services attend regularly. The ETUG brings together varied interest groups, including disability action groups, residents' associations and senior citizens groups, concerned with transport in and around Enfield.

5.2.3 Another key aspect of the consultation process is the Public Transport Consultative Group (PTCG). This too is facilitated and serviced by the Council to bring together regularly, all parties concerned with provision and security of public transport. It includes a permanent group of elected members. The PTCG is closely linked to the ETUG with representatives of the ETUG regularly attending the PTCG.

5.2.4 The Council consults regularly with local cyclists through the Enfield Cycle Forum. This meeting is hosted by officers and is held four times a year. In addition officers and cyclists are in contact on an ad hoc basis to discuss developing issues.

5.2.5 The specific issues pertaining to access to health care are addressed through consultation with the health providers. Officers attend meetings of the Barnet, Enfield and Haringey Health Transport Working Group. The Enfield Transport Users' Group is also independently represented at these meetings. The work of this group has appreciably influenced the proposals.

5.2.6 The above process has very significantly influenced the choice and nature of proposals being put forward in this report.

5.2.7 A significant proportion of the proposals in this report have been identified and developed through the consultation structure in place with regard to School Transport. School related transport is a core segment of the transport issues in Enfield and the consultation structure is very well established bringing together all parties concerned with promoting road safety and sustainable modes of travel to schools. The proposals have also been significantly influenced by consultation with transport working parties in individual schools.

5.2.8 In order to seek ways to ensure the Road Safety targets are met, a Partnership of organisations directly involved in Road Safety in Enfield has been established; this includes the Police, Fire Brigade, Highway Agency, TfL and the Council. The Partnership has identified road safety projects and initiatives, which are taking place and identified opportunities for co-operation and co-ordination of activities related to the achievement of the casualty reduction targets. The proposals in this report are also significantly influenced by this process of consultation.

6. REASONS FOR RECOMMENDATIONS

The recommendations are seeking the necessary approvals that will enable Enfield's Local Implementation Plan (LIP) funding proposals for 2014/15 to be submitted to Transport for London. This submission of the proposals to TfL is essential in order to obtain release of the allocated funds ready for expenditure in the financial year 2014/15. In addition, the recommendations seek approval to the updated Delivery Plan and Interim Targets for the period up to 2016/17 that must also be submitted to TfL.

7. COMMENTS OF THE DIRECTOR OF FINANCE, RESOURCES AND CUSTOMER SERVICES AND OTHER DEPARTMENTS

7.1 Financial Implications

7.1.1 TfL provides financial assistance to boroughs, for transport related projects and/or proposals under the GLA Act S159.

7.1.2 Expenditure, once approved by Transport for London, will be fully funded by means of direct grant; hence no costs fall on the Council.

7.1.3 The release of funds by TfL is based on a process that records the progress of works against approved spending profiles. TfL pay against certified claims that can be submitted as soon as expenditure is incurred, ensuring that the Council benefits from prompt reimbursement of any expenditure.

7.1.4 Under current arrangements, delegated authority is given to Boroughs to move funds within transport areas or, subject to limits between areas. Underspends occurring during a financial year are normally returned to TfL, and there is no presumption given that funding not required in a particular year can be carried forward. TfL will issue guidance on the financial process and monitoring for 2014-15.

7.1.5 The Guidance issued by TfL reminded Boroughs of the matters that TfL should have regard to in providing financial assistance. TfL have reported that, to date, there has been no need to employ the repayment powers outlined. Whilst it is not envisaged that TfL will wish to use its powers unless circumstances demand it, Boroughs should continue to have regard to the criteria TfL will consider in allocating financial assistance.

7.2 Legal Implications

7.2.1 The Mayor's Transport Strategy (MTS2) provides the framework for the development of Local Implementation Plans (LIPs) by London Boroughs; it also provides the basis for the assessment of grant applications.

7.2.2 Under the Greater London Authority Act 1999 (GLA Act) Section 145, each London Borough Council shall prepare a Local Implementation Plan (LIP) containing its proposals for implementing the MTS2. The Mayor's LIP Guidance and Transport Strategy Implementation Targets provide the framework for common content and pace of delivery within which each LIP has been prepared. The targets arise from provisions in the GLA Act Section 41(9).

7.2.3 Under the GLA Act, the Mayor is empowered, through TfL, to provide grants to London Boroughs to assist with the implementation of the Transport Strategy. TfL are charged with responsibility of ensuring that the key rationale for allocating grants is the delivery of the MTS2.

7.2.4 The generic matters to which TfL will have regard in allocating financial assistance and the generic conditions that will apply to any such assistance are:

- Under Section 159 the GLA Act, financial assistance provided by TfL must be for a purpose which in TfL's opinion is conducive to the provision of safe, integrated, efficient and economic transport facilities or services to, from or within Greater London.
- In order to ensure this purpose is met , TfL may have regard to the following matters when exercising its functions under Section 159:

Any financial assistance previously given
The use made by the authority of such assistance

- Conditions - Section 159 (6) of the GLA Act also allows TfL to impose conditions on any financial assistance it provides and in specified circumstances to require repayment. Other more detailed conditions may be imposed that relate to particular projects.

7.3 Property Implications

There are no identifiable property implications arising from these proposals

8. KEY RISKS

8.1 No significant risks have been identified. The LIP is a statutory requirement and the submission of the Council's proposals for 2014/15 is required in order to have the approved funding released to Enfield by TfL for scheme expenditure in 2014/15.

- 8.2 However, all financial allocations contained within this report refer to figures published by TfL in May 2013. The actual allocations available are subject to the Government approval of the settlement to TfL for the period to 2015/16 and beyond. In case of a reduction, the expenditure for 2014/15 will be curtailed in accordance with the scheme order of priorities implied within Tables 2 to 7

9. IMPACT ON COUNCIL PRIORITIES

9.1 Fairness for All

The Council's plans for expenditure of grant funding from Transport for London will, if approved by TfL, result in a wide range of schemes and improvements to the transport infrastructure in the borough that will benefit all members of the community (whether pedestrians or road vehicle users) through increased accessibility, safer travel, improved signage, better road surfaces, and better education for school children.

9.2 Growth and Sustainability

The schemes proposed within the Corridors, Neighbourhoods and Supporting Measures funding stream (please see Table 2 & 3) will specifically support growth and sustainability by directly contributing towards the following Council commitments:

- To restrict speeds in residential roads near schools to 20 mph zones
- To invest in and encourage cycling

9.3 Strong Communities

The delivery of many of the proposed schemes will involve working closely with the local community to deliver successful schemes that respond to local needs

10. EQUALITIES IMPACT IMPLICATIONS

- 10.1 Boroughs have a duty under current race, disability and gender legislation to carry out an EQIA of their LIP. This should identify whether or not (and to what extent) a LIP has an impact (positive or negative) on a particular equality target group, or whether any adverse impacts identified have been appropriately mitigated. The Disability Discrimination Act 2005 specifically requires local authorities to promote equality for disabled people, and to have regard to the needs of disabled people, both in developing and implementing plans. The general duty under the new Equality Act 2010 also requires authorities to assess the impact of relevant proposals on all disadvantaged groups, and the proposed consultation around transport issues will inform this work.
- 10.2 In developing the workstreams in Enfield's approved LIP, an Equality Impact Assessment had been undertaken to ensure that the proposals presented do

not discriminate against equality groups and that equality is promoted whenever possible.

- 10.3 The proposals within this report are directly derived from the Local implementation Plan which has already been approved by TfL. That approved LIP was subjected to a comprehensive EQIA (Chapter 1 & Appendix 1 of Enfield's approved LIP - Background Paper 4)

11. PERFORMANCE MANAGEMENT IMPLICATIONS

- 11.1 Work undertaken within the Neighbourhoods, Corridors and Supporting Measures funding stream contributes directly towards the attainment of four of the five core Statutory Performance Indicators defined by the Mayor and are required by the Mayor, of all London Boroughs to pursue:

- Increased share of non-car modes including cycling and walking levels
- Bus reliability improvements
- Road casualty reductions
- Reduced CO₂ emissions from ground based transport

Work undertaken within the Maintenance funding stream (roads & bridges) contributes directly towards the attainment of one of the five core Statutory Performance Indicators defined by the Mayor and are required by the Mayor, of all London Boroughs to pursue - Highway Asset Condition Improvement.

- 11.2 In addition, the work within this funding stream will contribute significantly towards the attainment of three further improvement targets that the Council has proposed, as locally identified targets, to pursue in the draft Local Implementation:

- Reliability of service on two bus routes 191 and 259
- Improved bus stop accessibility
- Provision of cycle training

- 11.3 The proposed programme of works has been designed to help improve all of the above indicators.

12. HEALTH AND SAFETY IMPLICATIONS

- 12.1 Several of the proposed schemes are designed to help reduce road casualties and congestion in the borough. Where relevant, schemes will also be subject to independent Safety Audits to ensure that they do not have an adverse effect on road safety. In addition, many of the schemes also fall within the scope of the Construction, Design and Management Regulations to ensure that schemes are built safely.

- 12.2 Many of the items of work undertaken will have positive effects on improvements in Air Quality and the encouragement of healthier modal choice in travel.

13. HR IMPLICATIONS

There are no identifiable H R implications arising from these proposals

14. PUBLIC HEALTH IMPLICATIONS

The proposals positively contribute to the health and well-being of the public by:

- Encouraging walking and cycling
- Encouraging walking and cycling and thereby increasing physical activity

Background Papers

None.

TABLE 1
LIP Funding Allocations for Enfield Announced by TfL in MAY 2013

TRANSPORT FUNDING THEME	GENERAL COMPONENT ACTIVITIES WITHIN THEME	2014-15 ALLOCATION
A 1. CORRIDORS , NEIGHBOURHOODS	Local Safety Schemes	£ 2,726,000 from Needs Based Formula for allocation across Boroughs (Note 1)
	Walking	
	Cycle Routes & Parking	
	Greenway Cycle Routes	
	Cycling –Promotion & Training	
	Bus Route Improvements	
	Bus Stop Accessibility	
	20 mph Zones	
	Freight	
	Regeneration	
	Air Quality & Noise	
	CPZs & Parking Controls	
	Electric Vehicle Charging Points	
	Climate Change mitigation	
Junction Improvements		
A 2. SUPPORTING MEASURES	School Travel Modal Shift	£ 450,000 from Needs Based Formula for allocation across Boroughs (Note 1)
	Travel & Safety Awareness	
	Car Clubs	
	Cycle Training	
	Workplace Travel Plans	
	Promotion & Publicity Events	
	Accessibility -Shopmobility	
	Smarter Travel	
B 1. MAINTENANCE - ROADS	Principal Roads	£ 1,208,000 (Note 2)
B 2. MAINTENANCE - BRIDGES	Bridges	£ 550,000 (Note 3)
C . MAJOR SCHEMES	Area Wide , Significant , Integrated Improvements	(Note 4)
D. LOCAL TRANSPORT FUND	Preliminary Investigations	£ 100,000 (Note 5)
	Feasibility Studies	
	Specific Local Improvements	

Note 1: The Needs Based Formulaic funding applies only to the Transport Funding Programme of – CORRIDORS & NEIGHBOURHOODS and SUPPORTING MEASURES. The formulae were developed by the LIP Process Reform Group in which Enfield was represented and actively participated.

Note 2: The allocations for Principal Roads Maintenance, to individual Boroughs, have been calculated from the results of Road Condition Surveys across London and applying the data to distribute TfL's funds available for Principal Roads Renewal in each financial year.

Note 3: The funding has not yet been allocated .The funding for bridges will continue to be based on the existing system of engineering priority assessment through LOBEG. Boroughs put forward proposals to LOBEG and funding allocations to Boroughs will directly reflect LOBEG assigned priorities across London as a whole, when proposals from all London Boroughs have been assessed.

Note 4: The funding has not yet been allocated .The funding process for Major (Area Based) Schemes remains unchanged. The Three-Step application procedure will continue to apply. Each individual Major Scheme assessment and allocation will, in essence, be determined on the merits of the proposed scheme relative to other applications from across London competing for a total fund of the order of the order £30 million allocated by TfL for Borough applications for Major Area Based Schemes funding across London in 2014 -15.

Note 5: Each Borough is allocated an 'unassigned amount' of £100,000 for spending on 'Any Locally Identified Transport Need' so long as the expenditure is consistent with the priorities of the Mayor's Transport Strategy.

Appendix 1

Local Implementation Plan (LIP) Funding Allocations and Expenditure Proposals for 2014 -15

TABLES 2 - 8

TABLE 2: TRANSPORT FUNDING THEME: CORRIDORS & NEIGHBOURHOODS – ALLOCATION: £2, 726, 000

SCHEME NAME	SCHEME DESCRIPTION	Proposed LIP expenditure (£ 000's)
WALKING & CYCLING		1026
Edmonton - Enfield Town Quietway	Implementation of a cycle route using low trafficked roads or traffic free paths and including improved crossings of main roads.	176
Salmons Brook Quietway	Traffic free cycle route including new crossing of A10.	250
Lea Valley Road Cycle Route	Cycle track in verge beside Lea Valley Road.	400
Alma Road - River Lea Quietway	Implementation of a cycle route using low trafficked roads or traffic free paths and including improved crossings of main roads.	200
ROAD SAFETY		1000
Road Safety Schemes to identified though recommended Technical & Economic Criteria	Borough wide analysis of personal injury collision data is being carried out to identify locations for treatment. Appropriate safety schemes will then be designed, consulted on and implemented. The programme will consist of one major route scheme and 3-4 junction treatments.	1000
BUS RELIABILITY & ACCESSIBILITY		200
Bus Stop Accessibility	Ongoing programme to bring all bus stops in Enfield up to the TfL BSA standard (as per revised targets detailed in Chapter 5 of Enfield's LIP).	100
Reducing Delays to Buses	Programme of measures to reduce delays on key bus routes (as per targets detailed in Chapter 5 of Enfield's LIP).	100
LOCAL TRAFFIC & ENVIRONMENTAL SCHEMES		50

SCHEME NAME	SCHEME DESCRIPTION	Proposed LIP expenditure (£ 000's)
Local Traffic Schemes	Investigation and implementation of measures to reduce the impact of traffic in local areas.	50
FUTURE CORRIDORS AND NEIGHBOURHOOD SCHEMES		200
Schemes for 2015/16 & 2016/17	Investigation and design of traffic, road safety & environmental improvement schemes for implementation in future years.	200
CORRIDOR IMPROVEMENTS & TRAFFIC SIGNS REVIEW		55
Reducing Clutter – traffic signs review	Application of new traffic signs policy aimed at reducing street clutter.	45
Upper Lea Valley Corridor Investigation	Investigation & development of proposals for future years in Central Leaside, NCR area in South West Enfield.	10
RIGHTS of WAY IMPROVEMENTS		20
Rights of Way Improvement Plan as per Chapter 3 of Enfield's second LIP	Implementation of improvements to Enfield's rights of way network.	20
AIR QUALITY & TRAFFIC		75
	Maintain & monitor at 12 monitoring sites. Fuel efficiency increase of own fleet & other measures to improve air quality.	75
SMOOTHING TRAFFIC & CLIMATE CHANGE MITIGATION		100
	Measures to smooth traffic on key routes.	100

TABLE 3: TRANSPORT FUNDING THEME: SUPPORTING MEASURES – ALLOCATION: £450,000

WORK CATEGORY	WORK CONTENT	COST (000's)
ROAD SAFETY – EDUCATION , TRAINING & PUBLICITY		135
In Car Safety Advice Service	Provision training & advice on correct child restraints to people carrying child passengers	10
Junior Road Safety Officers in Schools – Road Rangers	Development of a Road Rangers project in schools to enable children to take a lead promoting road safety and travel awareness to their peers.	20
School Crossing Patrols	Review and re-targeting of SCP service to help address child pedestrian casualties	50
Road Safety – Public Engagement	Engagement with the public in priority areas of Road Safety – Concentrating on areas of deprivation, language difficulties and areas identified as priority for accident prevention; provision of theatre based education; interventions through community events	35
Enforcement Project	Targeted enforcement aimed at excessive speeds, seat belt non-use and mobile phone use whilst driving	20
SCHOOLS TRAVEL PLANS		5
STP Development - Training	Training of school staff in writing, reviewing and promoting STP	5
CYCLE TRAINING		100
Cycle Training	Provision of Bikeability nationally accredited cycle training to adults and children.	100
ACCESSIBILITY for IMPAIRED USERS		65
Shopmobility	Support for Shopmobility service for impaired shoppers	65
SMARTER TRAVEL CHOICES		145
Travel Awareness	Co-ordination of travel awareness – development of joint initiatives with adjoining boroughs and Support, Implementation and development of Car Club schemes	75
Promotion of environmental awareness and Cycling	Projects, publicity & promotion of Travel Awareness initiatives and promotion and support for cycling through the Biking Boroughs Action Plan activities	70

TABLE 4: TRANSPORT FUNDING THEME: LOCAL TRANSPORT FUNDING – ALLOCATION: £100,000

GENERAL TYPES OF WORK	COST (000's)
Specific Local Improvements – The most significant part of this money will be spent on improvements to station surroundings and station access in priority areas of the borough in order to complement other associated improvements	100

Each Borough is allocated an 'unassigned amount' of £100,000 for spending on 'Any Locally Identified Transport Need' so long as the expenditure is consistent with the priorities of the Mayor's Transport Strategy. There is no requirement to submit explicit proposals, to TfL, regarding the expenditure of this allocation of £100,000.

TABLE 5 – TRANSPORT FUNDING THEME: MAINTENANCE – PRINCIPAL ROADS - INDICATIVE ALLOCATION: £1,208,000

TfL have announced the indicative funding, very likely to be available for Principal Roads Maintenance in 2014 -15. This indicative funding level for Enfield in 2014-15 is £ 1,208,000. However, it is also suggested by TfL that authorities may submit proposals for about 20% above the announced indicative allocations to allow for possible reserve schemes. In Enfield, this would be of the order £1450. This will allow TfL to allocate further funding if residual funds become available.

PROGRAMME OF WORKS FOR PRINCIPAL ROAD MAINTENANCE - 2014-15

SCHEME LOCATION	PROPOSED WORKS	LENGTH (m)	AREA (m ²)	COST
A1055 Montagu Road (A406 to Conduit Lane)	100mm deep resurfacing	200	3800	150k
A1110 Bowes Road – (A406 to Brookdale)	40mm deep resurfacing	500	5600	150k
A111 Chase Side (Avenue Road to Chase Way roundabout)	100mm deep resurfacing	500	5400	250k

SCHEME LOCATION	PROPOSED WORKS	LENGTH (m)	AREA (m ²)	COST
A110 Southbury Road (Nags Head Road to Crown Road)	100mm deep resurfacing	600	8500	300k
A1010 Hertford Road (Holmwood to Holmwood Rd)	40mm deep resurfacing	275	3000	100k
A1055 Meridian Way (Glover Drive to Borough Boundary)	100mm deep resurfacing	230	4500	200k
A1010 Hertford Road (St Stephens Road to Longfield Avenue)	100mm deep resurfacing	280	2800	120k
A110 Bramley Road (Merryhills Drive to Lowther Drive)	40mm deep resurfacing	330	2600	80k
A1055 Bullsmoor Lane (Hertford Road to Windward Close)	40mm deep resurfacing	400	3000	100k
T O T A L		3315	39200	1,450 K

TABLE 6 – TRANSPORT FUNDING THEME: MAINTENANCE – BRIDGES (ACTUAL ALLOCATION NOT YET ANNOUNCED)

LOCATION	WORK CONTENT	COST (£ 000's)
LEA VALLEY ROAD / LOW LEVEL LINE	STRUCTURAL MAINTENANCE	165
LEA VALLEY ROAD / THAMES WATER ACCESS ROAD	STRUCTURAL MAINTENANCE	160
WHARF ROAD / LEA NAVIGATION	STRUCTURAL MAINTENANCE	175

LOCATION	WORK CONTENT	COST (£ 000's)
WHARF ROAD / RIVER LEA	STRUCTURAL MAINTENANCE	190
1. RAYS ROAD 2. VICTORIA ROAD 3. ORDNANCE ROAD	STRUCTURAL ASSESSMENT of THREE CULVERTS	50
PROPOSALS TO BE SUBMITTED BY ENFIELD TO VALUE OF £ 550 k ; ALLOCATIONS WILL BE CALCULATED & DETERMINED THROUGH LOBEG ASSESSMENT SYSTEM LATER IN THE YEAR 2014- 15		550 K

TABLE 7 – TRANSPORT FUNDING THEME: MAJOR SCHEMES – (ALLOCATION NOT YET ANNOUNCED)

MAJOR SCHEME	WORK CONTENT	LIP CONTRIBUTION SOUGHT in 2014/15 (£000's)
1. EDMONTON GREEN	Development of Step 1 submission for Major Scheme to improve environment around Edmonton Green and access to Edmonton Green Station and bus station through measures such as : Area wide Increase in accessibility including stations Additional parking controls High quality landscaping and cycle parking facilities Tree planting and lighting improvements Traffic management & safety measures and traffic signal upgrade Improved Cycling and Pedestrian connections	25
LIP contribution to be sought to value of £25k for the activities in the development of the STEP 1 submission. Allocations by TfL will be based on the applications received across London through the three step application procedure. Funding in 2014/15 will facilitate step 2 submission, i.e. preparation of detailed design, estimate and consultation. Value of step 3 submission (implementation) will be in the order of £1m for the scheme.		25

BOROUGH CYCLING PROGRAMME

The Mayor's Vision for cycling in London outlines plans to transform the capital into a city where cycling is a key part of everyday life. The London Boroughs are recognised as key delivery partners in achieving the outcomes of the Vision. Accordingly, a substantial proportion of the total investment will be allocated to the Boroughs.

Starting in 2014-15 and closely linked to the other measures within the LIP investment, a special bidding process has been initiated. Under this initiative, all London boroughs are invited to bid for funding for the period 2014/15 – 2016/17. For this period circa £23m is available for the following three programmes:

- **Safer streets for the bike.**
- **More people travelling by bike.**
- **Support for cycling.**

Elements of expenditure could include - cycle parking, including on-street, residential and at stations; pilot cycle to school partnerships; cycle training for children and adults; work with the haulage industry to improve safety and driving standards; and other soft measures such as awareness programmes.

TABLE 8 – CYCLING BIDS TO BE SUBMITTED IN CONJUNCTION WITH THE PROPOSALS FOR LIP EXPENDITURE

Year	2014/15	2015/16	2016/17	Total
Safer Streets for Cycling	£ 59,000	£ 59,000	£ 68,000	£ 186,000
Cycle training	£ 38,000	£ 38,000	£ 42,000	£ 118,000
Safer lorries and vans	£ 12,000	£ 12,000	£ 15,000	£ 39,000
SUD training	£ 9,000	£ 9,000	£ 11,000	£ 29,000

Year	2014/15	2015/16	2016/17	Total
More Cycling	£ 60,000	£ 60,000	£ 60,000	£ 180,000
Cycle to school partnerships	£ -	£ -	£ -	£ -
Cycle parking	£ 60,000	£ 60,000	£ 60,000	£ 180,000
Support for cycling	£ 66,000	£ 66,000	£ 66,000	£ 198,000
Strategies	£ 13,000	£ -	£ -	£ 13,000
Monitoring	£ 13,000	£ 26,000	£ 26,000	£ 65,000
Staff resource	£ 40,000	£ 40,000	£ 40,000	£ 120,000
Total	£ 185,000	£ 185,000	£ 194,000	£ 564,000

APPENDIX 2 – REVISED TARGETS 2014/15 to 2016/17 (PROFORMA B)

MANDATORY STRATEGIC PERFORMANCE INDICATOR TARGETS

Definition	Year Type	Unit	BASE		TARGET		TRAJECTORY DATA				DATA SOURCE
			Year	value	Year	value	2013/14	2014/15	2015/16	2016/17	
SP1a) Walking Mode share for all residents within borough											
% of trips by walk mode (3 year rolling average)	Financial	% Note 1a	3 year average 2006/07 to 2008/09	28.0	2016/17	28.70	28.43	28.52	28.61	28.70	LTDS
SP1b) Cycling Mode share for all residents within borough											
% of trips by Cycling mode (3 year rolling average)	Financial	% Note 1b	3 year average 2006/07 to 2008/09	0.3	2016/17	0.93	0.61	0.70	0.81	0.93	LTDS
SP2) Bus Service Reliability											
EWT over 21 High Frequency Routes	Financial	Minutes Note 2	2008-09	0.95	2016	0.95	0.95	0.95	0.95	0.95	BUS QSI DATA
SP3a) KSI Road Accident Casualties											
Killed or Seriously Injured	Calendar	Number Note 3a	2006-08 3 year average	106	2016	76	85	81	78	76	London Road Safety Unit

SP3b) All Road Accident Casualties											
All Injury Casualties	Calendar	Number Note 3b	2006-08 three year average	979	2016	919	939	932	926	919	London Road Safety Unit
SP4) CO2 Emissions											
CO2 Emissions from ground based transport	Calendar	Tonnes per year Note 4	2008	336	2016	253	281	272	262	253	National Data
SP5) Highway Asset Condition											
Proportion of Principal Roads carriageway where Maintenance should be considered	Calendar	% Note 5	2008	9.2	2016	8.8	9.0	9.0	8.9	8.8	LB H'smith & Fulham

Notes:

- 1a) The long term target remains at 29.5 % as in the LIP2 as approved in 2012
- 1b) The long term target has been revised from 2.3 to 3.3 %
- 2) The long term target remains at 0.95 as in the LIP2 as approved in 2012
- 3a) The 2020 target has been revised from 86 to 65
- 3b) The 2020 target remains at 894 as in the LIP2 as approved in 2012
- 4) The 2025 target remains at 183 as in the LIP2 as approved in 2012
- 5) The 2024/25 target remains at 8.0% as in the LIP2 as approved in 2012

NON- MANDATORY LOCAL PERFORMANCE INDICATOR TARGETS

Core Indicator Definition	Year Type	Unit	BASE		TARGET		TRAJECTORY DATA				DATA SOURCE		
			Year	value	Year	value	2013/14	2014/15	2015/16	2016/17			
LP1) Bus Journey Times (Routes 191 & 259)													
1a) Route 191 N'thbound	Average Journey Time	Calendar	Minutes									To be confirmed	iBus data
1b) Route 191 S'thbound	Average Journey Time	Calendar	Minutes									To be confirmed	iBus data
1c) Route 259 N'thbound	Average Journey Time	Calendar	Minutes									To be confirmed	iBus data
1d) Route 259 S'thbound	Average Journey Time	Calendar	Minutes									To be confirmed	iBus data
LP2) Accessible Bus Stops													
Proportion of DDA compliant Bus Stops on Borough Roads	Financial	% Note 6	2009-10	39	2016-17	61	49	53	57	61			Borough Data
LP3) Cycle Training													
Levels 1,2&3 Child & Adult Training	Financial	Number Note 7	2009-10	1133	2016-17	2727	2347(*)	2517(*)	2517(*)	2727(*)			Borough Data

(*) The targets for cycle training assumes the optimistic scenario of substantial funds being made available in response to the bids submitted in October 2013

Notes:

- 6) The 2017/18 target remains at 65% as in the LIP2 as approved in 2012
- 7) The target has changed from that in LIP2 as approved in 2012, to 2727

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MUNICIPAL YEAR 2013/2014 REPORT NO. 96**MEETING TITLE AND DATE:**

Cabinet 16th October 2013
Council 27th November
2013

REPORT OF:

Director of Finance, Resources and
Customer Services & Director of
Regeneration, Leisure & Culture

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Agenda – Part: 1	Item: 9
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<p>Subject: Refurbishment of Palmers Green Library</p>

<p>Ward: Palmers Green</p>

<p>Key Decision No: 3791</p>

<p>Cabinet Members consulted: Cllr. Taylor, Cllr. Stafford, Cllr. Charalambous, and Cllr. Goddard</p>
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1. EXECUTIVE SUMMARY

- 1.1 Following the decision to dispose of the Southgate Town Hall site, this report seeks approval to refurbish the adjacent Palmers Green Library.
- 1.2 The purpose of the report is to inform Members and obtain approval of the Capital investment within the Capital Programme required to the refurbishment of the existing Palmers Green Library.

2. RECOMMENDATIONS

Cabinet is asked to :

- 2.1. Recommend to Council the addition of this scheme to the Capital Programme 2014 – 2015 budget.
- 2.2. Approve the overall financial proposals for expenditure and funding as set out in this report, including all Professional, Technical, and associated costs. (Paragraph 6)
- 2.3. Delegate authority to the Cabinet Member for Finance and Property Services, and the Director of Finance, Resources and Customer Services to accept a subsequent tender for construction works.

3. BACKGROUND

- 3.1 Palmers Green Library is a significant civic building attached to the redundant Southgate Town Hall site.
- 3.2 On the 12th October 2011 Cabinet formally adopted a Planning Brief as a supplementary planning document within the Local Development Framework which set out the context for redevelopment of the Southgate Town Hall and Palmers Green Library site. At the same meeting Cabinet also authorised the disposal of Southgate Town Hall for conversion by others to residential use with new residential development to the rear, subject to planning consent.
- 3.3 Following marketing and tenders, on 6th June 2013 the Cabinet Member for Finance and Property and the Director for Finance, Resources and Customer Services approved the terms for the disposal of Southgate Town Hall and also authorised segregation works to facilitate the sale, including the demolition of the annexe building of the Palmers Green Library. Planning Approval for the demolition of the annexe was obtained on 20th August 2013 and works are due to commence November 2013.
- 3.4 Options for the extent of refurbishment works to Palmers Green Library were considered and these are recorded in an Options Report produced by Property Services and Architectural Services on 25th June 2013 (Appendix 1 provides a summary of scope of works).
- 3.5 Authority is being sought for 'Option 4' as the recommended scope for the works, being a complete refurbishment comprising remodelling, improvements, replacing existing mechanical and electrical services, and the creation of a new public space/entrance from Green Lanes, N13, that shall provide an attractive setting for the building from the Green Lanes entrance.
- 3.6 In deriving this preferred option, Portfolio Cabinet Members and Ward Councillors were consulted on several occasions, 25th June and 5th August 2013 providing Member's Briefings. Members' agreed to recommend to officers to progress with Option 4.
- 3.7 In support of the proposals for Palmers Green Library, and for the efficiency of the service, secondary 'back office' functions previously located on the lower floor and in the basement have been successfully relocated to other Council sites. This has now created space for the possibility of a tenant taking a lease at a later date, for which 'Shell & Core' provision of the areas only shall be provided within the refurbishment works project.
- 3.7 On-going negotiations are being conducted with a primary care provider.

4. CAPITAL PROGRAMME

- 4.1 This scheme is not currently included in the Council's planned capital expenditure programme for 2013/14. This report recommends that the scheme is included in the 2014/2015 Capital Programme.

5. PROJECT APPROACH

- 5.1 The Council's Architectural Services Team has been formally commissioned to provide the multi-disciplinary professional services for the construction project.
- 5.2 Architectural Services has also been commissioned to manage separation works of the Palmers Green Library from the adjacent Southgate Town Hall.
- 5.3 The procurement of the works and purchase of any goods required at the library shall be in accordance with the Councils Contract Procedure Rules (CPR's).

6. ESTIMATED PROJECT COSTS

The table below sets out the estimated project costs:

	£
Estimated Works Contract Value – Option 4	3,485,000
Professional & Technical Costs – Architectural Services In house Team	408,000
Furniture & Equipment/CORP IT	350,000
Project Contingency (@ 5% of sum of above) to be held outside of all contracts for other associated works i.e decanting and library storage, publication and consultation, surveys, feasibilities studies, asbestos etc.	212,150
TOTAL	£4,455,150

Appendix 1 provides details of the scope of works.

7. FUTURE SAVINGS

- 7.1 The refurbishment of the existing library building with new services and building elements (windows, new roof covering, mechanical and electrical, heating system etc.) will improve the building's energy efficiency, which will realise significant long-term savings in maintenance and energy costs. This can only be quantified once the Detailed Design has been agreed.

- 7.2 This will also contribute to the Council's targets for carbon reduction.
- 7.3 If the part of the building which is not needed for the library is leased to others this will create an on-going revenue stream to the Council. Alternatively, should the Council decide to locate an appropriate function of its own in that part of the building, this will potentially save the costs associated with wherever that function is currently located.

8. PROPOSED PROJECT TIMETABLE

Key target milestone dates are proposed as follows:

Cabinet Approval	October 2013
Full Council	November 2013
Obtain Planning Approval for refurbishment works	February 2014
Tender Approval of works	May 2014
Enter into Works Contract	May 2014
Library Closure	June 2014
Construction works commence	July 2014
Reopen Library	August 2015

9. LIBRARY SERVICE IMPLICATIONS

- 9.1 The Library and Museum Service has and will consult widely throughout the lifetime of the proposed development for both the interim arrangement and permanent refurbishment of the library. Residents, businesses, local community groups / organisations and interested stakeholders will be kept informed, and invited to express their views, where appropriate, on such things as the resources they wish to see in the library in the short and longer term.
- 9.2 A comprehensive consultation and engagement programme is being developed to enable residents from all sections of the community to express their views. The consultation and engagement process will ensure access is as broad as possible and will take place via various means including the Council website, social media, online and hard copy surveys, focus groups and meetings at a variety of community settings, local venues and at local area forums. Members of the project team will be on hand throughout to answer questions.
- 9.3 A comprehensive list of FAQs will be regularly updated on the Council website for easy reference along with details of plans as they develop.
- 9.4 Palmers Green Library will need to close for the duration of the refurbishment works. During the closure of the existing library, users will be given access to other library facilities, including the Mobile Library which will be sited nearby at advertised times.

- 9.5 Customers can already access any library within the borough to use these services, borrow and return items. They can also access services online. However, there are four other libraries in the local area (Bowes Road, Winchmore Hill, Ridge Avenue and Southgate Circus) which can also be accessed during the closure and consideration is being given to increasing their opening hours during this period of time. Use could also be made of the Homebound Library Service if necessary.
- 9.6 The refurbished library will offer an improved service and customer experience. Although the current library does have disabled access, the entrance to the lift is poorly located. Main vehicle entry is through the car park from Shapland Way, N13, and there are no walkways to the main entrances, making it both difficult and dangerous for customer users. Improvements to this area will offer a much more welcome approach to visitors.
- 9.7 The layout of the space in the existing library, particularly those in the backroom areas, are not effective and a fresh approach to the layout will enable us to reflect current service priorities in the design, including a room for hire by the local community as well as a space for library activities such as a homework club and reading groups. We are also looking to reduce the size of counters to maximise public space.
- 9.8 The refurbished library will offer a wide range of books and periodicals for both adults and children, bookable PCs for internet access, Wi-Fi access for customers using their own laptop or mobile devices and a range of reader development/library based activities for adults & children. As with other library developments we will offer a customer self-service facility and there will also be an access point for council information and the potential for digital access to museum exhibits.

10. ALTERNATIVE OPTIONS CONSIDERED

- 10.1 The recent decision to demolish the Library Annexe as part of works to enable the disposal of the adjacent redundant Southgate Town Hall site necessitates some works to the main building to ensure that Palmers Green Library remains fit for purpose.
- 10.2 A range of options for the nature and extent of the works have been considered which have taken into account; the adopted Planning Brief for regeneration of the Town Hall & Library site, the Council's desire to improve the service offering to the public, the condition of the various elements of the building fabric, the opportunity to improve the environmental performance of the building and the potential to facilitate and co-locate with other community orientated facilities, particularly health care.

- 10.3 The possibility of providing a temporary building to deliver a library service during the closure of the library for refurbishment has been investigated. It has been discounted as not being value for money for the potential benefits it might deliver and more economic ways of maintaining a service will be put in place as set out above.

11. REASONS FOR RECOMMENDATIONS

- 11.1 The proposed refurbishment;
- develops the library within the context of the Adopted Planning Brief,
 - replaces worn out elements of the existing building,
 - improves environmental performance and reduces running costs,
 - provides a modern fit for purpose library with improved access and superior facilities, community space
 - creates an opportunity for co-location with local health providers, and other services
 - addresses the requirement of the Planning Brief in relation to the redevelopment of the adjacent Southgate Town Hall

12. COMMENTS OF THE DIRECTOR OF FINANCE, RESOURCES AND CUSTOMER SERVICES AND OTHER DEPARTMENTS

12.1 Financial Implications

12.1.1 Architectural Services have been commissioned to design and procure works associated with enabling the disposal of Southgate Town Hall and together with Property Services carried out an Options Appraisal for the refurbishment of Palmers Green Library. Options for the refurbishment works are recorded in an Options Report.

12.1.2 Estimated capital costs for the complete refurbishment comprising remodelling, improvements, replacing existing mechanical and electrical services, and creation of a new public space/entrance for the proposed option (option4) is £4.46m, (see section 6 above).

12.1.3 The project will be met by unsupported borrowing financed through the Public Works Loan Board (PWLB). The cost of the unsupported borrowing to the council for this project (£4.46m) is estimated to be £339k pa.

12.2.4 The revenue costs of supporting the provision of council services during the construction phase, in particular, temporary arrangements for the existing library service and storage costs is included in the 5% contingency.

- 12.2.5 The on-going revenue cost of operating the building is not likely to be more than what is available in the current budget.

12.2 Legal Implications

- 12.2.1 Under the Public Libraries and Museums Act 1964, the Council is under a duty to provide a comprehensive and efficient library service for all persons whose residence or place of work is within the library area of the authority or who are undergoing full time education within that area. Section 111 of the Local Government Act 1972 further gives the Council the power to do anything ancillary to, incidental to or conducive to the discharge of its statutory functions and may enter into a contract with a provider for the works pursuant to section 1 of the Local Government (Contracts) Act 1997.
- 12.2.2 The procurement of any works goods or services must be conducted in accordance with the Councils Constitution, in particular Contract Procedure Rules.
- 12.2.3 Any resulting contracts must be in a form approved by the Assistant Director for Legal Services.
- 12.2.4 The terms of any heads of terms/tenancy agreements for use of parts of the building not occupied by the library will be in accordance with the Councils Constitution, in particular Contract Procedure Rules in a form approved by the Assistant Director of Legal Services

12.3 Property Implications

- 12.3.1 The proposed refurbishment works will address a number of outstanding maintenance and sustainability issues, bringing the library building up to date and making it fit for purpose.
- 12.3.2 The terms of any tenancy agreement with others to use a part of the building not occupied by the library service will be in accordance with the Council's Property Procedure Rules.

13 KEY RISKS

- 13.1 Working in partnership with third party developers designing external elements of the main entrance and public realm access from Green Lanes, N13, may have an impact on the planning approval timeline. On-going negotiations and Design and Planning meetings with third parties are now in place.

- 13.2 The cost of the refurbishment could potentially exceed the current estimates. In the present economic climate, it is hoped that tender prices will be reasonable. However, the construction market is volatile and tender prices have been coming in low. Property Services will manage and mitigate the risks through a detailed procurement process and will value engineer the proposals that are received if required.
- 13.3 When construction works are completed, the Library Services shall re occupy the new refurbished areas. At a later date the basement and ground floor areas may be occupied by third parties (Health Services), for which further construction works, and fit out shall take place, which may be a disruption to the Library Services. This may also have a cost impact as two phases of works shall be required.
- 13.3 Subject to approval to proceed, a detailed risk register will be created and maintained for this project, to consider the likelihood of identified risks and mitigating actions that can be taken. This risk register will be monitored on a regular basis by the Project Manager.

14. IMPACT ON COUNCIL PRIORITIES

14.1 Fairness for All

This scheme represents another example of the Council's commitment to provide a borough-wide library service which is fit for purpose.

14.2 Growth and Sustainability

Refurbishment of Palmers Green Library should facilitate increased local usage of the library service.

The proposed works to the library building will improve its environmental performance.

The combined redevelopment of the Southgate Town Hall and Palmers Green Library buildings is intended to enhance the Palmers Green built environment and so attract further local inward investment by others.

14.3 Strong Communities

Palmers Green Library provides a significant local civic amenity and a range of community services. The proposed improvements will enhance and future-proof this role.

15 EQUALITIES IMPACT IMPLICATIONS

- 15.1 An Equality Impact Assessment has been completed, highlighted below the main outcomes: -

'Upgraded library facilities will improve access to all Council wide services to all groups in the community as libraries have been shown to be a key route for local information and access to all services. As a universal service, library customers represent a wide cross section of the population in Enfield. Closer partnership with Customer Services is ensuring the library service contributes to all Council agendas'.

16 PERFORMANCE MANAGEMENT IMPLICATIONS

- 16.1 This capital works project will be performance managed in accordance with the Council's project management methodology and monitored using the Council's electronic corporate reporting systems. An experienced project manager has been allocated from the Council's Strategic Property Services Team.

17 HEALTH AND SAFETY IMPLICATIONS

- 17.1 The works proposed to the library building are too extensive for staff and users to be able to safely occupy the building while they are being carried out. The library will therefore be closed for the period of the works.

18 HR IMPLICATIONS

The existing staff shall be relocated to other libraries during the period of the works due to extended opening hours of surrounding libraries, and mobile services being provided.

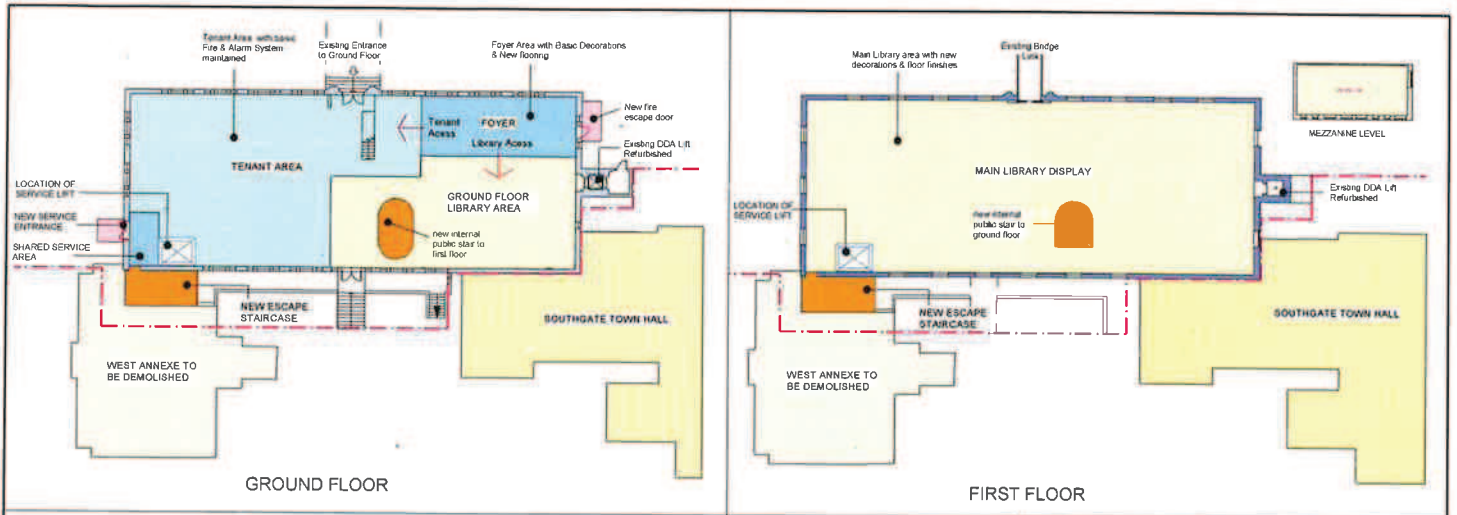
19 PUBLIC HEALTH IMPLICATIONS

- 19.1 Subject to agreement, there is an opportunity for a healthcare provider to locate within the lower parts of the building not allocated to library use.
- 19.2 The newly refurbished library shall be inviting and enhance the current environment space, to encourage more usage, and social cohesion within the community.

Background Papers

None

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GROUND FLOOR

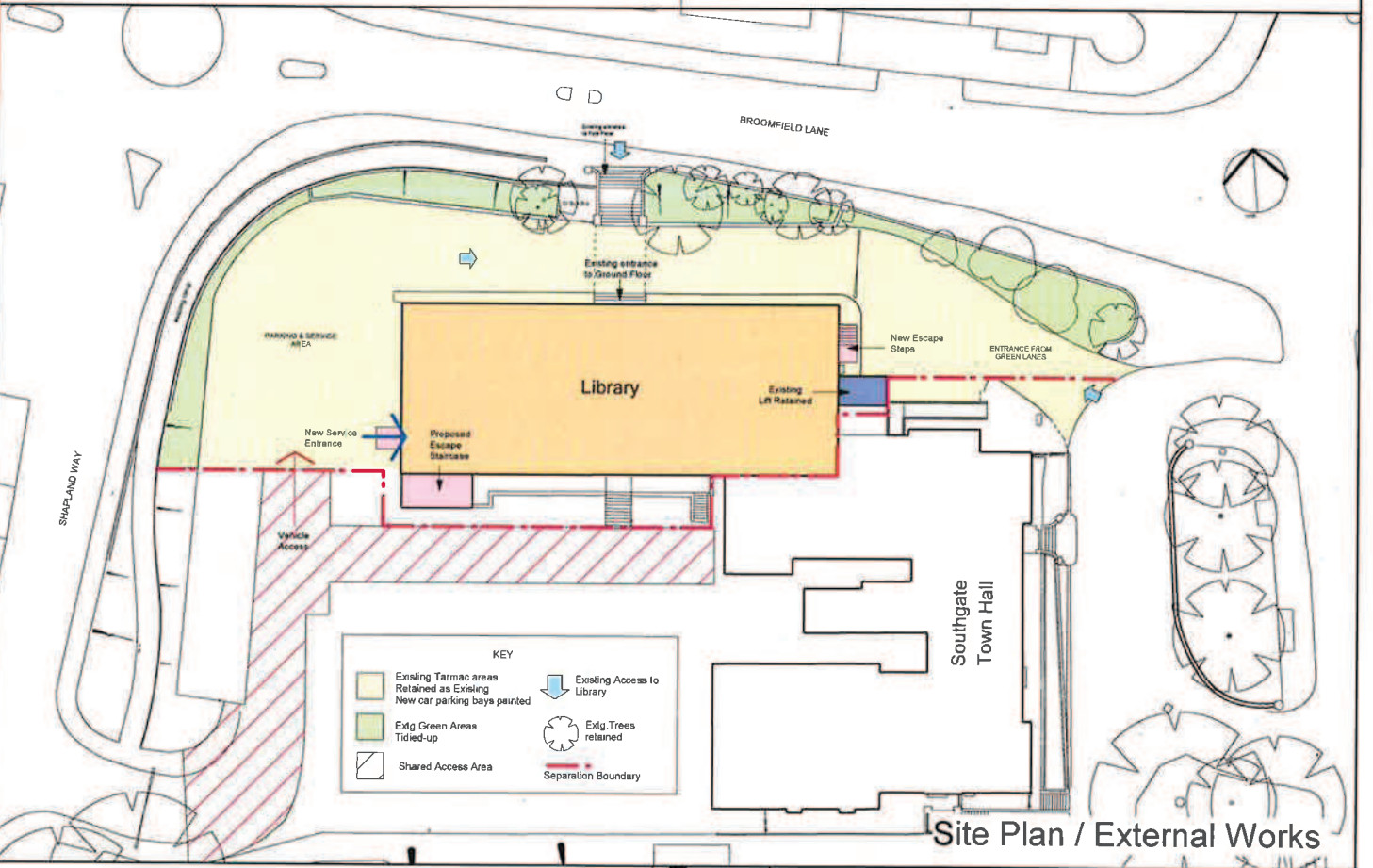
FIRST FLOOR



BASEMENT PLAN

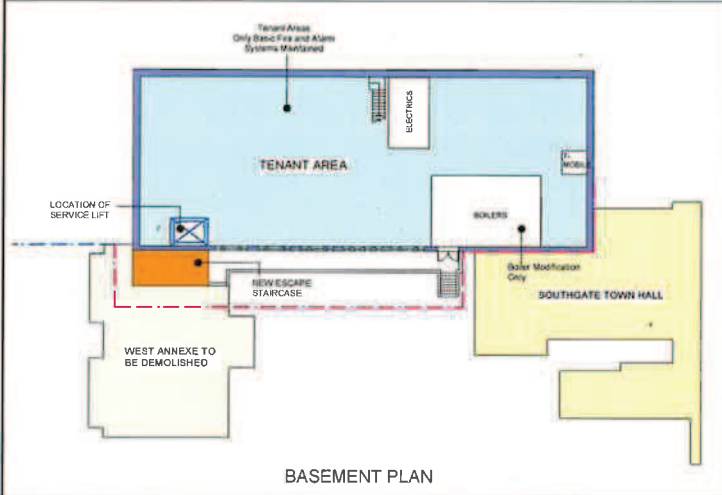
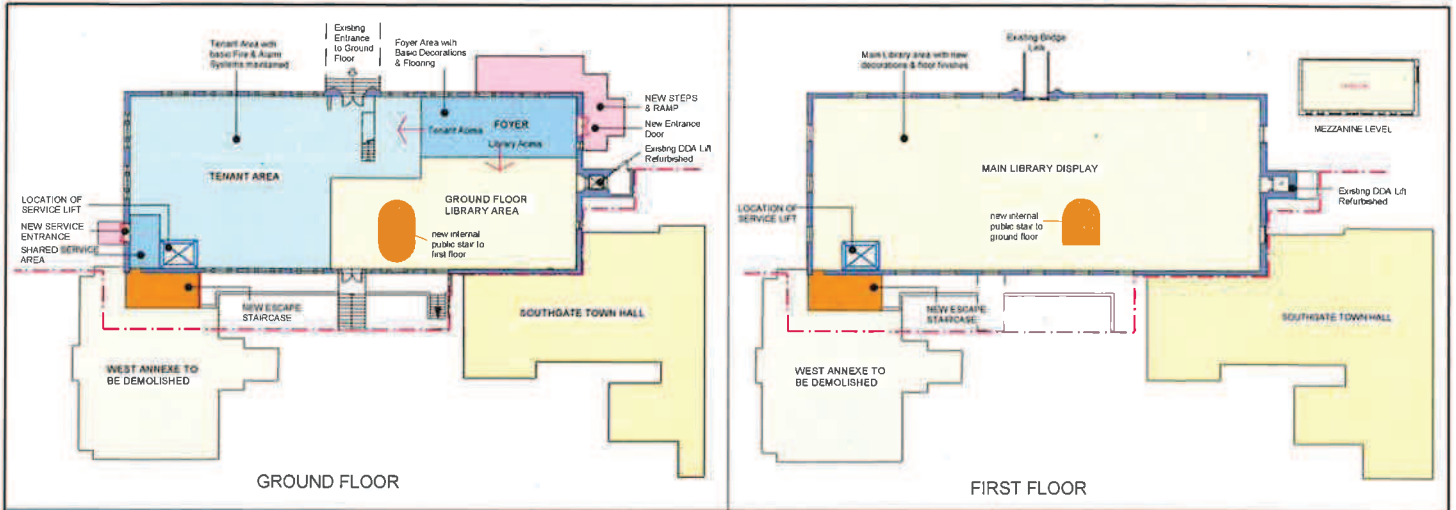
KEY	SUMMARY OF SCOPE OF WORKS
PROPOSED DEMOLITION OF WEST WING	1) New Service Entrance created
LIBRARY AREAS	2) New Service Lift Installed
NEW STAIRCASE	3) Library Space added to Ground Floor
OTHER TENANT AREAS - No Alterations - Basic Fire & Alarm System only	4) Tenant Areas left unaltered - basic fire & intruder alarm maintained
EXISTING SERVICE	5) Existing Passenger Lift Refurbished
PROPOSED STEPS	6) Heating - Boiler Modification only
SHARED AREAS (Service & Foyer)	7) Lighting - New for Ground Floor Library & to be as existing at First Floor
PROPOSED SERVICE LIFT LOCATION	8) New Fire & Alarm Systems
PROPOSED LINE OF SEPARATION	9) Main Library - Basic decorations & new flooring
	10) Roof & Rooflights - Repairs only
	11) Windows - overhaul only
	12) External Parking - New Markings only
	13) External Works - Forecourt - left as existing
	14) New Signage
	15) New furniture & fittings

Floor Plans



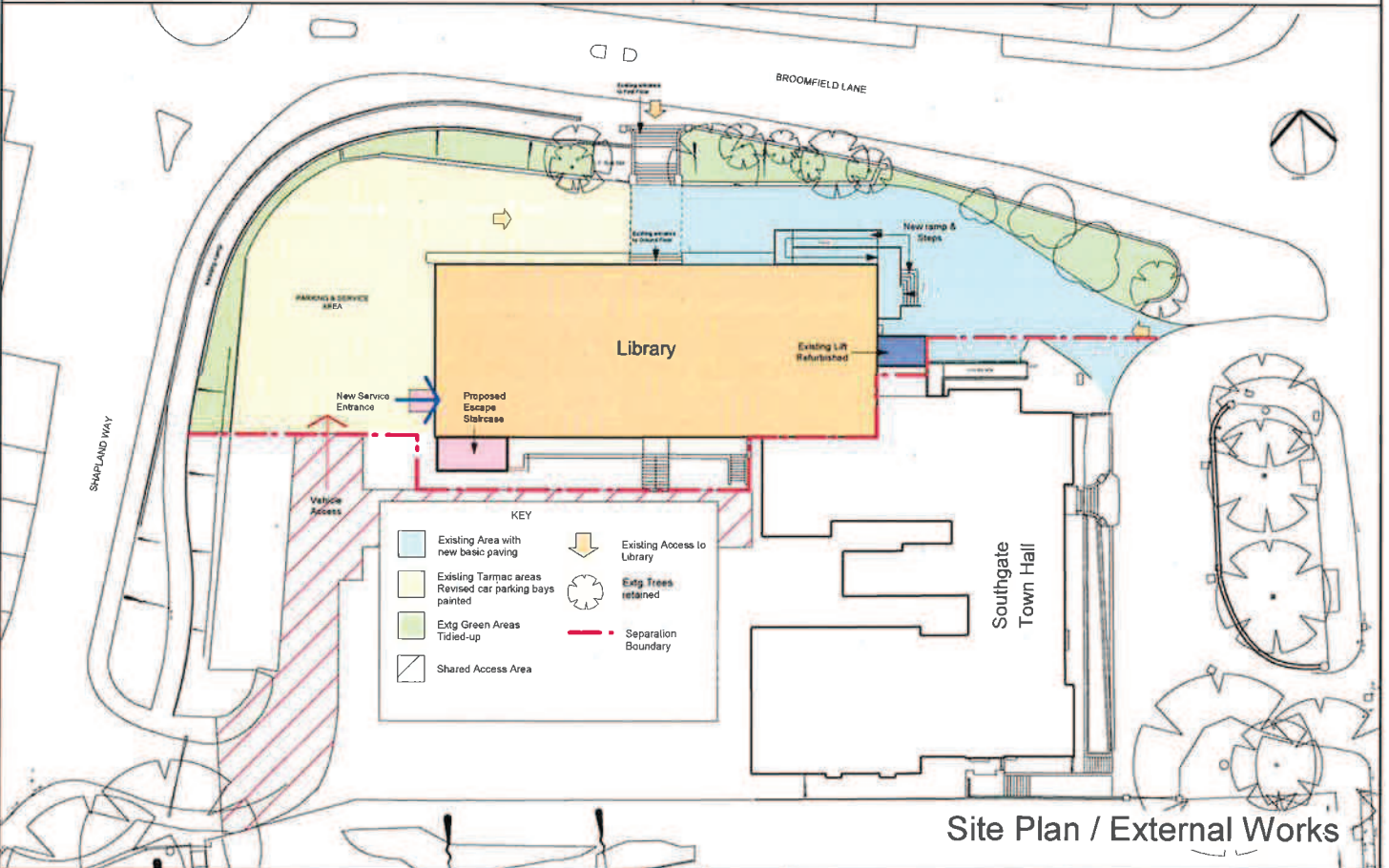
Site Plan / External Works

KEY	
Existing Tarmac areas Retained as Existing	Existing Access to Library
Existing Green Areas Tidied-up	Existing Trees retained
Shared Access Area	Separation Boundary



KEY	SUMMARY OF SCOPE OF WORKS
PROPOSED DEMOLITION OF WEST ANNEXE	1) New Service Entrance created
LIBRARY AREAS	2) New Service Lift installed
NEW STAIRCASES & LIFT	3) Library Space added to Ground Floor
OTHER TENANT AREAS - No Alterations - Basic Fire & Alarm Systems only	4) Tenant Areas left unaltered - basic fire & intruder alarm maintained
EXISTING SERVICE	5) Existing Passenger Lift Refurbished
PROPOSED STEPS & RAMP	6) New Main Entrance Steps & Ramp
SHARED AREAS (Service & Foyer)	7) Heating - New Boilers + PV Panels
PROPOSED SERVICE LIFT LOCATION	8) Lighting - New for Ground Floor Library & like for like in Main first floor library
PROPOSED LINE OF SEPARATION	9) New Fire & Alarm Systems
	10) Main Library - Basic decorations & new flooring
	11) Roof & Rooftlights - Repairs only
	12) Windows - overhaul only
	13) External Parking - New Markings only
	14) External Works - Forecourt - Levels unaltered - basic new paving
	15) New Signage
	16) New furniture & fittings

Floor Plans



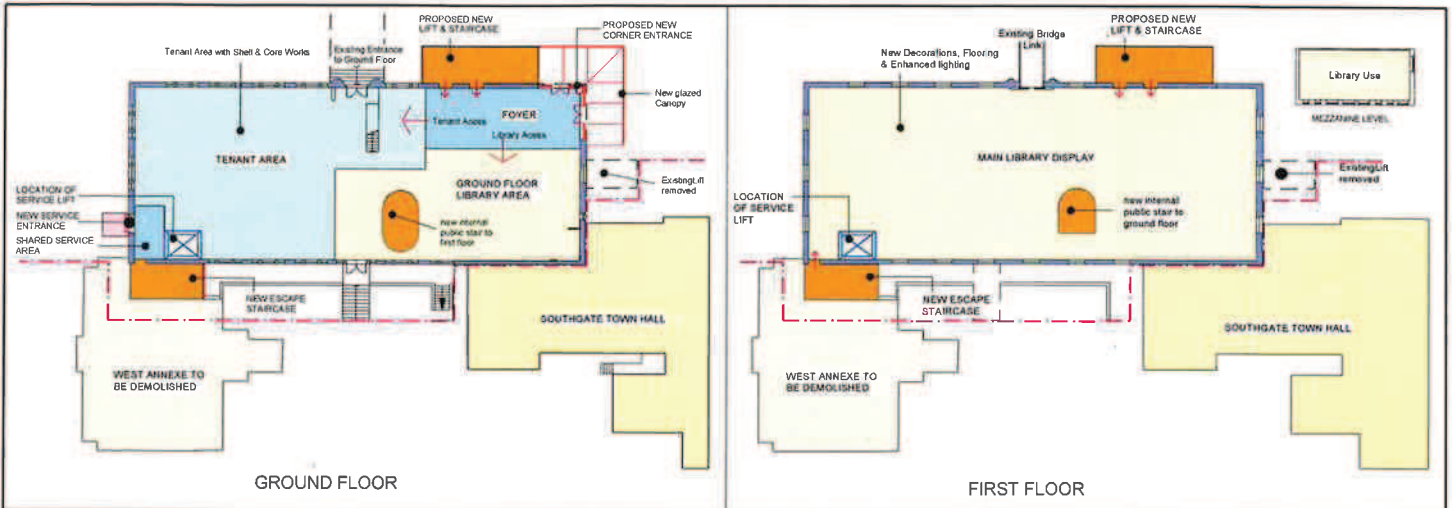
Site Plan / External Works



PALMERS GREEN LIBRARY

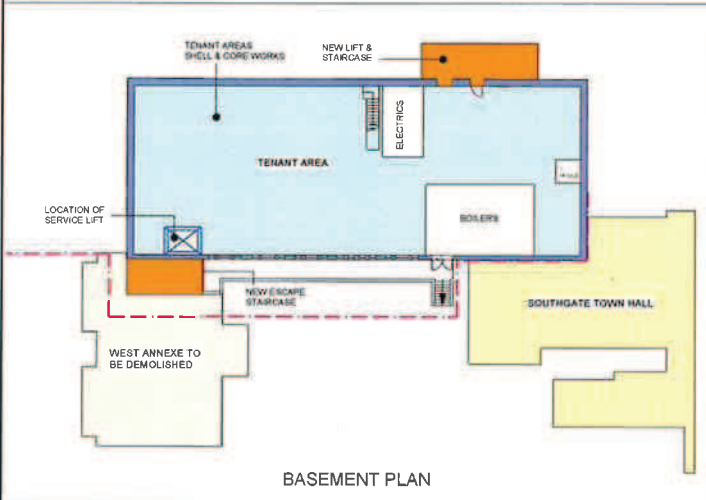


OPTION 2



GROUND FLOOR

FIRST FLOOR



BASEMENT PLAN

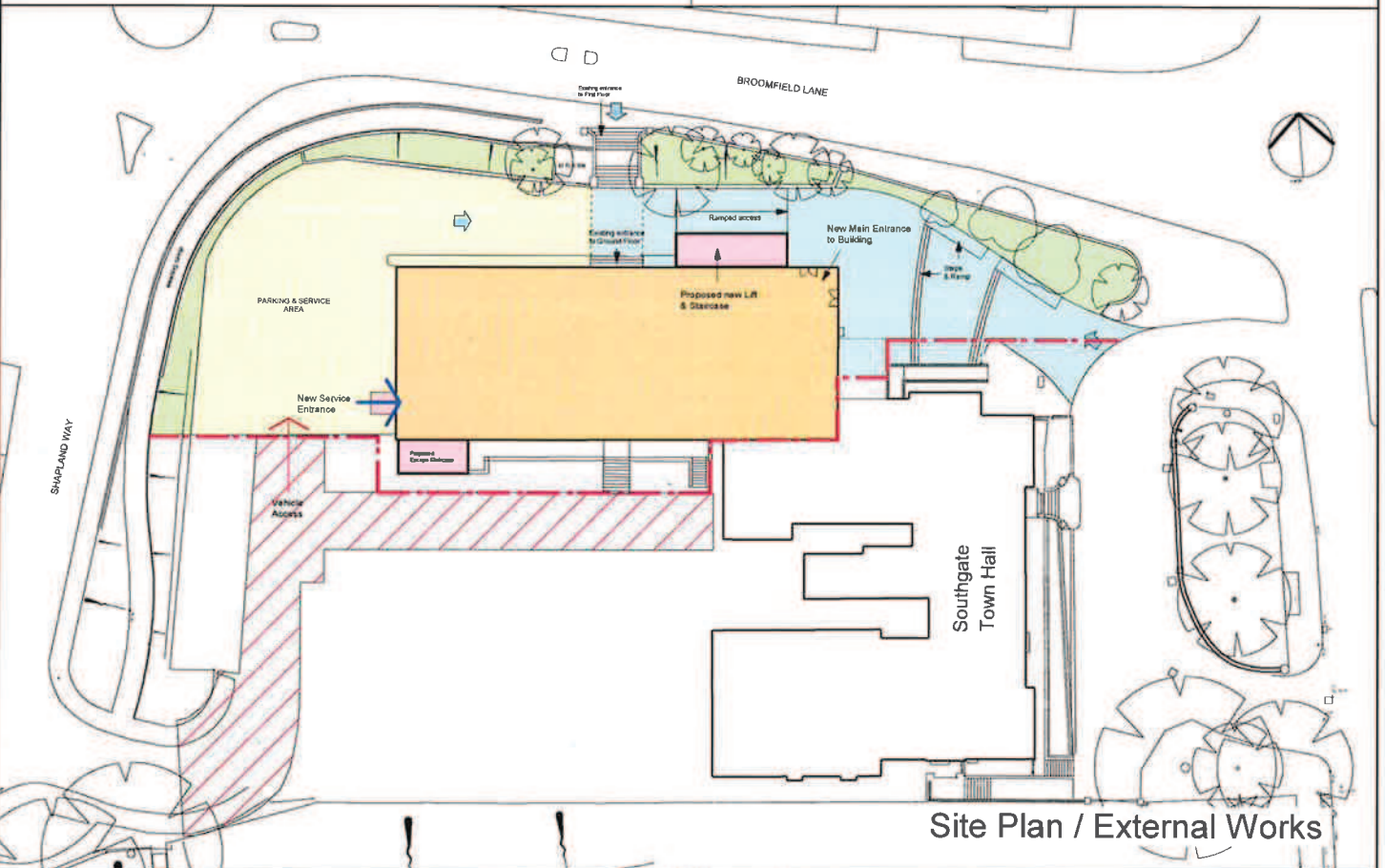
KEY

- PROPOSED DEMOLITION OF WEST ANNEXE
- LIBRARY AREAS
- NEW STAIRCASES & LIFT
- OTHER TENANT AREAS - Shell & Core Works
- EXISTING SERVICE
- PROPOSED STEPS
- SHARED AREAS (Service & Foyer)
- PROPOSED SERVICE LIFT LOCATION
- PROPOSED LINE OF SEPARATION

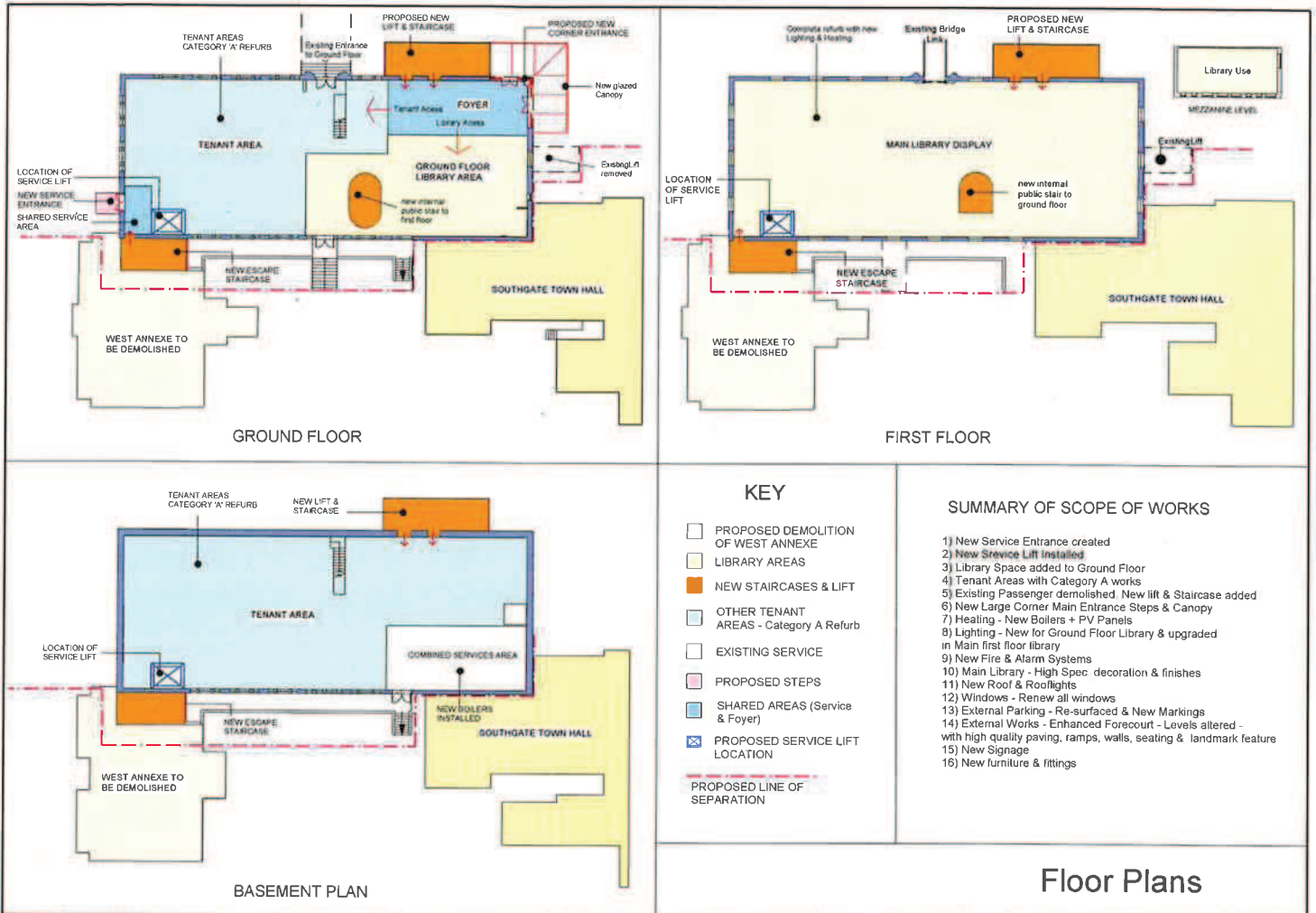
SUMMARY OF SCOPE OF WORKS

- 1) New Service Entrance created
- 2) New Service Lift Installed
- 3) Library Space added to Ground Floor
- 4) Tenant Areas with Shell & Core works
- 5) Existing Passenger demolished. New lift & Staircase added
- 6) New Large Corner Main Entrance Steps & Canopy
- 7) Heating - New Boilers + PV Panels
- 8) Lighting - New for Ground Floor Library & upgraded in Main first floor library
- 9) New Fire & Alarm Systems
- 10) Main Library - Basic decorations & new flooring
- 11) Roof & Rooflights - Repairs only
- 12) Windows - overhaul only
- 13) External Parking - Re-surfaced & New Markings
- 14) External Works - Forecourt - Levels altered with basic new paving
- 15) New Signage
- 16) New furniture & fittings

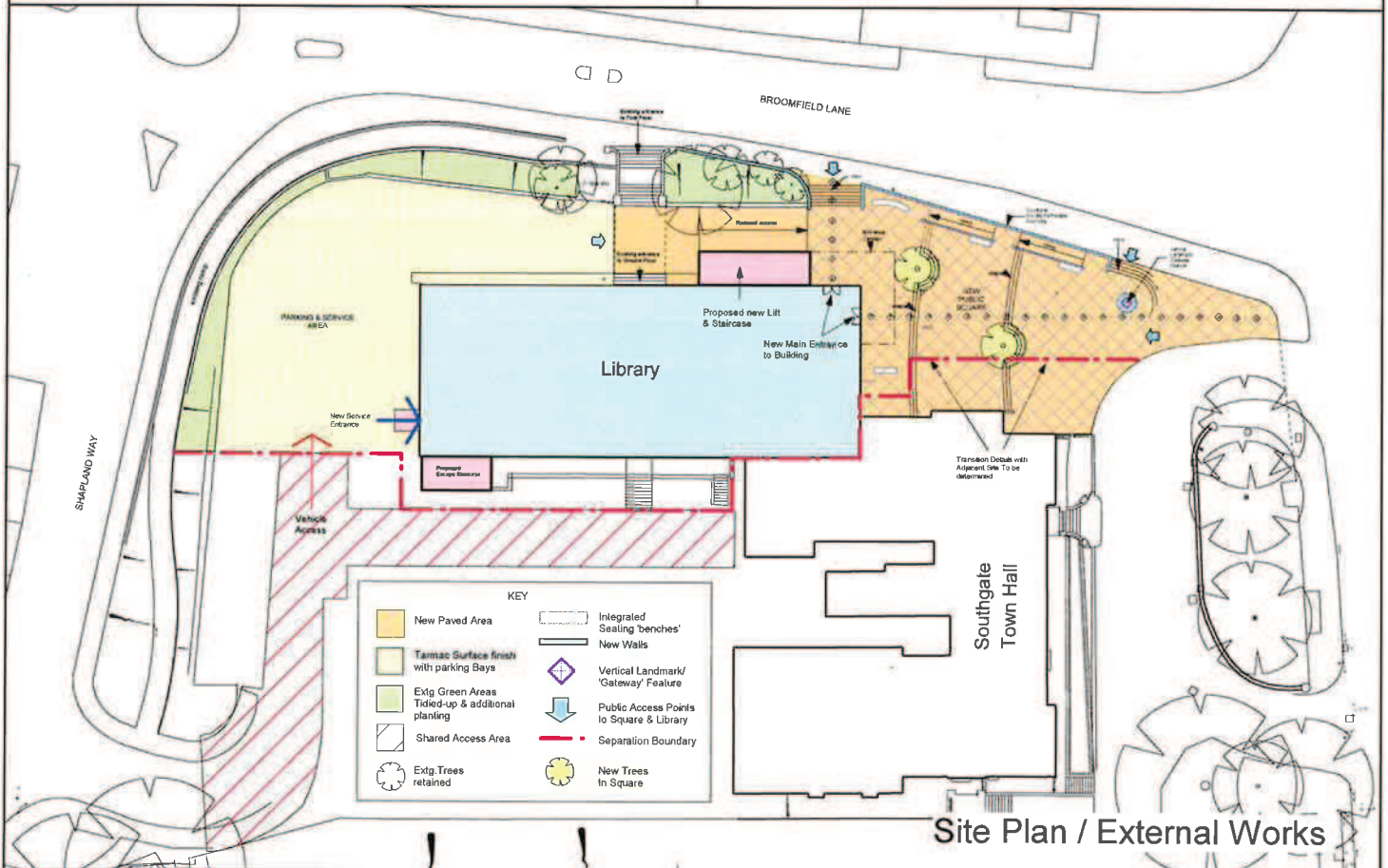
Floor Plans



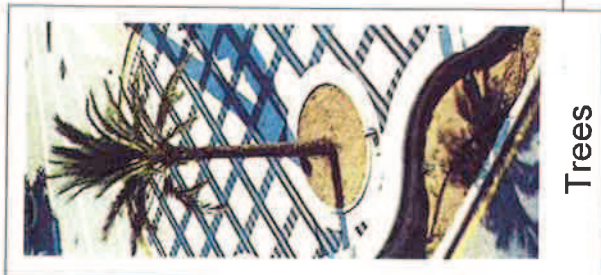
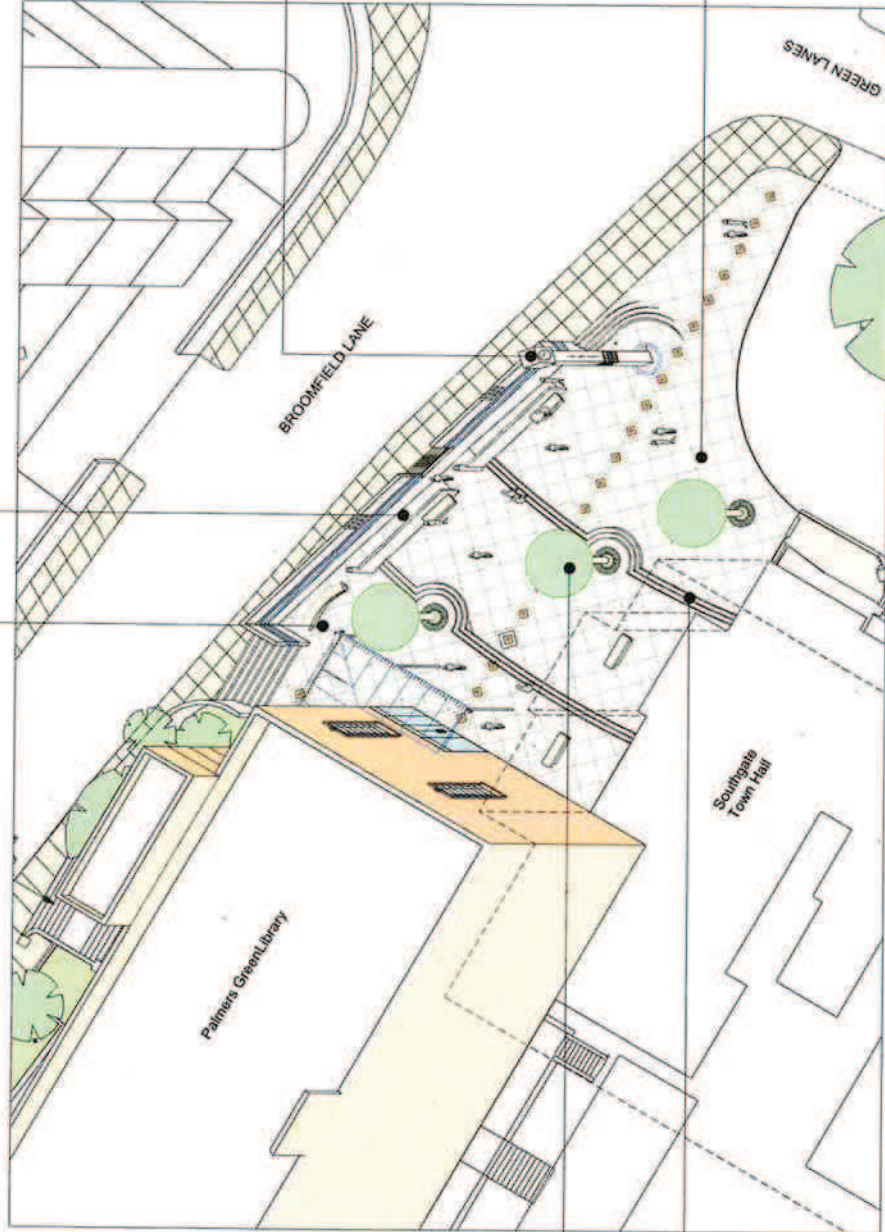
Site Plan / External Works



Floor Plans



Site Plan / External Works

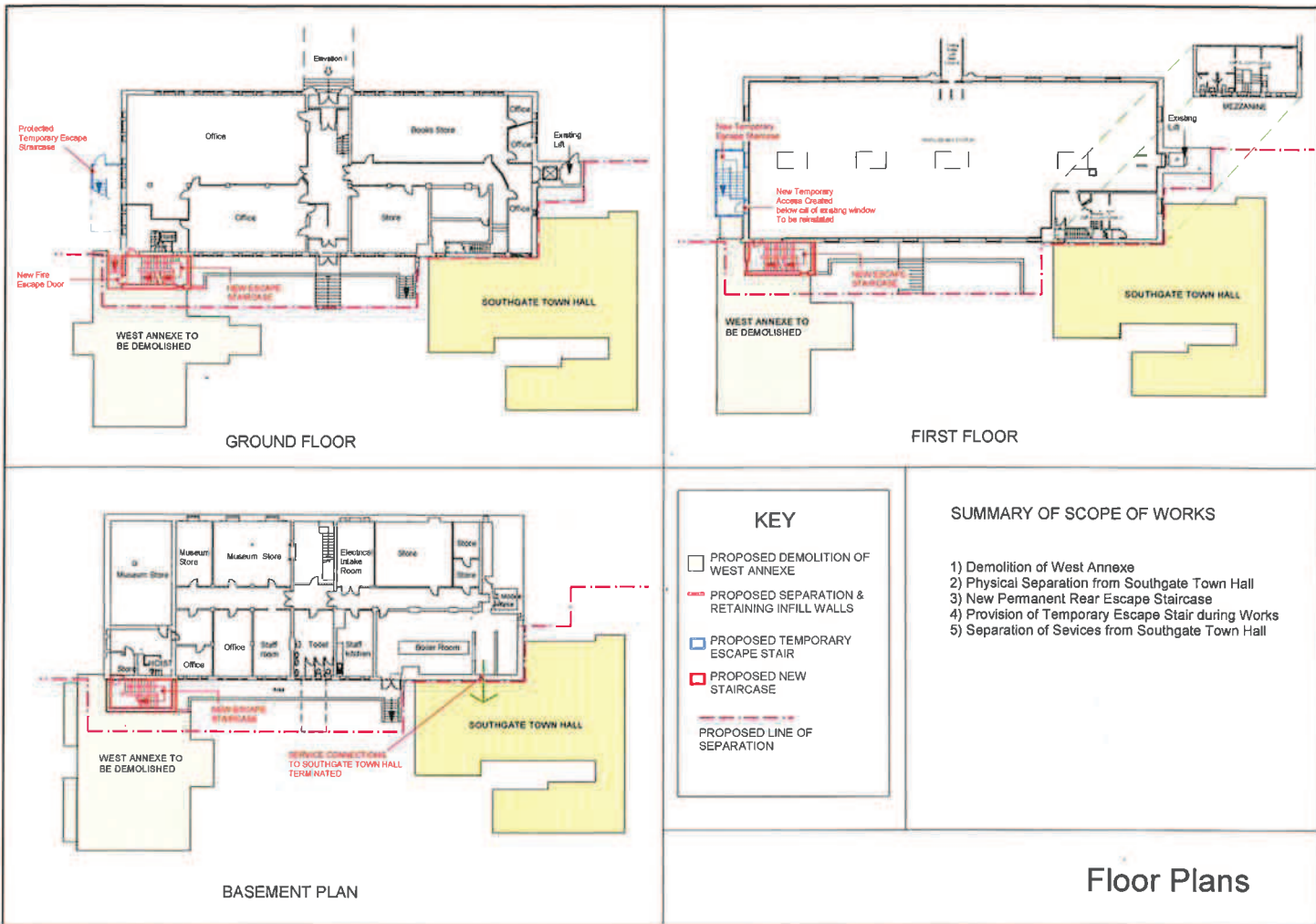


OPTION 4 PUBLIC SQUARE



PALMERS GREEN LIBRARY





Floor Plans



WEST ANNEXE - SOUTH WEST ELEVATION

Extent of Annexe to be demolished



WEST ANNEXE - EAST ELEVATION

Library Retained

Extent of Annexe to be demolished



LIBRARY & WEST ANNEXE - WEST ELEVATION

Location of Temporary Escape Staircase to Library

Extent of Annexe to be demolished



LIBRARY & SOUTHGATE TOWN HALL - SOUTH SEPARATION

Library Retained

Southgate Town Hall

Line of Separation

Photographs



SOUTH ELEVATION



WEST ELEVATION



NORTH ELEVATION



EAST ELEVATION



New lift & Staircase

New Main Entrance

NEW ENTRANCE AREA AT NORTH WEST CORNER

Option 1 - No new Entrance Escape Door & Steps only

Option 2 - New Ramp & Steps with new entrance Door

Options 3 & 4 - New Corner Main Entrance , Lift & Staircase



New Car Park Area

PROPOSED CAR PARKING AT NORTH WEST CORNER

Option 1 - No Works to Existing Area. New Car parking Bays marked only.

Option 2 - No Works to Existing Area. New Car parking Bays marked only.

Options 3 & 4 - Parking Area re-surfaced & Car Parking Bays marked



Existing Lift

New Public Square Area

PUBLIC SPACE IN FRONT OF BUILDING

Option 1 - No Works to Existing Area. Existing Lift Retained

Option 2 - Basic Paving to Existing Area. Existing Lift Retained

Options 3 - Levels altered. Basic paving. Existing Lift demolished & New Lift Installed

Options 4 - Levels altered. Enhanced Public Space Created Existing Lift demolished & New Lift Installed



Existing aluminium & Steel Windows

Staining of Brickwork

EXTERNAL FABRIC OF BUILDING

Option 1 - No Works to existing brickwork. Existing Windows only overhauled

Option 2 - No Works to existing brickwork. Existing Windows only overhauled

Options 3 - No Works to existing brickwork. Existing Windows only overhauled

Options 4 - Existing Brickwork & masonry cleaned, New windows installed.



Existing aluminium & Steel Windows

Staining of Brickwork

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MUNICIPAL YEAR 2013/2014 REPORT NO. 97

MEETING TITLE AND DATE:

Cabinet 16/10/13

REPORT OF:

Director of Health, Housing
and Adult Social Care

Contact officers:

John Child and Dave Carter, tels:

020 8379 3658 / 4314; emails:

john.child@enfield.gov.uk /

dave.carter@enfield.gov.uk

Agenda – Part: 1

Item: 10

Subject:

**EMPTY PROPERTY COMPULSORY
PURCHASE ORDER (CPO IX)**

Ward: Turkey Street KD 3789

Cabinet Members consulted:

Cllr Ahmet Oykenner, Cabinet Member for
Housing

1. EXECUTIVE SUMMARY

This report invites Cabinet to authorise Officers to make a Compulsory Purchase Order (CPO) in respect of 39 Aylands Road, Enfield, EN3 6PW, an empty residential property. The owner died in January 2006 and to date, the son of the late owner (believed to be sole beneficiary and referred to throughout this report as “the person in control”) has proved un-responsive to attempts by Officers to bring it back into residential use.

2. RECOMMENDATIONS

Cabinet are asked to **authorise**:

- 2.1 the making of a Compulsory Purchase Order (Order) in respect of 39 Aylands Road, Enfield, EN3 6PW, under Section 17 of the *Housing Act 1985* and the *Acquisition of Land Act 1981* (as amended by the *Planning and Compulsory Purchase Act 2004*) as shown on the plan (appendix 1) attached to the report;
- 2.2 the preparation of an Order, and supporting documentation and the taking of all necessary steps (including the conduct of a Public Inquiry if necessary) to obtain confirmation of the Order by the Secretary of State;
- 2.3
 - i) the acquisition of the property (compulsorily) following confirmation of the Order, the payment of compensation and statutory interest and the instituting or defending of proceedings where necessary; or
 - ii) the acquisition of the property by purchase by agreement, with terms for the acquisition to be delegated to the Assistant Director Community Housing Services (Housing) and the Assistant Director for Finance, Resources and Customer Services (Property); and
- 2.4 the disposal of the property in accordance with the Property Procedure Rules.

3.0 INTRODUCTION: AN ENABLEMENT AND ENFORCEMENT APPROACH

3.1. Enfield's Ongoing Commitment: The Borough implements its *Empty Property Strategy* to tackle the challenge of nearly 4,000 privately owned properties standing empty and wasted (as of 31 July 2013 there was a total of 3,171 registered empty properties). This figure includes all categories of empty properties as recorded by Enfield's Council Tax department. Meanwhile the number of households on the housing needs list currently stands at 2,155 (excluding transfers already in social housing). The Borough has an acute housing shortage. A housing market assessment completed in 2010 found that the total annual need is estimated to be 4,200 homes for the next five years. The annual supply is estimated at 2,120, leaving a net need of 2,100 homes per annum. An estimated 1,000 households, excluding transfers, require a three bedroom property or larger. At current levels of Council housing supply it would take 7 years to clear this existing backlog of demand. Adopted 16 years ago, the Council's strategy for dealing with private residential empty properties is being refreshed for 2013/14 and has been renamed the *Private Sector Empty Homes Policy*. Implementation of this revitalised policy is one of the borough's key priorities for 2012-2014 contained in Enfield's *Housing Strategy 2012-2027*. One of the five main aims of Enfield's *Homelessness Strategy (2008-2013)* is to ensure the private housing sector helps to meet the needs of homeless households by bringing empty private sector properties back into use. The Council's 2010 *Making Enfield Better* manifesto also pledged to employ compulsory purchase to return empty homes that "scar the environment" to use.

3.2. National and London Context of Enfield's Empty Property Strategy: The Government's housing strategy document *Laying the Foundations: A Housing Strategy for England* launched on 21 November 2011 states: "We are committed to bringing empty homes back into use, as a sustainable way of increasing the overall supply of housing and reducing the negative impact that neglected empty homes can have on communities." The strategy outlined five measures, including: "awarding the New Homes Bonus to empty homes brought back into use" and "investing £100 million funding to bring problematic empty homes back into use and announcing £50 million of further funding to tackle some of the worst concentrations of empty homes".

The Mayor of London's *The London Housing Strategy* published in February 2010 recognised that where encouragement measures fail to bring empty properties into use, "The Mayor encourages boroughs to use their powers of enforcement through legal sanctions, including the use of Compulsory Purchase Orders and EDMOs (Empty Dwelling Management Orders)." *The Revised London Housing Strategy* (December 2011, for consultation with the public) states that "The Mayor has agreed with DCLG (Department for Communities and Local Government) an indicative figure of £15 million of funding for London to bring empty homes back in use during 2011-15." This "£15 million of funding" is London's allocation of the £150 million announced in the Government's *Laying the Foundations: A Housing Strategy for England* document.

3.3. New Homes Bonus (NHB) Grant: Introduced by the Government in 2010, the NHB awards local authorities financially for housing growth by providing a

reward equivalent to six years' Council Tax for each net additional home from April 2011. The incentive also applies to long-term empty properties brought back into use. Each empty home brought back into occupation will generate a NHB grant award of around £1,400 per Band D annum. Based on 40 properties per year, this will generate over £50k per annum and more than £300k over the six years of the grant's life. Enfield was awarded a NHB grant of £527k for 2011/12. The *Budget 2012/13 and Medium Term Financial Plan (General Fund)* report endorsed by Cabinet on 08 February 2012 agreed that this £527k be set aside to fund the Council's Empty Property Programme, which is an Invest to Save proposal as empty properties brought back into use will generate additional NHB in future years. There was NHB balance of £467k as of 01 April 2013.

- 3.4. Funding Support from the North London Sub-Region (NLSR): In April 2012, the North London Sub-Region (NLSR) announced that Enfield had been allocated £182k for 2012/15 through the Homes and Communities Agency's (HCA) Empty Homes Programme. (This money, which is being held by Islington as the lead authority, is the Borough's share of the funding for London agreed by The Mayor with the DCLG referred to in 3.2.) This money will help fund the Borough's Grants and Nominations Scheme (GANS) referred to in paragraph 3.6. Previously, the NLSR awarded Enfield a total of £432k for the 23 CPOs approved between 2008 and 2011. However, this funding stream for CPO work ceased in March 2011. In anticipation of this, the Council authorised Officers on 26 January 2011 to identify and prioritise financial and staff resources in order to maintain the ongoing CPO programme (CPO V report).
- 3.5. Programme Delivery: Enfield's *Empty Property Strategy* is implemented by the Empty Property Team, comprising of the Empty Property Officer (EPO), Empty Property Enforcement Officer (EPEO), who is seconded from the North London Sub-Region (NLSR), and the Empty Property Grant Officer (EPGO). Enfield continues to work in partnership with its NLSR partners (Haringey, Islington, Camden, Barnet and Westminster) and Sub-Regional staff to tackle empty properties. Within Enfield, the EPO and EPEO oversee the day-to-day running of the strategy and meet on a monthly basis. They work in partnership with the representatives of Environmental Health, Legal, Property Services, Finance, Council Tax, Planning and RSL Enablement. Legal and Property Services, in particular, play a significant role in processing CPOs, acquisition and disposal.
- 3.6. Enablement: The EPO, targets advice, support and grant assistance by way of the GANS scheme at owners of empty accommodation, encouraging them to bring their properties back into use. The supporting funding Enfield received for the GANS scheme via partnership working with the NLSR ceased in March 2011. However, following the successful bid for NHB funding and HCA funding secured by the NLSR (see 3.3 and 3.4), the scheme was re-launched and a temporary Empty Property Grant Officer recruited to process grant applications.
- 3.7. Enforcement: The *Use of Compulsory Powers* report approved by Cabinet in 2003, states that where encouragement and assistance have been exhausted, enforcement action will be considered. Since 2007, 28 CPOs have been

approved by Enfield. A total of 18 CPOs have been confirmed by the Secretary of State to date and most of the remaining cases have been returned to use without the compulsory purchase process having to run its full course. Enfield has disposed of eight properties acquired by CPO; a ninth has been earmarked for auction in November 2013. Seven of these properties have been fully renovated to the “Decent Homes Standard” and are now fully occupied. The eighth CPO property was sold at auction on 14 March 2013 subject to Special Conditions obligating the new owner to fully renovate and return the property to residential use within 12 months. This proactive strategy has placed Enfield at the forefront of London’s campaign to reduce the blight of long term empty properties.

- 3.8. Sustaining the Enforcement Climate: There is ongoing evidence that a real threat of CPO motivates some previously intractable owners into action. Continuing the CPO programme together with ongoing publicity is expected to perpetuate this enforcement climate. Mirroring experience of CPO work elsewhere, Enfield Officers have found that when Orders are *actually* made on properties, most owners eventually belatedly offer to renovate and occupy their properties by doing works themselves or selling. To ensure that owners do not renege on 11th hour proposals, the Council uses legally enforceable cross-undertaking agreements which negate the need for public inquiries and the associated costs (see 3.10 for more information about undertakings). The upshot is that the Council does not have to take possession and disposal action in relation to *every* property subject to a confirmed CPO.

The Property Recommended for CPO: 39 Aylands Road, Enfield, EN3 6PW

- 3.9. Details of the property, including a case history, valuation, a plan and photographs, are contained in appendices 1 and 2. The property has been empty and neglected for over seven years since the registered owner’s death on 29 January 2006. The sole known beneficiary (hereafter referred to as the “person in control”) has to date (July 2013) failed to apply for probate.
- 3.10. A statutory notice has been served in respect of the property that still has effect. The purpose of this notice is to identify the works necessary to make the property free of category 1 hazards (what used to be described as “fit for habitation”). Although these works are unlikely to be carried out by the person currently in control, after compulsory acquisition and disposal, the future owner will be expected to carry out the required works.
- 3.11. If the person in control belatedly starts work, CPO action will continue until such time that works have been fully completed (meeting the Government’s “Decent Homes Standard”) and the property returned to *full continuous residential occupation* to the satisfaction of the Council. In addition, the person in control has the opportunity to enter into a legally enforceable cross-undertaking agreement with the Council to achieve a mutually satisfactory outcome. This means that the Council undertakes not to implement a confirmed CPO within the agreed time period, but if the person in control fails to complete probate, carry out works and return the property to use, then the CPO is executed without objection. This negates the need for a Public Local Inquiry and all the costs involved in the Inquiry process. Where owners enter

into a cross-undertaking, they will be expected to submit proposals of the works to be done and execute all works necessary to meet the “Decent Homes Standard”.

- 3.12. Compulsory purchase provides the only realistic prospect of this property being brought back into residential use in the foreseeable future. A quantitative and qualitative housing gain to the local authority will be achieved by putting the property into auction with a reputable auctioneer or through other acceptable disposal. Sale will be subject to Special Conditions to ensure that the property is fully renovated and occupied within a defined timescale. The Council has a proven track record of this approach, having successfully disposed of eight confirmed CPO cases at auction since April 2010.

Budget Implications of CPO Activity

- 3.13. The total value of 39 Aylands Road, EN1 3PY, is estimated at £240k based on a current indicative valuation (assuming a reasonable state of repair). Once the CPO is confirmed, title can be obtained after three months under a General Vesting Declaration (GVD). The Property will be re-valued at the time the Council takes possession. The property will be sold at auction or through other acceptable disposal. The compensation payable to a dispossessed owner is based on the market value of the property. An owner could make a claim on the Council for up to 90% of the Council's valuation immediately after the date of possession. This must be paid within three months of the claimant's written request.
- 3.14. Full Council on 26 January 2011 (CPO V report) agreed a revenue mechanism to address any interim costs incurred in the disposal process, i.e. an outstanding mortgage or early compensation claim (see 3.13). In practice, most properties subject to CPO are sold on prior to compensation being claimed. There should be minimal delay between acquisition and disposal and therefore the costs associated with this CPO are revenue since they do not provide any ongoing economic benefit to the Council. (See Financial Implications at 6.1.3.)
- 3.15. There is a statutory time limit of 12 years for dispossessed owners to claim compensation.
- 3.16. The *Planning and Compulsory Purchase Act 2004* introduced an entitlement for former owners to claim basic loss payments. The amount is 7.5% of the value of the person's interest in the land, subject to a maximum of £75,000. The Act provides that the entitlement to basic loss payment is lost if the following criteria are all met at the time the CPO is confirmed:
- a specified statutory notice/order has been served on the owner;
 - the statutory notice/order has effect or is operative; and
 - the owner has failed to comply with any requirement of the statutory notice/order.

If owners do not comply with the notices before the CPOs are confirmed, basic loss payments will not be payable. As the empty property enforcement programme progresses, it is anticipated that less properties will require the service of a statutory notice and the risk of having to make basic loss payments will consequently be higher. The Council is liable to make basic

loss payments. Basic loss payments are statutory entitlements payable to former owners for interest in land, subject to certain criteria being met and up to a maximum amount. There are currently on-going CPO cases that may be liable to make such payments in the future which will be met from central contingency as required. Cabinet approved this on 13 February 2013 as recognition of this risk. To date, it has not been necessary to draw on the contingency pot, and Officers will continue to make their best endeavours to avoid having to do so. (See Financial Implications at 6.1.2.)

Associated Non-Recoverable Revenue Costs

- 3.17 An Empty Property Enforcement Officer (EPEO) employed by the NLSR has been progressing the borough's empty property enforcement work. Annual salary cost is £26k.
- 3.18 Legal Services: The in-house legal costs for processing Orders are estimated at £4k per property. If there are objections and a Public Local Inquiry is required, a further cost of around £10k per property will be incurred.
- 3.19 Property Services: In-house property disposal costs (including inspection, valuation, insurance, liaison with legal services, negotiations with the owner / purchaser, security and maintenance) are estimated at £3,500 per property. This estimate does not allow for the possibility of a contested valuation, which could go to the Lands Tribunal. For disposal via auction, the auctioneer's fees are estimated at approx 1% per property inclusive.
- 3.20 Total estimated Legal and Property Services costs: The overall estimated Legal and Property Services costs per property (including possible Public Local Inquiry costs and an auction fee of around £2.5k) are £20k. It should be noted that so far only three out of the 28 approved CPOs have required a Public Local Inquiry. It should also be noted that the aforementioned costs exclude Admin expenses, Legal fees to evict unauthorised occupiers, etc.

4. ALTERNATIVE OPTIONS CONSIDERED

- 4.1 All attempts to negotiate with, and assist the person in control for the above property with returning it to use have been exhausted. An assessment of the most appropriate course of enforcement action was therefore carried out. All options were considered, namely, service of legal notices, enforced sale, EDMOs and compulsory acquisition. The latter was deemed the most appropriate under the circumstances and will achieve a permanent solution.
- 4.2 The other option the Council might pursue is to do nothing. This will avoid budgetary implications, but is not recommended in the light of Council's priorities and manifesto pledge with regard empty properties. By failing to take the proposed action, empty and eyesore properties remain untouched and residences with category 1 hazards remain (what used to be described as accommodation "unfit for habitation"). Enfield's regeneration strategy would also be impaired and the Council:
- ceases to recover any outstanding money it is owed on properties;
 - will fail to meet the serious housing need in Enfield by bringing empty properties back into use;

- sends out a signal that if owners ignore the Council, it will “go away”;
- will not attract the investment on building works that accompanies this programme;
- will not be able to achieve lasting change on empty properties; and
- will not maximise future NHB funding by decreasing the number of empty properties in Enfield and offset the risk of reductions in Formula Grant funding due to national top-slicing on NHB grant.

5. REASON FOR RECOMMENDATIONS

The compulsory purchase of the above property, and its subsequent onward sale, will produce a quantitative and qualitative gain to the borough’s housing stock, will assist in the achievement of the Council’s housing strategies and will turn an existing eyesore into a much needed home. They will address the Council’s strategic supply, regeneration and sustainability objectives, together with the Government and Mayor of London’s expectations cited above.

6. COMMENTS OF THE DIRECTOR OF FINANCE, RESOURCES AND CUSTOMER SERVICES AND OTHER DEPARTMENTS

6.1 Financial Implications

- 6.1.1 This report seeks agreement to proceed with a Compulsory Purchase Order. The revenue cost of processing one CPO (based on using in-house Legal Services) is set at £20,000 and this will be funded from the balance of CPO funding received from the North London Sub-Region, which currently stands at £242k. The CPO expenditure details are outlined below:

Revenue implications 2013/14	Cost of CPO, £
In-house Legal Services costs	4,000
Property Services disposal costs	2,000
Security and maintenance costs	1,500
Auctioneer’s fees (approx 1% of property valuation)	2,500
Public Local Inquiry if there are objections	10,000
Cost of processing CPO	20,000
Funded from residue of income from Sub-Regional Funding	-20,000

- 6.1.2 There is a potential cost for basic loss payments as set out in paragraph 3.16 above. The Council is liable to make “basic loss payments”. Basic loss payments are statutory entitlements payable to former owners for interest in land, subject to certain criteria being met and up to a maximum amount. If this occurs, the payments will be met from central contingency, as approved in the Budget report to Cabinet on 13 February 2013. An Improvement Notice was served on the property and if the person in control fails to comply with this before the CPO is confirmed, no basic loss payment will apply.
- 6.1.3 Title can be obtained under a General Vesting Declaration. On acquisition, the property will be put in to auction with a reputable auctioneer. There may be a minor time delay between acquisition and disposal. If the property market falls between these two points in time there may be some loss of

capital. The acquisition of a property and the disposal should be almost simultaneous and therefore the costs associated with CPOs in this context are revenue and would not qualify as capital since they do not provide any ongoing economic benefit to the Council. Any time difference in the cash flows to the Council will be recognised as debtors or creditors at the year end and an assessment will be made based on the circumstances prevailing at 31 March 2014 of the extent to which the Council's costs are recoverable.

6.2 Legal Implications

The Council has the power under Section 17 of the *Housing Act 1985* to compulsorily acquire land, houses or other properties for the provision of housing accommodation.

In exercising this power, the Council would need to demonstrate that the acquisition of this property achieves a quantitative or qualitative housing gain. It would also have to confirm its proposals for the future disposal of the property to prove that such proposals will secure the return of the property to a habitable standard and back into use. Current practice is to dispose of such properties at auction with a contractual obligation to bring the premises up to a habitable standard within a defined timescale.

In order to acquire legal title to the property to facilitate its early disposal, the General Vesting Declaration procedure is recommended as the appropriate process to be adopted following confirmation of the Order rather than the Notice to Treat procedure.

Once the property has been vested in the Council, its disposal would need to be in accordance with the Council's Property Procedure Rules and the Transfer will be in a form approved by the Assistant Director (Legal Services).

In disposing of the property, it is unlikely that the full costs of the initiation and implementation of the entire CPO process will be recouped and therefore a budget has been identified to meet these additional costs.

In respect of Human Rights, the Convention rights applicable to making of the Order are Article 1: Protection of Property, Article 6: Right to a Fair Trial and Article 8: Right to Respect Private Life and Family. It is not anticipated that Human Rights issues will be successfully raised in relation to these proposals.

6.3 Property Implications

It cannot be guaranteed that the capital funding for acquisition will be replaced entirely on disposal. As stated, the costs of the CPO process will be met out of revenue and in-house costs have been estimated. However, claimants are entitled to seek payment of their own reasonable legal and surveyor's fees as part of the compensation. It should be noted that in the event of the necessity of a referral to the Lands Tribunal to determine CPO compensation, additional costs may be claimed by the dispossessed owner.

Disposal will be in accordance with the Council's current Property Procedure Rules, which requires that: Once the CPO has been confirmed by the

Secretary of State and the property has vested in the Council, the Council will put the property into auction with a reputable auctioneer. The auctioneer's fees will have to be taken into account, together with other relevant costs.

7. KEY RISKS

7.1 By taking the action proposed, the Council incurs the following risks:

- Refusal by the Secretary of State to confirm any CPO submitted.
- Although only likely to happen in the event of a sudden collapse in the property market, it is possible that a valuation may be higher than the resale value of the property. Any resulting shortfall would have to be funded from Council resources. (See Financial Implications under 6.1.3.)
- If the Council fails to deal with empty properties, it risks both a negative assessment of its strategic housing performance by Central Government and the Mayor of London and negative perception by residents of its ability to tackle the problems associated with empty properties.

8. IMPACT ON COUNCIL PRIORITIES

8.1 Fairness for All

The compulsory purchase of the above property, and its subsequent onward sale, will contribute towards the Council's strategic and manifesto commitment to return empty homes that scar the environment to use to meet the needs of each area.

8.2 Growth and Sustainability

Returning empty properties to use via compulsory purchase and onward sale:

- produces a quantitative and qualitative gain to the borough's housing stock;
- assists in the achievement of the corporate Housing Strategy. Bringing empty homes back into use is a priority in Enfield's *Housing Strategy 2012-2027*, thus addressing the Council's strategic regeneration and supply objectives, together with the Mayor of London's *Revised London Housing Strategy*.

In particular, tackling empty homes impacts on the local economy by attracting investment in building works (and associated employment opportunities) and generates revenue once vacant properties are reoccupied.

8.3 Strong Communities

Empty properties can have a serious negative effect on the local community. In June of 2003 a survey produced by *Hometrack*, showed that empty properties devalue neighbouring properties by as much as 18%. Typical neighbourhood complaints associated with empty properties include accumulations of rubbish, rodent infestations, overgrown gardens and unsecured premises (attracting anti-social behaviour such as vandalism, drug taking and arson), all issues that mar the street scene and impact on

saleability and property value. Bringing this property back into use will inspire confidence in the locality and be a positive step in regeneration.

9.0 EQUALITIES IMPACT IMPLICATIONS

9.1 An Equality Impact Assessment (EQIA) has been carried out in relation to the *Enfield's Housing Strategy 2012-2027* that shows how the Strategy will support disadvantaged groups, eliminate discrimination and promote equality of opportunity. This Strategy supports fairness for all by promoting accessible and individual housing advice, options and choices for all, and addressing housing need to tackle inequality. Furthermore, the Community Housing Services Strategic Development Team received confirmation from the Council's Equalities Officer in October 2012 that a predictive EQIA will not be required for the proposed *Private Sector Empty Homes Policy* (referred to in paragraph 3.1) "as it is considered not to be relevant or proportionate to complete one for this document."

10.0 PERFORMANCE MANAGEMENT IMPLICATIONS OF THE CPO PROGRAMME

- Enforcement action to tackle vacant private housing where owners are unwilling or unable to return them to use, contributes towards regeneration, building sustainable communities and meeting local needs.
- Properties returned to use can minimise demand for Council resources, enabling these to be focused on other priorities. For instance, there will be a reduction in service requests as empty properties attract a disproportionate number of complaints to Members and Council services such as Environmental Health.
- Sufficient resourcing together with effective corporate and partnership working are imperative to sustain the delivery of CPO activity.

11.0 HEALTH AND SAFETY IMPLICATIONS

11.1 As indicated above and in the appendix, empty residential properties can pose a health and safety risk to Officers, owners and the public. Therefore all due diligence has and will continue be taken by Officers to uphold health and safety standards in relation to the compulsory acquisition and subsequent onward disposal of the properties subject to this report.

12.0 PUBLIC HEALTH IMPLICATIONS

12.1 As pointed out in paragraph 8.3, empty residential properties typically attract neighbourhood complaints about matters such as accumulations of rubbish, rodent infestations, overgrown gardens and unsecured premises (attracting anti-social behaviour such as vandalism, drug taking and arson), all issues that can potentially impact upon the health and well-being of the public. Bringing this property back into use will help towards improving the environment and amenity of the area.

Report authored by:

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**LONDON BOROUGH OF ENFIELD
COMPULSORY PURCHASE ORDER 2013
39 Aylands Road, Enfield, EN3 6PW
Section 17 Housing Act 1985 and the Acquisition of Land Act 1981**

**STATEMENT OF REASONS
(Addressing the requirements of *ODPM Circular 06/2004*)**

1.0 Description Of The Order Land, Summary Of History And Valuation

1.1 The Order area comprises of 39 Aylands Road, a vacant mid-terrace house and the associated land (shaded on the accompanying map). The property has been empty and neglected for over seven years since the registered owner's death on 29 January 2006. The sole known beneficiary (hereafter referred to as the "person in control") has to date (July 2013) failed to apply for probate. It has in that time proved to be a detriment to the amenity of the area, with a history of complaints about accumulations of rubbish, the overgrown and neglected state of the rear garden, rats and foxes.

1.2 The property is a two-storey, three-bedroom, mid-terrace house built in the 1930s with a single storey rear extension.

1.3 The Empty Property Team, comprising of the Empty Property Officer, Empty Property Enforcement Officer (employed by the North London Sub-Region) and Empty Property Grant Officer, became involved in September 2012 following a referral from the Council's Environmental Crime Unit. Despite repeated attempts to encourage the person in control to renovate and enable the occupation of the property, to date they have failed to do so.

1.4 Following an external inspection, Property Services prepared an indicative valuation on 21 August 2013 of £240k (no allowance has been made for the state of repair of the property and reasonable condition has been assumed).

2.0 Purpose for Seeking This Compulsory Purchase Order And Explanation Of Proposed Use

2.1 The purpose of seeking this Compulsory Purchase Order (CPO) is to facilitate the return of the property to residential use, and therefore achieve a quantitative and qualitative housing gain to the local authority via onward sale by putting the property into auction with a reputable auctioneer. Sale will be subject to Special Conditions to ensure the property is fully renovated and occupied within a defined timescale. The Council has a proven track record of this approach, having successfully disposed of eight confirmed CPO cases via this method since April 2010. The local authority believes that there is no realistic possibility of this property returning to residential use without the use of a CPO and subsequent resale. However, the Council will continue in its endeavours to encourage the person in control to take steps to bring the property back to use.

2.2 In March 1997 the London Borough of Enfield adopted an *Empty Property Strategy*. This scheme, renamed the *Private Sector Empty Homes Policy*, is being refreshed for 2013/14 and its implementation is one of the borough's key priorities for 2011-2013 contained in *Enfield's Housing Strategy 2012-2027*. Its aim is to tackle the challenge of nearly 4,000 privately owned properties standing empty and wasted. This figure includes all categories of empty properties as recorded by Enfield's Council Tax department. Meanwhile the number of applicants on Enfield's current Housing Register stands at 2,155 (as at 29 July 2013). Enfield Members agreed a new Scheme for allocating council and housing association homes in November 2012 which was implemented from 4 February 2013. The new Allocations Scheme was developed in the context of:

- Changes in housing legislation governing the allocation of Council and housing associations;
- a severe shortage of Council and housing association homes, particularly homes with 3 or more bedrooms; and
- Members' priority for the regeneration of Council-owned estates in the borough.

Under Enfield's previous Allocations Scheme anyone who applied was placed on the Housing Register regardless of whether they had a realistic chance of being made an offer of a Council or housing association home. Under Enfield's new Allocations Scheme only applications with a housing need as defined by the Scheme are recorded on the Housing Register. As a result the number of applications on the Housing Register has reduced significantly from around 7,000 under the previous Allocations Scheme to its current level of 2,155 (excluding existing social tenants wishing to transfer). Within the current Housing Register there is a very large demand for homes with three or more bedrooms numbering 1,004 applicants. The Council has calculated that the time to clear the backlog of applicants needing homes with 3 or more bedrooms will take around 7 years. This is a reduction from the backlog of 26 years cited in the previous CPO report (CPO VIII report approved by Cabinet on 24 April 2013) which was based on rules under Enfield's previous Allocations Scheme.

2.3 The Empty Property Officer targets advice, support and limited grant assistance towards owners of empty accommodation, encouraging them to bring their properties back into use. The strategy, supplemented by the policy and methodology framework outlined in the 2003 *Use of Compulsory Powers* report, envisions that in circumstances where encouragement, facilitation and empowerment have been exhausted, enforcement action in the form of compulsory purchase will have to be considered.

2.4 On 23 January 2008 Council resolved to authorise Officers to make CPOs on three empty residential properties to pilot the policy detailed in the *Use of Compulsory Powers* report endorsed by Cabinet on 15 October 2003. Between September 2008 and April 2013, the Council resolved to authorise Officers to make CPOs on a further 25 empty residential properties. Council on 26 January 2011 authorised Officers to identify and prioritise financial and staff resources in order to maintain the ongoing CPO programme in the event that funding from the North London Sub-Region is reduced or ceases in 2011/12 and thereafter (*Empty Property Compulsory Purchase Orders [CPO V]* report). Subsequently, a successful bid for New Homes Bonus funding has

ensured that dedicated resources are in place to lead this function. It is in line with aforementioned strategy, policy and resourcing framework, commitment and practice that the authority is seeking to compulsory purchase 39 Aylands Road.

3.0 **The Authority's Justification For Compulsory Purchase**

3.1 The authority's need for the provision of further housing accommodation:

Enfield has a total of 99,670 private sector dwellings, of which 2,148 are vacant (this figure excludes furnished empty properties); 2.0% of the private housing sector. 1,274 of these private empty properties have been vacant for longer than six months. (Stock and empty home figures from 31 July 2013.) Currently there are 2,155 households (excluding Council transfers) on the housing waiting list (housing needs register). This includes 1,888 households living in temporary accommodation.

3.2 Justification for the compulsory acquisition of an empty property for housing use:

39 Aylands Road is a two-storey, three-bedroom, mid-terrace house built in the 1930s that has been vacant for seven years. A memorandum dated 17 April 2009 on Enfield's Council Tax database states that the sole known beneficiary (the "person in control") informed them that "probate had still not been granted but that they are nearing to a conclusion which should take 2-3 months." As aforementioned, to date (July 2013) the person in control has failed to apply for probate. From September 2008, the Council's Environmental Crime Unit has investigated complaints about accumulations of rubbish, the overgrown and neglected state of the rear garden, rats and foxes. The Empty Property Team's involvement began in September 2012 following a referral from the Council's Environmental Crime Unit and is summarised as follows:

Case History

3.2.1 05 September 2012: The Empty Property Officer and Empty Property Enforcement Officer visited 39 Aylands Road. They noted the property was un-modernised and much neglected in appearance with peeled paintwork; rotted / weathered timberwork to the casement windows; an untended front garden and the original roof tiles. The Officer's spoke to a neighbour who advised that the son of the late owner briefly visited the previous weekend regarding a damp problem and confirmed that he is not often seen.

3.2.2 30 October 2012: The Empty Property Officer wrote to the person in control at 39 Aylands Road and their correspondence address to advise that the property had been identified as being unoccupied. The letter pointed out that the Council is working closely with the North London Sub-Region to bring empty properties back into use and outlined various approaches to assist with returning the property to housing use. The letter warned that the Council, together with other boroughs in the Sub-Region, have an active policy to compulsorily purchase property left vacant for a significant period of time. The letter concluded by urging the person in control to get in contact before 29 November 2012, when it was hoped they would be able to provide a full and concise plan of action within realistic timescales. No reply was received.

- 3.2.3 04 December 2012: The Empty Property Officer wrote to the person in control at 39 Aylands Road and their correspondence address reminding them that he had written on 30 October 2012 and had not received a response. The Empty Property Officer pointed out that his previous letter explained why the Council is trying to bring empty properties back into use, and how he may be able to assist them. He emphasised that it was very important that they contact him to discuss his plans for the property. A requisition for information questionnaire under section 16 of the *Local Government (Miscellaneous Provisions) Act 1976* was enclosed and the person in control was reminded that the Council, together with the other boroughs in the North London Sub-Region, have an active policy to compulsorily purchase property left vacant for a significant period of time. The letter concluded by urging the person in control to get in contact before 03 January 2013. The Empty Property Officer also emailed a copy of his letter dated 04 December 2012 and the questionnaire to the person in control on 05 December 2012. No reply was received.
- 3.2.4 08 January 2013: The Empty Property Officer wrote to the person in control at 39 Aylands Road and their correspondence address reminding them of his letters of 30 October 2012 and 04 December 2012. The Empty Property Officer also reminded the person in control that if the Council is unable to bring empty properties back into use, then there is no alternative but to consider the use of compulsory purchase powers to achieve this purpose. The Empty Property Officer stated that it was proposed to refer this case with a recommendation that the Council resolve to make a CPO. The person in control was urged to finalise their proposals and submit detailed written schedules of work for completion of the renovation of the property with estimates where appropriate; together with detailed written timescales for all of the work, outlining when they intended to complete each stage and a time when the house would actually be available for full time occupation. The person in control was further urged to make contact as soon as possible, but certainly no later than 07 February 2013. The Empty Property Officer also emailed a copy of his letter dated 08 January 2013 to the person in control on 09 January 2013. No reply was received.
- 3.2.5 18 February 2013: The Empty Property Enforcement Officer wrote to the person in control at 39 Aylands Road and their correspondence address enclosing a notice of intended entry under the *Local Government (Miscellaneous Provisions) Act 1976* advising of a proposed survey on 26 February 2013.
- 3.2.6 26 February 2013: The Empty Property Enforcement Officer and the Empty Property Officer attended 39 Aylands Road to execute the notice of intended entry; no access was gained. The Officers spoke to neighbours; one provided another correspondence address for the person in control. The Officers were informed that there had been a flood in No. 39 during December 2012 that had affected No. 37.
- 3.2.7 25 March 2013: As the person in control failed to provide access on 26 February 2013, the Empty Property Enforcement Officer wrote to the person in control at 39 Aylands Road and the new correspondence address enclosing another notice of intended entry under the *Local Government (Miscellaneous*

Provisions) Act 1976 advising of a proposed survey on 03 April 2013. The letter sent to the new correspondence address also included copies of all the previous correspondence sent by the Empty Property Officer and Empty Property Enforcement Officer. The Empty Property Enforcement Officer's letter of 25 March 2013 warned that he would be accompanied by a locksmith to provide access and re-secure the property against unauthorised entry after the survey.

- 3.2.8 03 April 2013: The Empty Property Enforcement Officer and the Empty Property Officer conducted a survey. The Officers took extensive photographs of the property. As the person in control failed to attend to provide access, it was necessary for the locksmith to change the lock to the front door. The premises was re-secured against unauthorised entry after the survey. A notice was affixed to the door explaining the action taken and providing the Empty Property Officer's contact details.
- 3.2.9 10 April 2013: The person in control telephoned the Empty Property Officer. It was confirmed that probate had not yet been obtained. The person in control confirmed that they had not yet obtained probate in relation to 39 Aylands Road; and despite having a solicitor and being an only child, they admitted that there was no real reason why they had not done so. It was agreed that the person in control would take steps to recommence concluding probate. The person in control stated that they intended to either let the house to a family member or sell. The Empty Property Officer explained that the Council's Grants and Nominations Scheme (GANS) was also an option and sent some information via email. The person in control confirmed that the new correspondence address provided by a neighbour was his main residence for correspondence and also provided a new email address. He undertook to collect the keys during following week or so, but failed to do so. The Empty Property Officer also advised that he would be receiving an Improvement Notice during the next 7-10 days.
- 3.2.10 17 April 2013: An Improvement Notice under section 11 of the *Housing Act 2004* was served on the person in control at their correspondence address requiring works to remedy category 1 hazards identified at the property. The Empty Property Officer's letter accompanying the notice confirmed his telephone conversation with the person in control on 10 April 2013, during which the person in control gave an undertaking to recommence the process of concluding probate. The accompanying letter also reminded the person in control that the Empty Property Officer's letter of 08 January 2013 had warned of the intention to make a recommendation that the Council resolve to make a Compulsory Purchase Order (CPO) because of their failure to renovate and return the house to full residential use. The letter emphasised that despite the Council's proposal to take compulsory purchase action, there was still an opportunity for them to finalise and submit proposals for bringing the property back into use and pointed out that the works specified in the Improvement Notice should be addressed as part of the refurbishment scheme for returning the property to use. No reply was received.
- 3.2.11 18 April 2013 and 21 May 2013: The Empty Property Officer received telephone calls from the neighbours on either side of 39 Aylands Road about the alleged flood damage caused to No. 37. The Empty Property Officer

subsequently received a letter dated 21 May 2013 from the local MP about the matter on 23 May 2013.

- 3.2.12 03 June 2013: The Empty Property Officer telephoned the person in control of 39 Aylands Road to obtain an update on any progress they had made with the property following their previous conversation on 10 April 2013. The person in control explained that they had been “away” for a few weeks and had also suffered an injury to their toe which had prevented their ability to drive. The Empty Property Officer mentioned that there were on-going complaints about a possible water leak emanating from No. 39. The person in control stated that they were of the opinion that it was extremely unlikely any leak could still be coming from the property but agreed to investigate.
- 3.2.13 03 June 2013: The Empty Property Officer sent a reply to the local MP’s letter dated 21 May 2013 outlining his involvement with regard the complaint of alleged flood damage caused to No. 37. The letter explained that following the original leak in December 2012, the person in control of No. 39 had supplied a dehumidifier to the owner of No. 37 and offered to pay for the electrical supply costs needed to run it. The letter concluded by stating that if the owner of No. 37 was not satisfied with this arrangement and believed that further negotiation with the owner of No. 39 was futile; then she could ask the Council’s Public Health Team to investigate for a possible statutory nuisance under the Environmental Protection Act 1990.
- 3.2.14 20 June 2013: The Empty Property Officer and Empty Property Grant Officer visited the neighbours at No. 37 following further complaints regarding water ingress. The Officers explained to the neighbours at No. 37 that the fact their dehumidifier was still collecting water on a daily basis was likely to be due to their own mode of living rather than due to any water coming from No. 39. The Officers therefore suggested that they stop using the dehumidifier and report back to them if their carpet or walls become wet again.
- 3.2.15 23 July 2013: The Empty Property Officer wrote to the person in control at their correspondence address reminding them of previous correspondence dated 30 October 2012, 04 December 2012 and 08 January 2013 and summarising their telephone conversations of 10 April 2013 and 03 June 2013. The letter reminded the person in control that the Empty Property Officer’s letter of 08 January 2013 had warned of the intention to make a recommendation that the Council resolve to make a CPO because of their failure to renovate and return the house to full residential use. However, this action was deferred in view of explanations given on 10 April 2013 and 03 June 2013. The Empty Property Officer stated that he was very disappointed that the person in control had failed on the following counts: to contact him following their last conversation on 03 June 2013; collect the keys (held by the Council since 03 April 2013); and meet previous requests to finalise and submit proposals for bringing the property back into use as a matter of priority. Consequently, the person in control was warned that a report was being prepared seeking authorisation from a forthcoming Cabinet meeting to make a CPO. The letter concluded by urging the person in control to get in contact before 20 August 2013.

The Property remains vacant and neglected. The person in control has been given ample opportunity and time to comply with the Authority's Improvement Notice and bring the property back in to use. However, they have failed to do so. Therefore, the Authority seeks a Compulsory Purchase Order to ensure the return of the property to full continuous residential use.

3.3 Human Rights Considerations

3.3.1 In recommending the compulsory purchase of this property, regard has been given to the provisions of Article 1 of the First Protocol to the European Convention on Human Rights, namely, no one should be deprived of his possessions except in the public interest, and Article 8 relating to the right to full and proper compensation.

4.0 Proposals For The Use Of The Land

4.1 In the event that the Order is confirmed, it is proposed that the property is vested in the Council and put into auction with a reputable auctioneer. Sale will be subject to a covenant to ensure the property is fully renovated and occupied within a defined timescale.

5.0 Statement Of Planning Position

5.1 Prior to it becoming vacant, the property was in residential use. In this instance, no change of use is anticipated. The premises, once returned to residential use, will remain in residential use.

5.3 It is inappropriate for the authority to submit a planning application prior to disposal of the premises, however the onward purchaser will be expected to make such an application as necessary.

5.4 There are no specific proposals in the Borough's Core Strategy, adopted by the Council in November 2010, or the emerging Development Management Document, which affect this property. Core Policy 4: Housing Quality, states that "the Council will use its development management powers to prevent the loss of all homes, including affordable homes and will work with partners to seek to reduce the level of vacant homes".

6.0 Information Required In The Light Of Government Policy Statements

6.1 Not applicable.

7.0 Any Special Considerations Affecting The Order Site

7.1 None are known.

8.0 Details Of How The Acquiring Authority Seeks To Overcome Any Obstacle Or Prior Consent Needed Before The Order Scheme Can Be Implemented

8.1 No obstacle or required prior consent applicable.

9.0 Details Of How The Acquiring Authority Seeks To Overcome Any Obstacle Or Prior Consent Needed Before The Order Scheme Can Be Implemented

9.1 No obstacle or required prior consent applicable.

10.0 Details Of Any Views That May Have Been Expressed By A Government Department About The Proposed Development Of The Order Site

10.0 Not applicable.

11.0 Any Other Information That Would Be Of Interest To Persons Affected By The Order

11.1 The officer leading on this case is the Empty Property Officer, Dave Carter, Health and Adult Social Services, London Borough of Enfield, PO Box 59, Civic Centre, Silver Street, Enfield, Middlesex, EN1 3XL; email: dave.carter@enfield.gov.uk; phone: 020 8379 4314, from whom further information can be obtained.

12.0 Details Of Any Related Order, Application Or Appeal Which May Require A Coordinated Decision When Confirming The Order

12.1 There are no current related orders, applications or appeals.

13.0 List Of Documents Likely To Be Used In An Inquiry

13.1 Enfield's *Empty Property Strategy*, agreed by Council on 26 March 1997.

13.2 Enfield's *Use of Compulsory Powers* report, 15 October 2003.

13.3 Enfield's *Compulsory Purchase Orders* reports I-VIII, agreed by Cabinet and Council between November 2007 and April 2013.

13.4 *Making Enfield Better by Delivering Fairness, Growth, Sustainability*, Labour manifesto 2010.

13.5 *Enfield's Housing Strategy 2012-2027*.

13.6 *The Revised London Housing Strategy*, December 2011 (for consultation with the public).


13.7 *Laying the Foundations: A Housing Strategy for England*, November 2011.

13.8 Empty Property Officer's case file on 39 Aylands Road, including letters to the person in control, etc.

13.9 *Enfield's Private Sector Empty Homes Policy 2013/14*.

The office copies of the above documents are all available for inspection at any reasonable time at the Civic Centre, Silver Street, Enfield, Middlesex, EN1 3XL.



	© Crown copyright and database rights 2012. Ordnance Survey 100019820	39 Aylands Road EN3 6PW Area 310sq m Scale 1/500 Date 19/4/2013
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**LONDON BOROUGH OF ENFIELD
COMPULSORY PURCHASE ORDER 2013
Photographs of 39 Aylands Road, Enfield, EN3 6PW**



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MUNICIPAL YEAR 2013/2014 REPORT NO. 98**MEETING TITLE AND DATE:**

Cabinet 16th October 2013
Council 27th November
2013

REPORT OF:

Director of Schools & Children's
Services

Agenda – Part: 1	Item: 11
Subject: Future Provision of Secondary Tuition Services (PRU)	
Wards: All Wards	
Key Decision No: 3799	
Cabinet Members consulted: Councillors Orhan and Stafford	

Contact officer and telephone number:

Gary Barnes 0208 379 4250

E mail: gary.barnes@enfield.gov.uk

1. EXECUTIVE SUMMARY

This report details proposals for the re-provision of the Secondary Tuition Service (STS) also known as the Pupil Referral Unit (PRU) from its current multi-site accommodation on to one site on 230 Bullsmoor Lane.

The report also details the procurement methodology for delivering the new building required to house the PRU and seeks approval to commence the Planning and procurement process.

The report also details the outline capital requirements for the build and the options for funding.

2. RECOMMENDATIONS

2.1. It is recommended that approval be given to

- (a) agree the additional capital funding for the proposed works and associated technical services totalling £3.099m as detailed in paragraph 7.1 (Financial Implications) of this report and to include the revised total project value of £7.5m over three years in the Council's capital programme.
- (b) the Director of Schools & Children's Services being authorised to approve expenditure for orders by operational decision for individual orders up to a maximum of £250,000 for works and technical services.

(c) the Director of Schools & Children's Services being authorised to manage the Project budget in a flexible way within the overall funding available to take account of variations between estimates and tender costs

(d) the Director of Schools & Children's Services being authorised to approve an appropriate procurement strategy by operational decision for works and technical services, subject to the financial restrictions in b & c above

(e) the Director of Schools & Children's Services being authorised to undertake the work for and approve submission of a Planning Application.

(f) refer the report to Full Council to approve the additional capital requirement of £3.099 be added to the Council's capital programme.

(g) approve the disposal of the two assets detailed in paragraph 3.3 of the Part 2 report on this agenda, subject to the approval of the Director Finance, Resources and Customer Services and the Cabinet Member of Finance and Property.

3. BACKGROUND

3.1 Authority was sought and granted (Key Decision number U183/KD3692) with the date that the original Portfolio decision was taken being 19 March 13 to acquire the freehold interest of Orchardside Nursery, 230 Bullsmoor Lane (The Property) at either auction or by private treaty if not sold at auction.

3.2 The Council was unsuccessful in securing the purchase of the property at that time but following the auction the owner approached the Council to sell the property via private treaty to include a leaseback arrangement until 1 September 2014. Following the approach the Authority sought to supplement the original Key decision with KD number U186/KD3754 with the date that the second Portfolio decision was taken being 2 July 13, thereby allowing the Council to purchase the Property and enter into a short term leaseback agreement until the beginning of September 2014. At the time of drawing up this report the acquisition is still in progress but by the date of this Cabinet meeting it is anticipated that the purchase will have been completed and the property added to the education portfolio. A verbal update will be given at Cabinet.

3.3 The PRU students have been excluded and cannot be educated at main stream school. The majority of pupils attend full-time although a part-

time induction programme is used to introduce pupils to the centre; a small number also attend college part-time.

- 3.4 The PRU is currently accommodated on three sites; in HORSIA buildings at Eldon Road, in a converted church hall (Newbury site) at Bury St., plus temporary use of Swan Annexe. Suitability assessments have identified the existing accommodation as not being fit for purpose and there are major concerns in relation to the condition of the buildings. There is insufficient space, existing accommodation is deficient in specialist and general teaching areas and there are inadequate areas for administration, support and storage. External areas are extremely restricted and there are no appropriate areas for recreation and PE.
- 3.5 Replacing the poor accommodation the PRU currently uses has been a Council priority for some time and was initially to be addressed under the Building Schools for the Future Programme (BSF). When the BSF programme was scrapped in July 2010, Schools and Children's Services undertook a desktop feasibility study into the purchase and use of the St Mary's Centre Site, Lawrence Road, Edmonton. This was found not to be suitable as the vision was originally to provide the service using a "hub and spoke" model, with the St Mary's Centre as the location for the hub using the Borough's Youth Centres to provide the spokes. It soon became apparent that this would not be feasible and so the brief changed to look at providing all the accommodation on St Marys', however the site was deemed too small.
- 3.6 The PRU was inspected by OFSTED in February 2013 and achieved outstanding. However, the inspection team highlighted that there was a need to "Address the accommodation shortcomings so that students can be offered a wider range of practically-based courses"
- 3.7 Initial discussions have taken place with the head teacher and Governing Body of Capel Manor Primary school who have been very positive about locating the PRU adjacent to the school.
- 3.8 The location enables the effective use of any new facilities by the primary school next door, for example a potential MUGA. In addition it is envisaged that educational opportunities could be offered by Capel Manor College to students attending the school.
- 3.9 Over a nine year period officers from within Education and Children's Services have been looking to relocate the secondary tuition service from its current locations, as part of this process 13 sites including the preferred site identified in this report have been considered. The other sites for various reasons have been excluded. (Options Paper for the re-provision of the secondary tuition service).

4. PROPOSAL

- 4.1. To construct a purpose built facility for 150 Secondary pupils (50 managed remotely) that will address the accommodation shortcomings so that students can be offered a wider range of practically-based courses.
- 4.2 Subject to obtaining full Planning consent, works will be procured to commence on site as soon as possible after the end of the short term leaseback agreement in September 2014, which should result in the facility opening in September 2015.

5. ALTERNATIVE OPTIONS CONSIDERED

The alternative option is to continue to provide services from the current locations, to use the St Mary's site which was originally purchased and latterly identified as being too small or to find an alternative site.

6. REASONS FOR RECOMMENDATIONS

- 6.1. The recommendations have been made to enable works and technical services to be procured as soon as possible to address the accommodation shortcomings so that students can be offered a wider range of practically-based courses.

7. COMMENTS OF THE DIRECTOR OF FINANCE, RESOURCES AND CUSTOMER SERVICES AND OTHER DEPARTMENTS

7.1 Financial Implications

- 7.1.1. Within the approved S&CS capital programme there is a provision of £2.770m for this scheme, of which £1.0m will be required to cover the recent purchase of the site. Based on preliminary estimates using benchmark data and assuming modular construction, the capital expenditure is expected to be £6.2m including a £300k contingency sum, giving a total of £7.2m. The existing £2.770m will be supplemented by the approved allocation of £1.631m from the Targeted Basic Need grant. This means that only £4.401m is available to fund the proposed expenditure of £7.2m. The funding gap of £2.799m has been submitted as an unsupported borrowing capital pressure bid for consideration during the 2014/15 budget setting process. However it is anticipated that £876k can be achieved through the sale of the existing sites which will reduce the unsupported borrowing requirement down to £1.923m The annual revenue cost of this additional unsupported borrowing will be £144k. By 2015/16 it may be possible to maximise any new or unallocated grant funding available then to reduce the need for any unsupported borrowing.

7.1.2. The proposed expenditure and funding profile is as follows :

	2013/14	2014/15	2015/16	Total
	£m	£m	£m	£m
Purchase of Site	1.000			1.000
Construction (Works/Technical Services)	0.300	2.700	3.200	6.200
Project Contingency			0.300	0.300
Total Expenditure	1.300	2.700	3.500	7.500
Funded by:				
Schools Capital Grants	1.292			1.292
Approved Unsupported Borrowing		1.077	0.401	1.478
Targeted Basic Need	0.008	1.623		1.631
Use of Capital Receipts			0.876	0.876
Additional Unsupported Borrowing Bid			2.223	2.223
Total Funding Required	1.300	2.700	3.500	7.500

7.2 VAT Implications

The Council's responsibility for providing statutory full time education extends to excluded pupils who, for various reasons, would not receive suitable education without such provision by the Local Authority. PRUs are therefore deemed to be similar to LA maintained schools such that the supply of education is non-business for VAT purposes. Therefore, VAT incurred towards the supply of such education can be recovered under provisions of S33 of VAT Act 1994, subject to the normal rules for VAT recovery- i.e. the council must contract for/procure the supply, receive the supply, pay with corporate funds, and receive a VAT invoice in its name. Qualifying VAT include VAT incurred in making the site suitable for the supply of education (e.g. construction, furniture and fittings, educational tools and equipment, etc.).

The Council will be granting a peppercorn lease to the seller. A true peppercorn (with no other associated benefits/payments, monetary or otherwise) is non-business for VAT and incurred VAT will be recoverable as outlined above. If other consideration is received, the lease becomes exempt and could jeopardise the council's ability to recover its exempt VAT, approximately £2.8m/year.

It is not expected that Exempt revenue income (e.g. from leases or lettings) will be generated by the PRU, therefore the impact on the partial exemption position should be minimal. However, it is recommended that a VAT implication analysis is carried out before any changes are made to the use of the site.

7.3 Legal Implications

- 7.3.1 Section 14 of the Education Act 1996 requires that an authority ensures that sufficient school places are available within its area for children of compulsory school age. Case law upon this statutory duty confirms that compliance with the duty requires an education authority to actively plan to remedy any shortfall. Section 111 of the Local Government Act 1972 ("the LGA"), includes the power to do anything ancillary to, incidental to or conducive to the discharge of any of its statutory functions.
- 7.3.2 With regard to the recommendation at paragraph (g) concerning the proposed disposal of the Council's two assets, s123 of the LGA authorises the local authority to dispose of its property in any way it thinks fit, provided it's at the best consideration that can be obtained, otherwise the consent of the Secretary of State is required.
- 7.3.3 An additional consideration and powers apply if the assets proposed to be disposed of are used for educational purposes, in which case the consent of the Secretary of State is required. In considering whether the consent should be given, the Secretary of State will take into account the suitability of the premises for use by any other educational establishment, eg an academy of a free school.
- 7.3.4 The disposal of the assets must also be in accordance with the Council's Property Procedure Rules.
- 7.3.5 The procurement of any goods/works/services will need to be in accordance with the Council's Constitution, in particular Contract Procedure Rules.
- 7.3.6 All contracts will need to be in a form approved by the Assistant Director (Legal Services).
- 7.3.7 Subject to the comments above, the recommendations within this report are in accordance with these powers.

7.4 Property Implications

- 7.4.1 With regards to the leaseback arrangement with the vendor, it will include a 12 month lease, contracted out of the Landlord & Tenant Act 1954 (Part II) at a peppercorn rent. The lease would be on a Full Repairing and Insuring basis giving LBE vacant possession at the end of the term.
- 7.4.2 This solution offers vacant possession at the end of 12 months with no risk of the occupant of the residential or the commercial element becoming a secure tenant of the Council.
- 7.4.3 The Council would be liable for the decommissioning costs (capping service, asbestos removal from pipes and lagging, decontaminating the site and removing the glass from the greenhouses), site security and taxation on the rest of the site once the lease expires.
- 7.4.4 As soon as vacant possession is yielded, subject to planning approval, the Council will be in a position to employ contractors to enter onto the site to take possession, demolish and build out the scheme immediately to avoid the majority of the holding costs described in 7.4.3. However, any delay will result in additional holding costs.
- 7.4.5 There are various risks, which if they materialise, may delay the site's development. These risks include: planning risk given the site's designation; obtaining SoS and Sports England Consent. The sale and leaseback arrangement has been contractually drafted to ensure that the vacant possession will be achieved by September 2014.
- 7.4.6 Prior to gaining access to the property, site investigations and development due diligence will be required such as topographical surveys, sub soil investigations to ascertain whether the site has a deleterious materials which would require careful removal and disposal.
- 7.4.7 A demolition notice will have to be sent to Property Services prior to demolition to comply with Property Procedure Rules and Capital valuation regulations.
- 7.4.8 With regards to the construction method, modular buildings provide enhanced environmental performance measures which in turn lower energy costs. Other advantages of utilising the modular route include lower maintenance costs, speedier assembly, enhanced longevity of the buildings and greater sustainability.
- 7.4.9 Once built, the property will be need to be added to the annual Capital Valuations and once acquired, the site and any completed buildings will need to be added to the Council's insurance schedule to ensure that the property has adequate cover.

- 7.4.10 An inventory list of any material procured and produced will need to be kept. In the event of failure to complete, appropriate arrangements will need to be made for these supplies to be retained and secured for the Council until a decision is made on how best to dispose of them.
- 7.4.11 Property Services will need to be aware and sent the new data being generated for the new build in either CAD or Pdf format. These include floor plans with room data for the purposes of the Asset Management System, Atrium.
- 7.4.12 Operating manuals for the new building and internal system manuals will need to be handed over on completion by the contractor.
- 7.4.13 Once planning permission is gained Building Regulations will need to be adhered to as part of the enabling and construction works.
- 7.4.14 Overall this transaction will have to adhere and comply with internal Property Procedure Rules and Corporate Procurement Rules.
- 7.4.15 The location of a PRU at this site provides several opportunities that enhances and optimises the use of Council assets. In particular, it permits the sharing of existing open space and recreational space between different organisations which contributes towards the financial sustainability of public assets. A management plan for the shared use of Bulls Cross playing fields and outdoor playspace with Capel Manor Primary School will need to be agreed.
- 7.4.16 The disposal of assets will be subject to the Council's Property Procurement Rules and detailed third party valuations.
- 7.4.17 The relocation of the secondary tuition service will enable the release of Swan Annex as agreed to form part of the Ponders End High Street regeneration proposals.

7.5 Procurement

- 7.5.1 As the estimated value of the Works exceeds the EU threshold for of £4.348m it is subject either to a competitive tender via OJEU (Official Journal of the European Union) or the use of a compliant framework agreement.
- 7.5.2 Procurement options are under review for the proposed Works and Technical Services. A compliant framework agreement that best meets the Council requirements will be identified from those currently available such as but not limited to: Education Funding Agency (EFA) – PfS Contractor's Framework / Improvement and Efficiency South East (iESE) - South-East & London Construction Framework for Major Projects / London Housing Consortium (LHC) - Schools & Community

Buildings (SCB1) / Barking & Dagenham Council - Education & Other Services Framework £1.5 million and above / Scape - National Contractor Framework (£2m and over) / Government Procurement Service (GPS) Cabinet Office - RM875 Modular Building Systems.

7.5.3 In accordance with the Council's Constitution the procurement strategy will need to be approved by the Strategic Procurement Board.

8. KEY RISKS

The proposed site although a brown field site is within the green belt and therefore there will be a need to design the building sympathetically taking account of the proposed location

9. IMPACT ON COUNCIL PRIORITIES

9.1 Fairness for All

This proposal will provide additional special provision school places which serves the entire Borough

9.2 Growth and Sustainability

This proposal will provide additional school places in an area of the community of high demand. The places will increase the numbers of pupils and parents being assisted

9.3 Strong Communities

The school places will be offered to the young people of Enfield who need them from all wards.

The accommodation will allow additional facilities to be offered to the pupil and parents of the Capel Manor Primary School.

The accommodation will incorporate, where possible the ability to be used outside the normal school day by the community.

10. EQUALITIES IMPACT IMPLICATIONS

An EQI assessment is currently underway, and this will be finalised following the consultation on the scheme which will commence subsequent to the approval of this report.

11. PERFORMANCE MANAGEMENT IMPLICATIONS

As a result of this project, there will be the provision of the projected and current requirements for school places within the Pupil Referral Unit, for young people across the Borough

The PRU was inspected by OFSTED in February 2013 and achieved outstanding. However, the inspection team highlighted that there was a need to “Address the accommodation shortcomings so that students can be offered a wider range of practically-based courses”. This scheme looks to address those concerns

12. HEALTH AND SAFETY IMPLICATIONS

Requisite notices under the Building Acts and Health and Safety information will be issued to the contractor for any works.

13. HR IMPLICATIONS

None.

14. PUBLIC HEALTH IMPLICATIONS

None.

Background Papers

None.

MUNICIPAL YEAR 2013/2014 REPORT NO. 99

MEETING TITLE AND DATE:

CABINET
16TH OCTOBER 2013

Report of:

Director of Finance, Resources
and Customer Services

Agenda - Part: 1	Item 12
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ASSET MANAGEMENT – POTENTIAL DISPOSAL OF COUNCIL OWNED PROPERTIES
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WARDS : Various see Appendix

Key Decision No. 3783

Cabinet Members consulted:

Cllr. Stafford, Cllr. Oykenner, Cllr. Bond
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Contact officer:

David Bond Tel: 020 8379 6713 e-mail: davidbond@enfield.gov.uk

1. EXECUTIVE SUMMARY

This report seeks approval in principle to the sale of various Council properties listed in the Appendix, which are considered in the Council's overall best interests to sell, subject to satisfactory further evaluation and consultation, in order to assist in funding capital spending.

2. RECOMMENDATION

- 2.1 That approval is given in principle to the disposal of those properties listed in the Appendix.
- 2.2 To delegate the method of sale and the approval of provisionally agreed terms of sale to the Cabinet Member for Finance and Property in consultation with the Director of Finance, Resources and Customer Services.

3. BACKGROUND

This is the fifth in a series of reports to Cabinet since December 2010. The general principles for consideration of retention, re-use or disposal of property have been set out in previous reports. The consideration of the properties put forward in this report has been approved by relevant Cabinet Members, Service Directors and the Corporate Asset Management Group.

More specific criteria to reach a final decision to sell now include;

- Consultation with Ward Members
- Consultation with affected users if appropriate
- Cash flow analysis of the worth of current or proposed rental income compared to a potential capital receipt.

4. PROPOSAL

Properties recommended for potential disposal are listed in Appendix 1.

5. ALTERNATIVE OPTIONS CONSIDERED

Retention of property without regular review is clearly not in the Council's business interests. If property is not disposed of, it would cause a reduction in capital spending or increased borrowing. However evaluation of individual cases may result in retention being the better option.

6. REASONS FOR RECOMMENDATIONS

Potential disposal of the properties is recommended as being in the Council's best financial interests balanced against service and community needs.

7. COMMENTS OF THE DIRECTOR OF FINANCE, RESOURCES AND CUSTOMER SERVICES AND OTHER DEPARTMENTS

6.1 Financial Implications

6.1.1 Appendix 1 of the report contains a list of potential disposals. Each disposal will be evaluated to determine whether the disposal offers value for money.

6.1.2 The proceeds from disposals will be one off and used to fund the existing capital programme. The alternative method for funding the programme would be to borrow and the current cost of borrowing is estimated at 7.5% p.a.

6.1.3 Eligible costs associated with disposals can be offset against the receipt up to a maximum of 4% of the sale price for each disposal. The expenditure will be closely monitored to ensure that all appropriate costs are offset against the capital receipts.

6.2 Legal Implications

- 6.2.1 By Section 123 of the Local Government Act 1972 (“S.123 LGA”) and/or Section 1 of the Localism Act 2011 the Council has the power to dispose of land in any manner it wishes, subject to certain provisions.
- 6.2.2 The Council has a statutory duty to obtain the best price reasonably obtainable, subject to certain exemptions.
- 6.2.3 In accordance with the Council's Property Procedure Rules the inclusion of property on the disposals programme requires approval either by the appropriate Cabinet member or by Cabinet itself.
- 6.2.4. All disposals should be made on a competitive basis, unless justified and approved otherwise, as required by the Property Procedure Rules.
- 6.2.5 In respect of properties held within the Housing Revenue Account, a specific consent to disposal will be required from the Department for Communities and Local Government (DCLG) unless the properties fall within one of the categories of disposal permitted by the General Housing Consents 2013. Before giving a specific consent (if one is required) it is likely the DCLG will require to be satisfied as to the arrangements for future provision of accommodation for any remaining occupiers and will require details of the proposed purchaser and the nature of the disposal.
- 6.2.5 Some disposals may be subject to conditions such as the grant of planning permission which will be a pre-requisite to the completion of the disposal and the receipt of the sale proceeds.
- 6.2.6 Contracts for sale will be in a form approved by the Assistant Director of Finance, Resources and Customer Services (Legal Services).

6.3 Property Implications

The Assistant Director of Finance, Resources and Customer Services (Property Services) will confirm that the proposed terms of individual sales comply with statutory duties and the Council's Property Procedure Rules.

7. KEY RISKS

The risk of property disposals not providing the necessary proceeds to fund the approved Capital Programme will be mitigated as far as possible by prudent budget setting and processes for review and monitoring of progress and assessment of market conditions.

8. IMPACT ON COUNCIL PRIORITIES

8.1 Fairness for All

The sale of property generates capital receipts, which are used to fund spending priorities within the Council, helping protect services essential to those most disadvantaged in the borough.

8.2 Growth and Sustainability

Residential redevelopment will be appropriate for some for some of the property to be sold, which increases the housing stock, producing more sustainable and carbon efficient homes. The disposal of property for development attracts inward investment and funding and boosts local economic activity.

8.3 Strong Communities

Capital receipts help fund capital projects that assist the Council in building strong communities.

9. EQUALITIES IMPACT ASSESSMENT

Equality Impact Assessments will be conducted on individual properties where appropriate and considered in the Delegated Authority Reports that authorise the terms of disposal.

10. PERFORMANCE MANAGEMENT IMPLICATIONS

Rationalisation and more efficient use of property will contribute to improving service delivery to assist in meeting the Council's objectives.

11. PUBLIC HEALTH IMPLICATIONS

Public Health Implications will be considered in the Delegated Authority Reports that authorise the terms of disposal of individual properties.

12. HEALTH AND SAFETY IMPLICATIONS

Health and Safety Implications are considered in the evaluation of properties and will be reported in the Delegated Authority Reports that authorise the terms of disposal of individual property.

Background Papers

None.

APPENDIX ONE

Property	Address	Ward	Type	Category
Lock up garages	Croyland Rd Edmonton N9 7BA	Lower Edmonton	Investment or residential redevelopment	General Fund
Lock up garages	Turin Rd N9 8BT	Jubilee	Investment or residential redevelopment	General Fund
Former Albany School Caretakers House	Bell Lane EN3 PA	Enfield Highway	Vacant house	General Fund
Nightingale Academy Caretakers House	Turin Rd N9 8DQ	Jubilee	Vacant house	General Fund
Land at De Bohun School	Green Rd N14 4AD	Cockfosters	Education land	General Fund
Vacant Land	Hoppers Rd N21 3JR	Winchmore Hill	Residential development land	General Fund
Odeon Garden	The Bourne N14 6PR	Southgate	Leasehold open space for use as private open space	General Fund
Residential Ground Leases	13-89 Crofton Way EN2 8HR/S	Highlands	Investment	Housing Revenue Account
Former Garage Site	Elizabeth Ave EN2 8EG	Highlands	Residential development land	Housing Revenue Account
Commercial premises	32 Lavender Gardens EN2 0TP	Chase	Investment or residential redevelopment	Housing Revenue Account

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CLASSIFICATION: UNCLASSIFIED

MUNICIPAL YEAR 2013/2014 REPORT NO. **100****MEETING TITLE AND DATE:**Cabinet 16th October 2013**REPORT OF:**Director of Health,
Housing and Adult Social
Care

Agenda – Part: 1

Item: 13

**Subject: Joint Service Centre –
Compulsory Purchase Order****Wards: Enfield Lock****Cabinet Member consulted: Cllr
Charalambous, Cllr Oykenner & Cllr
Stafford**

Contact officer and telephone number: Hayley Coates – 020 8379 3087

E mail: Hayley.coates@enfield.gov.uk**1. EXECUTIVE SUMMARY**

- 1.1 This report seeks approval from Cabinet to purchase the leasehold interest in several small plots of land and for a resolution to seek a CPO if direct negotiations are unsuccessful with the leaseholders, to facilitate the Joint Service Centre development at 645 Hertford Road.
- 1.2 The Joint Service Centre development is of strategic importance to the Council as it will create improved primary care and dentist premises whilst creating additional capacity to access these services. In addition it will deliver a new, state of the art library and community space.
- 1.3 As shown in Appendix 1, a strip of land currently runs adjacent to the Joint Service Centre site boundary within the amenity of Council housing and was previously occupied by pramsheds. The pramsheds were in a poor condition and adjoined to the boundary wall of the site therefore were identified as being in need of removal. In February 2013 agreement was obtained from five leaseholders to demolish the remaining pramsheds.
- 1.4 The Council is seeking to acquire the land previously occupied by the pramsheds, both those removed in 2013 and in 2010. This is to enable soft landscaping works down this strip of land and secure privacy for the GP consulting rooms. Approval for a CPO is required as a contingency measure should the Council fail to reach a negotiated settlement with the leaseholders regarding the transfer of ownership of this land. The report contains the relevant documentation required to make the CPO.

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2. RECOMMENDATIONS

- 2.1 Note that negotiations are ongoing with the leaseholders regarding the purchase of the necessary leaseholder interests.
- 2.2 Review and approve the draft Statement of Reasons which sets out the justification for making the CPO in relation to the bold boxes shown in Appendix 1 and draft Order.
- 2.3 Approve in principle the making of the Joint Service Centre CPO 2013 under section 226(1)(a) of the Town and Country Planning Act 1990 as amended by the Planning and Compulsory Purchase Act 2004 (the "1990 Act").
- 2.4 Delegate authority to the Director of Finance, Resources and Customer Services to:
 - a) Continue the acquisition of the interests in the order land.
 - b) Make final amendments to the Statement of Reasons and the Draft Order.
 - c) Authorise the service of the Order on the Secretary of State and the interested parties if required.

3. BACKGROUND

- 3.1 In 2009 the Overview and Scrutiny Committee was made aware of the difficulties experienced by local residents when attempting to make appointments to see a GP at the Ordnance Road Surgery. The issue was referred to the Health Scrutiny Panel in 2010 and following an investigation it was concluded that the primary care infrastructure in the Enfield Lock Ward, particularly around Ordnance Road, is inadequate both in terms of capacity and quality. In recognition of the fact that there is an urgent need to deliver improve primary care facilities in the area to address this, Enfield Council worked with the former NHS North Central London to identify suitable premises for a new GP Practice in Enfield Lock.
- 3.2 During exploration of potential sites, the requirement for a new Dental Practice and improved facilities for Ordnance Road Library and Kettering Hall were also highlighted. Enfield Council and the former NHS North Central London therefore considered potential sites in the area to accommodate multiple local facilities into a single building.
- 3.3 In April 2012 Cabinet approved the development of a Joint Service Centre on the site of the Ordnance Road Library (please refer to KD 3488). The development, in partnership with NHS Property and NHS England, will involve the demolition of the existing Ordnance Road Library and the construction of a new, two storey building to comprise a library, community space, GP Practice and dentist.

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- 3.4 The site is located at 645 Hertford Road and is owned by the Council. The development is being temporarily referred to as the Joint Service Centre pending the outcome of the 'Name that Facility' competition with local residents.
- 3.5 In June 2012 the Council appointed Deloitte to provide Project Management and Full Design Services to the project (in line with the Government Procurement Service Framework) as part of KD 3504. This included the engagement of architects and other required professional services to produce an indicative design for the new building, for which planning consent was granted in November 2012. Following a competitive tender process in accordance with OJEU regulations, John Graham Construction Limited was appointed in March 2013 under a Design and Build contract, to demolish the existing structure and construct the new facility, which will involve the discharge of planning conditions and the final design work.
- 3.6 A consultation and engagement workstream has been established as part of the project structure, which has been engaging local residents throughout the progression of this development, from discussing the concept in the early stages to the development of the detailed plans.
- 3.7 In order to progress the development it was concluded that the current boundary wall between the site and the adjacent land needed to be removed. This adjacent strip of land (Appendix 1) forms part of the amenity area of flats 2-20 Ordnance Road and is part of the Housing Revenue Account with some long leasehold interests. The land in question was previously occupied by pramsheds. Three leaseholder pramsheds were removed in 2010 due to their poor condition prior to the commencement of the Joint Service Centre development.
- 3.8 Prior to the commencement of construction of the Joint Service Centre there were 12 remaining pramsheds attached to the boundary wall of the proposed development, five of which had leaseholder interests. Demolition of these pramsheds was necessary to facilitate the development but also due to their poor condition. Direct negotiations took place with the five leaseholders and approval was obtained to demolish the 12 pramsheds in February 2013.
- 3.9 Following the demolition of the pramsheds, the Council is seeking to acquire this strip of land to complete the scheme with soft landscaping and CCTV and to secure privacy for the GP consulting rooms which are directly adjacent to the land. The Council's Property Team has commenced direct negotiations with the leaseholders and the Council has offered to fund the owners' independent legal and surveyor advice to resolve the matter.
- 3.10 In order to progress the purchase of this land the Council will need to secure agreement with the leaseholders and the mortgagees. Whilst

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agreement may or may not be reached with the leaseholders, there is the potential that one or more of the mortgagees of the leaseholders will not consent to lift the legal charge over the pramshed land, for instance if the mortgagor is in arrears or has a high loan to value proportion. Consequently the Council would not be able to acquire such land by agreement.

- 3.11 If the negotiations are not successful the CPO will be sought. In accordance with CPO statutory requirements, the Council will continue to endeavour to reach a negotiated settlement with all leaseholders with an interest in the land. CPO powers, once obtained, will only be used where a negotiated settlement cannot be reached.
- 3.12 The Joint Service Centre CPO 2013 will be made pursuant to Section 226 (1) (a) of the 1990 Town and County Planning Act which authorises the Council to acquire land compulsorily for the purpose of carrying out the development.
- 3.13 The land to be included in the CPO is shown in Appendix 1. Compulsory purchase of the legal interests of the leaseholders will enable the completion of this development in accordance with the planning permission.
- 3.14 The Council, as a public body, is under a duty to consider whether the exercise of its powers interacts with rights protected by the European Convention on Human Rights. Section 6 of the Human Rights Act 1998 prohibits public authorities from acting in a way, which is incompatible with those rights. The Statement of Reasons provides the detail and justification for proceeding with this CPO and it is proposed that any minor amendments are approved by the Director of Finance, Resources and Customer Services.

4. ALTERNATIVE OPTIONS CONSIDERED

An alternative option considered is for the Council not to purchase the land through a CPO if the direct negotiations are unsuccessful. Without CPO powers the Council cannot guarantee that the land can be acquired in order to enable the contractor to complete the scheme in accordance with planning. This may compromise the usability of the facility for the intended purpose.

5. REASONS FOR RECOMMENDATIONS

- 5.1 To secure the acquisition of land required for the completion of the development on adjoining land in accordance with the planning permission and to provide privacy for the GP consulting rooms and prevent future development, which would impact on the Joint Service Centre.

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- 5.2 The Council is seeking to reach a settlement with the leaseholders through direct negotiation.
- 5.3 The Council cannot guarantee the delivery of the development in accordance with planning consent without the acquisition of this land.

6. COMMENTS OF THE DIRECTOR OF FINANCE, RESOURCES AND CUSTOMER SERVICES AND OTHER DEPARTMENTS

6.1 Financial Implications

It is anticipated at this stage that any costs associated with obtaining a CPO will be funded from the project budget contingency.

6.2 Legal Implications

6.2.1 Under section 226 (1) (a) of the Town and Country Planning Act 1990 a local authority has a general power to make a compulsory acquisition of any land in their area in order to facilitate the carrying out of development, redevelopment or improvement in relation to the land.

6.2.2 In order to exercise the s.226 powers the local authority must be satisfied that the proposed development/improvement is likely to contribute towards any of the following objects, namely the promotion or improvement of the economic or social or environmental well-being of their area.

6.2.3 Notice of the CPO must be given to each owner or leaseholder of land affected by it. The CPO must also be advertised in a local newspaper which covers the area where the land is situated. Persons affected have the opportunity to object to the CPO. If objections are raised and not withdrawn (e.g. through negotiation), the Secretary of State must call a public inquiry.

6.2.4 The making of the CPO must be in accordance with the Council's Property Procedure Rules.

6.3 Property Implications

6.3.1 The Property Procedure Rules require the Director of Finance, Resources and Customer Services to seek resolutions from Cabinet to make compulsory purchase orders and this report is approved for that purpose.

6.3.2 The acquisition of land whether by agreement in contemplation of compulsory powers or by compulsion requires the approval of the Assistant Director of Finance, Resources and Customer (Property Services) and adherence to the Compensation Code and the Property Procedure Rules.

CLASSIFICATION: UNCLASSIFIED

7. KEY RISKS

Please see Part 2 report.

8. IMPACT ON COUNCIL PRIORITIES

8.1 Fairness for All

8.1.1 The development of a Joint Service Centre will benefit all residents of the Enfield Lock Ward and the surrounding area. The development will deliver high quality, improved premises for important local services.

8.1.1 In particular, the development will contribute to a reduction in health inequalities in North East Enfield. The current Ordnance Road Surgery has higher than average (higher than both the Enfield and national average) of patients with established hypertension; diabetes; cancer; psychoses; and depression. Additionally, of the 14,959 population in Enfield Lock, less than half (7,253, 48%) are registered with a GP. This development which will deliver improved primary care infrastructure in Enfield Lock will also provide additional primary care capacity by accommodating an increase in list size.

8.2 Growth and Sustainability

8.2.1 The development of a Joint Service Centre will add vitality to Enfield Lock, particularly around Hertford Road. The co-location of a number of key services will support growth and sustainability in the local area.

8.2.2 The Joint Service Centre development originates from a Councillor Call for Action in March 2010, supported by local Councillors from both main political parties, which stemmed from the current inadequacy of primary care infrastructure in terms of both quality and capacity in Enfield Lock. This development will contribute to a reduction in health inequalities in Enfield Lock by offering an opportunity to deliver much needed improved primary care facilities in Enfield Lock.

8.2.3 The procurement process and thorough evaluation of submissions identified a contractor best equipped to deliver the development to a high quality within the available timeframe and budget envelope.

8.3 Strong Communities

8.3.1 By co-locating a number of key services on the Hertford Road site, relations between different community groups will be strengthened and facilitate greater community integration.

CLASSIFICATION: UNCLASSIFIED

9. EQUALITIES IMPACT IMPLICATIONS

An Equalities Impact Assessment has been undertaken for the development. In line with this, a full public consultation has taken place and is continuing so the views of local residents can be considered within the development.

10. PERFORMANCE MANAGEMENT IMPLICATIONS

The delivery of the Joint Service Centre will help to meet the following aims outlined within the Council's Business Plan:

- Aim 1: Build prosperous, sustainable communities
- Aim 6: Provide high quality and efficient services

This development will also increase capacity of primary care in the area and improve the quality of the premises in which local residents receive this care.

11. HEALTH AND SAFETY IMPLICATIONS

The procurement process considered health and safety and the Council sought assurance that the contractor had complied with, and provided the necessary declarations, in respect of responsibility and structure and policies and procedures.

12. PUBLIC HEALTH IMPLICATIONS

The Joint Service Centre development will positively impact on the lives of the local community as it will deliver extra capacity of local primary care and dental services.

Appendix

- Appendix 1 – Site plan & land to be transferred.

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Leasehold Land to be acquired at 2-28 Ordnance Road

19.5m

647

645

Library

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Sub Sta

8

2

10

16

18

24

20.1m

This map is the responsibility of Ordnance Survey. It is not to be used for navigation. Ordnance Survey is not responsible for any errors or omissions. Ordnance Survey is not responsible for any loss or damage arising from the use of this map.

Scale:- 1:500
Paper Size:- A4
Date:-August 2013
Map Produced By Asset Information Team/AVLH



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MUNICIPAL YEAR 2013/2014 REPORT NO. 101

MEETING TITLE AND DATE:
Cabinet – 16th October 2013

REPORT OF:
Director of Regeneration, Leisure
and Culture

Contact officer and telephone number:
Paul Walker extension 3805
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Agenda – Part 1	Item: 14
Subject:	
Meridian Water: Development Opportunities	
Cabinet Members consulted:	
Cllr Del Goddard, Cabinet Member for Business and Regeneration;	
Cllr Andrew Stafford, Cabinet Member for Finance and Property	

1. EXECUTIVE SUMMARY

This report concerns development opportunity areas that are located within the boundaries of the Meridian Water Masterplan. In particular it focuses on the Council potentially acquiring some land that is identified as being in the early phases of potential development in the Masterplan. It is suggested that such an approach be supported because the acquisition of the sites would support the delivery of some of the projected early phases of development and potentially enable the completion of new education and rail infrastructure to be properly sequenced with the delivery of new homes, which is very desirable from a regeneration perspective.

2. RECOMMENDATIONS

It is recommended that Cabinet:

- 2.1 Notes that there is the potential for the Council to acquire some land at Meridian Water that could support its regeneration agenda.
- 2.2 That the potential acquisition of land that could assist the regeneration of Meridian Water be approved 'in principle', subject to appropriate terms and conditions being agreed.

3. BACKGROUND

- 3.1 As Cabinet will know Meridian Water comprises approximately 85 hectares in the south east of the borough and is one of the largest developable areas of land in North London. Located within the Central Leaside growth area and the Mayor of London's wider Upper Lee Valley Opportunity Area it has significant development potential.
- 3.2 Your adopted Core Strategy (2010) identifies the potential for up to 5,000 new homes and up to 3,000 new jobs to be created in this area, along with the necessary community and other infrastructure that would be needed to support a new sustainable neighbourhood of this scale. Your Core Strategy also sets out the intention to provide further guidance on the implementation of relevant planning policies and this has taken the form of a Masterplan which has been prepared with the benefit of consultant support from LDA Design, BNP Paribas Real Estate, Oxford Economics and the Jonathan Roberts Consultancy.
- 3.3 Following public consultation last year, a draft Masterplan was presented to the Local Plan Sub-Committee for consideration on the 3rd July 2013, where it was resolved that it should be adopted as planning and urban design guidance. During the appropriate period this decision was called-in and the matter was subsequently referred to the Overview and Scrutiny Committee on the 17th July 2013, where after due consideration, it was, by resolution, adopted.
- 3.4 The Masterplan sets out the proposals detailed below in the context of a number of unique mixed-use neighbourhoods that when built out could accommodate up to 5,000 new homes and up to 3,000 new jobs:
- A 2-form entry primary school; an all-through school; a University Technical College; a new local centre offering new health and library facilities, community rooms, a police presence and local shops;
 - An appropriate mix of residential, retail, community uses and open spaces, integrated into the wider development;
 - High quality public realm and development of an exemplar quality at a human scale, with buildings that are flexible, adaptable and responsive to the environment;
 - A new Causeway providing an east-west route connecting all parts of Meridian Water, linking new and existing communities, the station and the Lee Valley Regional Park;
 - New open space located at the heart of the community;
 - Phase 1 of the proposed Lee Valley Heat Network supplying low carbon, low cost heat to new homes and businesses in the area;

- Higher density development close to Angel Road Station (soon to be renamed 'Meridian Water') which will enjoy the benefit of improved rail services (four trains per hour) and a new public transport interchange;
- A section concerning delivery, which looks, at a broad-scale, at how the Masterplan could be made to happen. Amongst other things this includes a commentary on development guidance and phasing, and also provides an action plan to help inform future work on the project.

4. EMERGING PROJECTS

4.1 The Council has been pursuing development at Meridian Water from around 2008, if not earlier, and the recently adopted Masterplan represents the achievement of a key milestone in moving towards actual physical development, and the clear intention is that the exciting vision it provides will serve as a gateway to the future, enabling land-owners and the private sector to confidently bring forward Masterplan compliant proposals through the development management process and then to site, providing the new homes, other facilities and jobs that we all want to see. This prospect seems all the more likely given the improving market conditions in London and the South East, the adoption of the Masterplan itself, which provides a flexible framework for investment and development, and the emergence of a number of key infrastructure projects which include:

- Rail improvements – recent announcements by Network Rail and the GLA confirming the allocation of approximately £80m of investment to upgrade Angel Road station and to increase train frequency through the Stratford, Tottenham and Angel Road will mean that services to Meridian Water will dramatically increase in the short to medium term. This will be a catalyst to unlocking development potential, particularly in the Meridian Angel and Gateway neighbourhoods which will also benefit from a new public transport interchange around the station. Train services could improve as early as 2017. This supports higher density development around the station as an early phase of development as advanced in the Masterplan.
- In May 2013 the Secretary of State for Education approved the London and Community Learning Trust's (LCLT) application for a new primary school in Meridian Water to open in September 2014. The new school will be located close to the existing community of Upper Edmonton in the Meridian Angel Neighbourhood. The Masterplan supports LCLT's aspirations and demonstrates how this would be achieved through the siting of a new school in this area.
- The Lee Valley Heat Network is a new city scale decentralised energy network that will capture low carbon heat from the Edmonton Eco Park and other dedicated Combined Heat and Power (CHP) plants and supply energy to buildings and industry across the Lee Valley for use in space heating and hot water production. The Network is being

delivered in partnership with The Mayor and adjoining boroughs and Phase 1 could deliver heat to Meridian Water from 2015 onwards.

- Rays Road Open Space – work is already underway to transform this derelict site that sits between Montagu Industrial Estate and a residential section of North Edmonton into a new public open space known as Angel Gardens. This £1.6m scheme is funded by both the Council and the GLA through its Pocket Parks Programme.
- Preparation for delivering the Legible London way-finding system in Meridian Water has also begun. The system provides clear, consistent signage for pedestrians within an area and will be implemented in 2 phases to encourage walking and cycling throughout Meridian Water.

5. ENABLING EARLY PHASES OF DEVELOPMENT

- 5.1 The delivery of the complete vision that is the Meridian Water Masterplan will take several years to achieve and it is generally envisaged that new development will unfold from East to West across the site, as indicated in the Masterplan's phasing strategy, which is a reasonable approach given the existing geography and disposition of undeveloped, underdeveloped and developed land. But this also brings into focus, especially given the quantum and timing of new rail and education infrastructure, the desirability of ensuring that an appropriate type and scale of development comes forward in the Meridian Angel Neighbourhood, which the Masterplan identifies as an early phase of development. To this end the Council has been in discussions with a major land-owner in this area with a view to securing appropriate and timely development. These discussions have resulted in the Council being presented with an opportunity to acquire some land.
- 5.2 The acquisition of this land can, 'in principle', be regarded as a strategic land acquisition that would help to enable the development of key sites within the Masterplan area. Indeed, they are all identified as being within the first three phases of development, and on that basis alone they could all be recommended for purchase, subject, of course, to the appropriate demonstration of best value.

6. ALTERNATIVE OPTIONS CONSIDERED

- 6.1 The following options have been considered:

- Declining the possible purchase of the package of sites potentially available to the Council has been considered, but rejected due to the uncertain timescales associated with their owner bringing the sites to market and securing development.

- The purchase of the sites on an individual basis has been considered ‘in-principle’, but this is not an option open to the Council at this time as the opportunity is only available as a package.
- The use of compulsory purchase powers to acquire the land that comprises the opportunity, either as a package or individually has also been considered, and has not been ruled out if circumstances indicate that this is a reasonable course of action to pursue, but this is not the Council’s first preference given the negotiations that are currently taking place with the land-owner.

7. REASONS FOR RECOMMENDATIONS

- 7.1 To provide a greater level of certainty over the timescales associated with the development of three early start sites in Meridian Water and their relationship with significant rail and education infrastructure, and to increase developer and stakeholder confidence in the delivery of the Masterplan.

8. COMMENTS OF THE DIRECTOR OF FINANCE, RESOURCES AND CUSTOMER SERVICES AND OTHER DEPARTMENTS

8.1 Financial Implications

- 8.1.1 These matters are commercially sensitive and are therefore set out in the Part 2 report.

8.2 Legal Implications

- 8.2.1 The general power of competence in s1.1 of the Localism Act 2011 provides the Cabinet with the power to approve this project. The general power of competence states that “A local authority has power to do anything that individuals generally may do”. Section 2 sets out the boundaries of the general power, requiring local authorities to act in accordance with statutory limitations or restrictions.
- 8.2.2 By virtue of S.120 Local Government Act 1972 the Council has the power to acquire property by agreement for the purpose of the improvement or development of their area notwithstanding the fact that it may not be required immediately for that purpose. In addition the Council has powers under s.227 of the Town and Country Planning Act 1990 (as amended) to acquire land by agreement for ‘planning purposes’.
- 8.2.3 Where agreement cannot be reached as to the acquisition of properties to facilitate land assembly for the purposes of providing a redevelopment scheme the Council does have the power under various enactments to acquire properties compulsorily. A resolution of Cabinet is required to make a

Compulsory Purchase Order (CPO) and the detail of the resolution sought including the extent of the land to be acquired and the powers to be used would therefore need to be the subject of a further report.

8.2.4 Further advice is set out in the Super Part 2 report.

8.3 **Property Implications**

8.3.1 The acquisition of the properties in question would facilitate the delivery and implementation of the Meridian Water Masterplan. However, an appropriate level of due diligence, site investigation work and so forth will need to be undertaken.

8.3.2 The holding strategy for these properties must take into account the liabilities associated with retaining the properties in a vacant state, and an appropriate budget will need to be set aside.

9. **KEY RISKS**

9.1 Key risks considered are:

- Taking no action could result in development not coming forward in a timely way, or not in concert with supporting infrastructure that is already in the pipeline, leaving an undesirable disconnect between the provision of new rail and education infrastructure and the provision of new homes, which is one of the Mayors key priorities.
- The package of sites have slightly different development prospects and timescales, so there is a risk that the Council could be servicing the loan obtained to fund this purchase for a longer period than first anticipated, thus incurring additional revenue costs, before they could be disposed of, although these may be relatively modest.
- Given the nature of the land, there is a danger that decontamination and the removal of redundant structures could take longer to achieve than anticipated, although the further application of due diligence could reduce these particular risks.
- There is a risk that development could be affected by flooding given the provisions of the Strategic Flood Risk Assessment, where some of the land is within a 1:100 year flood risk area. This can be mitigated through the measures set out in the Masterplan and through the implementation of appropriate design solutions.
- Any land acquired would need to be appropriately managed and secured to provide a satisfactory level of amenity, safety and security.

10. IMPACT ON COUNCIL PRIORITIES

- 10.1 The acquisition of the land in question would enable the early development of new homes in Meridian Water in conjunction with the delivery of new education and rail infrastructure. Their subsequent development would be guided by the Meridian Water Masterplan which, amongst other things, seeks to achieve fairness for all, sustainable growth and the development of strong communities.

11. EQUALITIES IMPACT IMPLICATIONS

- 11.1 The draft Meridian Water Masterplan was subject to an initial Equalities Impact Assessment/Analysis (EqIA) to ensure that consultation promoted equal opportunities. During the master-planning process, demographic data was collected in relation to residents of Edmonton in order to determine which groups to target for community engagement and to also help assess the equalities issues the Masterplan proposals will need to consider.
- 11.2 These issues were summarised in the final EqIA report that was reported to the Local Plan Cabinet Sub-Committee at its 11th September 2013 meeting.
- 11.3 Any further equalities impact issues will be examined at the planning application stage on individual sites.

12. PERFORMANCE MANAGEMENT IMPLICATIONS

- 12.1 Delivery of a comprehensive regeneration scheme at Meridian Water is a corporate priority within the Council's Business Plan for 2012-15. Completion of the Masterplan, and the delivery of phased infrastructure improvements including increased rail services, station improvements and new homes will help to meet Outcome 2.10 of the Business Plan; to improve the quality of life of residents through the regeneration of priority areas and to promote growth and sustainability.

13. HEALTH AND SAFETY IMPLICATIONS

- 13.1 A component of the Masterplan concerns the need to improve access to healthy living corridors. Meridian Water adjoins the Lee Valley Regional Park, the rivers and open spaces within which offer significant recreational and environmental benefits as do the series of reservoirs immediately to the south of the area. The Masterplan seeks to maximise this potential for existing and new residents by improving east/west and north/south connections through a network of open spaces. Improved connections will help deliver healthy living into the heart of the new development and reconnect the nearby communities

with the Park. The Masterplan creates opportunities for formal and informal recreation and leisure, urban agriculture and outdoor learning. It draws the community and landscape together combining healthy living into the daily structure and form of Meridian Water. In accordance with the Core Strategy it required the delivery of new health facilities to support the new communities and suggests these should be located within Meridian Central neighbourhood or where benefits from the co-location of services can be realised.

- 13.2 In relation to the possible purchase of land, it will be necessary, through the process of due diligence, to establish the extent of contaminated land and to ensure that appropriate measures are taken to ensure its suitability for projected end uses.
- 13.3 The Council would also need to ensure that any acquired land was properly managed in order to provide a satisfactory level of amenity, safety and security.

Background Papers

None.

THE CABINET

List of Items for Future Cabinet Meetings (NOTE: The items listed below are subject to change.)

MUNICIPAL YEAR 2013/2014

13 NOVEMBER 2013

1. **September 2013 Revenue Monitoring Report** James Rolfe

This will summarise the overall revenue monitoring position of the Council as at 30 September 2013. **(Key decision – reference number 3758)**

2. **Capital Monitoring 2013-14: September 2013** James Rolfe

This will summarise the overall financial position of the Council as at 30 September 2013. **(Key decision – reference number 3759)**

3. **Budget 2014/15 and Medium Term Financial Plan Update** James Rolfe

This will update Members on the preparation of the 2014/15 budget and the update of the Medium Term Financial Plan. **(Key decision – reference number 3760)**

4. **Housing Revenue Account (HRA) Garages Sites Strategy** Ray James

This will set out the Council's proposals for managing its HRA Garage stock into the future – the work undertaken in the preparation of this strategy will cover an options appraisal of each of the 331 sites currently managed within the HRA. (Part 1) **(Key decision – reference number 3726)**

5. **Updated Property Procedure Rules** James Rolfe

This will seek endorsement of updated Property Procedure Rules for referral to full Council for final approval. (Non key)

6. **Council Tax Pensioner Discount** James Rolfe

This will seek agreement to a one off scheme to award qualifying pensioners a £100 discount for council tax. (Part 1) **(Key decision – reference number 3801)**

7. **Residential Leaseholds – Sale of HRA Ground Rental Income Stream** Ray James

This will seek approval to a proposal that the Council considers selling the benefit of the HRA ground rental income stream relating to residential

leasehold properties in return for a premium payment. (Part 1) **(Key decision – reference number 3727)**

8. Alma Estate Regeneration CPO Ray James

This will seek approval to commence the Compulsory Purchase Order process so that the Council can use CPO powers to obtain vacant possession as a last resort should negotiations fail with any remaining leaseholders. (Parts 1 and 2) **(Key decision – reference number 3800)**

9. Investment in Private Rented Sector – Investment Framework Ray James

To seek approval for a framework of investment models for regeneration initiatives and the purchase of residential properties. (Part 1 and Part 2) **(Key decision – reference number 3808)**

10. Insurance Contract James Rolfe

This will seek approval to the award of the Council's Insurance Contract. (Parts 1 and 2) **(Key decision – reference number 3810)**

11. Market Gardening – Community Interest Company for Enfield Veg Company Neil Rousell

This will seek agreement to the formation of a Community Interest Company. (Part 1) **(Non key)**

12. Housing Revenue Account (HRA) Rent Policy and Tenancy Policy Ray James

This will propose a rent policy and a tenancy policy to apply to the Council's housing stock. (Part 1) **(Key decision – reference number 3735)**

13. Purchase of Housing to Help Mitigate Impact of Temporary Accommodation Price Increases James Rolfe

This will seek agreement to the purchase of 12 houses, to be owned by a Local Authority Trading Company and leased back to the Council. **(Key decision – reference number 3815)**

11 DECEMBER 2013

1. Quarterly Corporate Performance Report Rob Leak

This will present Cabinet with updated data against key corporate and partnership performance indicators and will ask Members to note progress made towards delivering the identified key priority indicators for Enfield. **(Key decision – reference number 3733)**

2. Housing Revenue Account (HRA) Specialist Accommodation Ray James For Older People Strategy

This will propose a strategy for providing accommodation for older people within the Council's Housing Revenue Account. It will include a review of current provision and consider the Council's options for providing specialist accommodation into the future. (Part 1) **(Key decision – reference number 3739)**

3. Enfield Council Estate Renewal Programme Ray James

This will seek approval to authorise the Enfield Council Estate Renewal Programme. **(Key decision – reference number 3369)**

4. Homelessness Private Rented Investment Project Ray James

This will seek a decision to invest, with external investors, in Enfield's private rented sector and purchase properties which can be used as temporary accommodation. **(Key decision – reference number 3782)**

5. Future Arrangements for ICT Delivery James Rolfe

This will seek approval of the future arrangements for ICT delivery. **(Key decision – reference number 3708)**

6. Alma Housing Management Strategy Ray James

This will explain the future housing management arrangement for the new Alma Estate and Dujardin Mews. **(Key decision – reference number 3806)**

7. Alma Estate Leaseholder Options Ray James

This will seek authority to offer financial assistance packages to resident leaseholders affected by Estate Renewal projects, including shared equity. (Parts 1 and 2) **(Key decision – reference number 3773)**

8. Dujardin Mews – Appropriation for Planning Purposes Ray James

This will seek approval to the required appropriation for Dujardin Mews. (Parts 1 and 2) **(Key decision – reference number 3734)**

22 JANUARY 2014

1. November 2013 Revenue Monitoring Report James Rolfe

This will summarise the revenue position of the Council as at 30 November 2013. **(Key decision – reference number 3761)**

2. **Lee Valley Heat Network – Business Plan** Ian Davis
This will seek approval of the Business Plan for the Lee Valley Heat Network. **(Key decision – reference number 3706)**
3. **New Avenue Estate Renewal Scheme** Ray James
This will seek approval to appoint the preferred bidder at the final tender stage to develop the New Avenue Estate. **(Key decision – reference number 3793)**
4. **CCTV Staffing Contract Award** Ian Davis
This will seek approval to the award of the successful contractor for the CCTV monitoring services contract. **(Key decision – reference number 3795)**
5. **Adult and Young People’s Substance Misuse Service** Ray James
This will seek approval to award the service contracts for Young People’s Substance Misuse; Crime Reduction Substance Misuse; and, Adult Recovery Substance Misuse. **(Key decision – reference numbers 3736/3737/3738)**
6. **Corporate Estate Strategy** James Rolfe
This will propose an overall strategy for the Council’s estate. It will include property aims and objectives as well as key themes to be developed into asset management plans. **(Key decision – reference number 3779)**

12 FEBRUARY 2014

1. **December 2013 Revenue Monitoring Report** James Rolfe
This will summarise the overall revenue position of the Council as at 31 December 2013. **(Key decision – reference number 3762)**
2. **Capital Monitoring Report: December 2013** James Rolfe
This will summarise the overall financial position of the Council as at 31 December 2013. **(Key decision – reference number 3763)**
3. **Budget 2014/15 and Medium Term Financial Plan 2014-18 (General Fund)** James Rolfe
This will set out the Council Tax for 2014-15 and will set out the Medium term financial plan for 2014-18. **(Key decision – reference number 3764)**

4. **Housing Revenue Account (HRA) Estimates 2014/15 and Rent Setting** James Rolfe/
Ray James

This will seek approval, for recommendation to full Council, of the revenue estimates of the Housing Revenue Account (HRA) for 2014/15. **(Key decision – reference number tbc)**

12 MARCH 2014

To be advised

23 APRIL 2014

1. **February 2014 Revenue Monitoring Report** James Rolfe

This will set out the Council's revenue budget monitoring position based on information to the end of February 2014. **(Key decision – reference number 3765)**

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CABINET - 18.9.2013**MINUTES OF THE MEETING OF THE CABINET HELD ON WEDNESDAY, 18
SEPTEMBER 2013****COUNCILLORS**

PRESENT Doug Taylor (Leader of the Council), Achilleas Georgiou (Deputy Leader), Chris Bond (Cabinet Member for Environment), Bambos Charalambous (Cabinet Member for Culture, Leisure, Youth and Localism), Del Goddard (Cabinet Member for Business and Regeneration), Christine Hamilton (Cabinet Member for Community Wellbeing and Public Health), Donald McGowan (Cabinet Member for Adult Services, Care and Health), Ahmet Oykener (Cabinet Member for Housing) and Andrew Stafford (Cabinet Member for Finance and Property)

ABSENT Ayfer Orhan (Cabinet Member for Children & Young People)

OFFICERS: Rob Leak (Chief Executive), Ray James (Director of Health, Housing and Adult Social Care), James Rolfe (Director of Finance, Resources and Customer Services), Ian Davis (Director of Environment), Neil Rousell (Director of Regeneration, Leisure & Culture), Eve Stickler (Assistant Director - Schools & Children's Services), John Austin (Assistant Director - Corporate Governance), Jayne Middleton-Albooye (Legal Services) and James Kinsella (Cabinet Secretary)

Also Attending: Councillors Michael Lavender & Martin Prescott, Geraldine Gavin (Independent Chair – Enfield Safeguarding Children Board) & Marian Harrington (Independent Chair – Enfield Safeguarding Adults Board)

1**APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Ayfer Orhan (Cabinet Member for Children and Young People) & Andrew Fraser (Director of Schools & Children's Services).

2**DECLARATION OF INTERESTS**

There were no declarations of interest.

3**URGENT ITEMS**

NOTED that the reports listed on the agenda had been circulated in accordance with the requirements of the Council's Constitution and the Local

CABINET - 18.9.2013

Authorities (Executive Arrangements) (Access to Information and Meetings) (England) Regulations 2012.

These requirements state that agendas and reports should be circulated at least 5 clear days in advance of meetings.

4

DEPUTATIONS AND PETITIONS

NOTED that the request from the Alma Residents' Association (ARA) to present a deputation to the Cabinet, as detailed in agenda item 4, had been withdrawn.

5

ITEMS TO BE REFERRED TO THE COUNCIL

AGREED that the following item be referred to full Council:

1. Report No.58 – Scrutiny Annual Work Programme 2013/14

6

SAFEGUARDING CHILDREN BOARD AND SAFEGUARDING ADULTS BOARD ANNUAL REPORTS 2012-2013

Councillor Don McGowan (Cabinet Member for Adult Services, Care and Health) introduced the report of the Director of Schools and Children's Services and Director of Health, Housing and Adult Social Care (No. 57) presenting the annual reports from the Safeguarding Children Board and Safeguarding Adult Board for 2012-2013.

NOTED

1. The introduction to the Safeguarding Children Boards Annual Report provided by Geraldine Gavin (Independent Chair of the Board) who highlighted the following issues:
 - a. The thriving nature of the partnership from which the Board was comprised and complex range of duties which it had a statutory responsibility for ensuring were delivered by the relevant agencies;
 - b. In addition to the key activities highlighted within the Annual Report (including a range of cross borough working) the Board had also been engaged in three serious case reviews during 2012-13 relating to cases in Brent & Haringey.
 - c. The changing nature of the safeguarding children environment and areas identified within the report for development during 2013-14. The Board was also scheduled for an OFSTED inspection towards the end of 2013.

CABINET - 18.9.2013

- d. The challenging nature of the new OFSTED framework, which had retained a focus on social care rather than on the multi-disciplinary nature of the Board's activities. Members felt there was a need to ensure a robust approach towards the inspection regime.
2. The introduction to the Safeguarding Adults Annual Report provided by Marian Harrington (Independent Chair of the Board) who highlighted the following issues:
 - a. The strong nature of the partnership represented by the Board, involving a range of statutory and non-statutory organisations.
 - b. The key challenges facing the Board with specific reference to:
 - the increasing volume and complexity of safeguarding referrals being made, and high profile nature of recent cases reported in the national media;
 - the large number of care homes located within the borough compared with other areas (over 160) involving the need to monitor and support a large range of different care providers and follow up any issues reported in relation to the quality of service; and
 - the major changes in the political and economic context in which safeguarding services and activities were planned and provided, including changes to the NHS structure and pressures on national and internal budgets.
 - c. The key achievements of the Board including challenging care and nursing homes to the dignity standards; continued raising of awareness of risk through partnership events; practice based forums to share learning and best practice; quality assurance and service development initiatives for service users and providers; improved access to the justice system through the development of strong local partnership working with the police.
 - d. The work undertaken in relation to sharing information across relevant agencies as a way of identifying potential problems at an early stage, co-ordinated through the Safeguarding Information Panel and provider concern process. These areas had been identified as particular strengths for the Board by the Care Quality Commission (CQC), who were keen for the arrangements to be shared as best practice across the safeguarding sector.
3. Whilst supporting the need to avoid complacency, given the increasingly complex and challenging nature of work being undertaken, Members were keen to recognise the good practice and achievements made by both Boards and to thank all staff involved for their ongoing efforts.

Alternative Options Considered: Not applicable.

DECISION: The Cabinet agreed to note the progress being made in protecting vulnerable adults and children in the Borough as set out in the

CABINET - 18.9.2013

annual reports from the Safeguarding Children Board and Safeguarding Adults Board.

Reason: The annual reports aim to set out a summary of Board activities and its effectiveness in assessing and challenging safeguarding practice which keep children, young people and adults at risk safe.

(Non key)

7

ISSUES ARISING FROM THE OVERVIEW AND SCRUTINY PANEL/SCRUTINY PANELS

Councillor Achilleas Georgiou (Deputy Leader) introduced the report of the Overview and Scrutiny Committee (No.58) presenting the Scrutiny Annual Work Programme 2013/14.

NOTED having considered the combined Scrutiny Panel Work Programmes:

1. The wide ranging nature of the work programmes, with specific interest expressed in the work being undertaken to review Welfare Reform; Provision of Primary Pupil Places; getting young people into employment and the Gang Strategy. In terms of the Gang Strategy, it was hoped this review would reflect the good practice for which Enfield had already been recognised.
2. The need to treat each of the Panel work programmes with flexibility and recognise that they would be subject to a process of ongoing development and review.

Alternative Options Considered: No other options had been considered as the Overview and Scrutiny Committee was required, under the Council's Constitution, to present an annual scrutiny work programme to Council for adoption.

RECOMMENDED TO COUNCIL that the annual Scrutiny Work Programme 2013/14 (as detailed in Appendix 1 of the report) be formally adopted.

Reason: To comply with the requirements of the Council's Constitution.

8

REVENUE MONITORING REPORT 2013/14: JULY 2013

Councillor Andrew Stafford (Cabinet Member for Finance and Property) introduced the report of the Director of Finance, Resources and Customer Services (No.59) setting out the Council's revenue budget monitoring position based on information to the end of July 2013.

NOTED

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1. The £1.715m overspend revenue outturn projection currently identified, as detailed within Table 2 of the report.
2. Details of the main projected departmental variations as set out in section 5 of the report.
3. It was anticipated that the budget would achieve a balanced position by the financial year end as measures were identified to address the projected variations.
4. The allocation of £580k from New Home Bonus to the Community Housing budget in respect of the temporary accommodation pressure relating to welfare reforms (as detailed in section 5.4 of the report).
5. The Treasury Management position at 31 July 13, as detailed in section 6.1 of the report. Whilst Treasury Management activities had been affected by the Government's lending for borrowing policy and low level of interest rates on deposits, this had been counterbalanced by the introduction of an increased maximum lending period under the Council's new Treasury Management Strategy.
6. The progress being made in the achievement of savings identified within the 2013/14 budget, with 87% classified as blue or green (on target for full achievement) as detailed in section 8 of the report. Members felt it was important to recognise that under the current Medium Term Financial Strategy in excess of £60m worth of revenue budget savings had been made.
7. The confirmation provided, as part of the monitoring process, that there had been no deterioration in the financial position of the Authority. The Cabinet Member for Finance & Property also took the opportunity to clarify that there was no legitimacy to recent claims regarding the Council being in danger of insolvency.

Alternative Options Considered: Not applicable to this report.

DECISION: The Cabinet agreed that departments reporting pressures should formulate and implement action plans to ensure that they remain within budget in 2013/14.

Reason: To ensure that Members were aware of the projected budgetary position for the Authority, including all major budget pressures and underspends which had contributed to the present monthly position and that were likely to affect the final outturn.

(Key decision – reference number 3755)

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Councillor Andrew Stafford (Cabinet Member for Finance and Property) introduced the report of the Director of Finance, Resources and Customer Services (No.60) informing Members of the current position up to the end of June regarding the Council's Capital Programme (2013-17) taking into account the latest information for all capital schemes including the funding arrangements.

NOTED the Capital Financing requirement forecast to support delivery of the updated Capital Programme, as detailed within Table 6 of the report. The forecast funding requirement remained within the Prudential Indicators set by Council as part of the 2013-14 budget report.

Alternative Options Considered: None.

DECISION: Cabinet

1. Agreed the updated four year programme including proposed reductions, subject to indicative estimates included in 2015/17 (as detailed in Section 4 and Appendix B of the report).
2. Agreed the additions to the Capital Programme totalling £15.628m in 2013/14 (as detailed in Table 1 of the report – to be funded from grants and earmarked resources) and noted that this would not increase capital financing costs.
3. Noted the improvements to the Primary Expansion Plan Phase 1 and revised costs (as set out in the table in Appendix A to the report) which would be contained within the Capital Programme approved by Council in February 2013 and recent DfE Targeted Basic Need Grant.

Reason: To consider and progress the Council's Capital Programme (2013-17).

10

ALMA DEVELOPER PARTNER SELECTION REPORT

Councillor Ahmet Oykenen (Cabinet Member for Housing) introduced the report of the Director of Health, Housing and Adult Social Care (No.61) summarising the process of selecting the Alma Developer Partner and seeking approval of the preferred bidder.

NOTED

1. That Report No.63 also referred, as detailed in Minute No.19 below.
2. The background to development of the Alma Estate regeneration programme and selection process for procurement of a developer partner, as detailed in section 3 of the report.

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3. The ongoing process of resident involvement, which remained central to progress of the redevelopment and regeneration scheme and design of future housing management options. Support for the total redevelopment scheme remained strong with 80% of residents identified as being in favour. Resident representation had also been included on the qualitative evaluation panel set up to assess the final developer partner bids.
4. The Council's requirements in relation to the procurement of a developer for the site, as detailed in section 4 of the report. Whilst the procurement process had excluded the management of the new homes, members were keen to continue working in partnership with the Alma Residents Association on delivery of the regeneration scheme and to ensure that the potential for creation of local employment opportunities was maximised.
5. The amendment sheet tabled at the meeting, which set out the following changes to recommendations within the report:
 - a. Recommendation 2.10: amended to include reference to the draft statement of reasons for the Compulsory Purchase Order noted by Cabinet at its meeting on 10 July 13.
 - b. Deletion of recommendation 2.13 – which members were advised was not required given delegated authority already provided under the Council's Property Procedure Rules.
 - c. In addition Councillor Taylor advised of the following amendments being sought to recommendations 2.6 and 2.7 with the inclusion of the following wording at the end of each sentence "which will be pursued with the successful bidder."

Alternative Options Considered: The alternative option was not to select Bidder A and re-procure the redevelopment of the Alma Estate. Not selecting Bidder A would result in a serious delay to the project, reputational damage to the Council, raise the risk of challenge and would not deliver the comprehensive regeneration of this part of Ponders End sought after by residents and the wider community. Selecting Bidder B was not considered to be a viable alternative for the reasons set out in the Part 2 report (Report No.63, Minute No. 19 below refers).

DECISION: The Cabinet

1. Noted the recommendation to appoint Bidder A in accordance with the contents of the report.
2. Approved the Alma Estate development strategy.

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3. Noted the intention for the Council to continue to work in partnership with the Alma Residents' Association to deliver the regeneration of the Alma Estate.
4. Noted the intention for the Council to establish resident design panels to work with the Council and Bidder A to inform the preparation of planning applications.
5. Noted that the scope of the Alma developer procurement excluded the management of the new homes which would be subject to a future decision by Cabinet.
6. Noted the aspiration for the new market sale homes on the Alma Estate to be marketed locally, which would be pursued with the successful bidder.
7. Noted the intention for the regeneration of the Alma Estate to maximise apprenticeship opportunities, which would be pursued with the successful bidder.
8. Authorised the Authorised Legal Officer to obtain all the necessary statutory consents and to exchange contracts in respect of the Development Agreement and all other associated legal documentation that the Council was obligated to complete to comply with the Development Agreement including those agreements that would govern the relationship between the preferred development partner and the Council.
9. Authorised the appropriation for planning purposes of the Alma site pursuant to Section 122 of the Local Government Act 1972 and authorise the exercise of the Council's powers pursuant to Section 237 of the Town and Country Planning Act 1990 to override all adverse rights.
10. Having noted the draft statement or reasons at its meeting on 10 July 2013 (Min. 12 refers, approved the making of the Dujardin Mews CPO 2013 (formerly known as Academy Street).
11. Authorised the financial proceeds arising from the redevelopment of the Alma Estate to be reinvested into new council housing in, where viable, the Ponders End area.
12. Noted the resource implications contained within the report.

Reason: Bidder A had submitted a quality bid which delivered the Council's key requirements for the scheme as well as providing additional benefits which would significantly improve the housing offer, local facilities and opportunities. The quality of the architecture expressed in their design proposal was of a superior standard and if accurately translated into the final development would set a high benchmark for all new developments in the

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Borough. Further reasons for recommending Bidder A were set out in the Part 2 report (Report No.63, Minute No.19 below refers).
(Key decision – reference number 3769)

11

CABINET AGENDA PLANNING - FUTURE ITEMS

NOTED the provisional list of items scheduled for future Cabinet meetings.

12

NOTICE OF KEY DECISION LIST

NOTED that the next Notice of Key Decisions List was due to be published on 27 September 2013, this would be effective from 1 November 2013.

13

MINUTES

AGREED that the minutes of the previous meeting of the Cabinet held on 10 July 2013 be confirmed and signed by the Chairman as a correct record.

NOTED the following update provided by Councillor Doug Taylor (Leader of the Council) in relation to the Barnet, Enfield & Haringey (BEH) Clinical Strategy (Min. 11 refers):

1. The Secretary of State for Health had responded to the letter seeking an immediate cessation of the process of withdrawal of acute and maternity services from Chase Farm Hospital pending resolution of the outstanding matters of concern. Following a further exchange of letters, the Secretary of State had not, however, altered his position in relation to the strategy.
2. The Clinical Commissioning Group was due to meet on 25 September 13 and the Council would need to consider its position regarding the pursuit of any urgent legal action (under the delegation agreed at the July Cabinet meeting) following that meeting, taking account of the support already expressed by the Opposition Group at the July Cabinet for the actions being taken by the Council.

14

MINUTES OF LOCAL PLAN CABINET SUB-COMMITTEE - 3 JULY 2013

NOTED the minutes of a meeting of the Local Plan Cabinet Sub-Committee held on 3 July 2013.

15

MINUTES OF ENFIELD RESIDENTS PRIORITY FUND CABINET SUB-COMMITTEE - 11 JULY 2013

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NOTED the minutes of a meeting of the Enfield Residents' Priority Fund Cabinet Sub-Committee held on 11 July 2013.

16

ENFIELD STRATEGIC PARTNERSHIP FEEDBACK

Councillor Del Goddard (Cabinet Member for Business & Regeneration) introduced the report of the Chief Executive (No.62) providing a summary of the key issues considered at the last meeting of the Enfield Strategic Partnership Board held on 25 June 13.

NOTED the key issues raised and outcomes arising from the Enfield Strategic Partnership Board meeting on 25 June 13, with specific reference to the progress reported by the Life Opportunities Commission.

17

DATE OF NEXT MEETING

NOTED, that the next meeting of the Cabinet was scheduled to take place on Wednesday 16 October 2013 at 8.15pm.

18

EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the press and public from the meeting for the items of business listed on part 2 of the agenda on the grounds that they involve the likely disclosure of confidential information as defined in Paragraph 3 (information relating to the financial or business affairs of any particular person (including the authority holding that information)) of Part 1 of Schedule 12A to the Act (as amended by the Local Government (Access to Information) (Variation) Order 2006).

19

ALMA DEVELOPER PARTNER SELECTION REPORT

Councillor Ahmet Oykenor (Cabinet Member for Housing) introduced the report of the Director of Health, Housing and Adult Social Care (No.63).

NOTED

1. That Report No.61 also referred, as detailed in Minute No.10 above;
2. The amendment sheet tabled at the meeting, which set out the Property Implications relating to the recommendations within the report. In addition Councillor Taylor reported, as an additional amendment, the deletion of section 13.10 from the main body of the report.
3. The detailed analysis of the final developer partner bids received, upon which the award to the recommended bidder had been based.

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4. The process for procuring the developer partner had been based on an EU compliant Competitive Dialogue Procedure.
5. The assurance provided that the concerns/risks cited within section 3.4 of the report by one of the bidders who had withdrawn from the process during the first stage had been addressed and factored into the subsequent evaluation process. The viability of the final bids received had also been subject to a process of independent financial verification.
6. The close working relationship developed with resident representatives in terms of development and delivery of the scheme which would be continued as the detailed design proposals, wider regeneration benefits and options for future management of the new housing were developed. The need to ensure that the local community was able to benefit from the regeneration and employment opportunities provided had also been recognised, and would continue to be monitored on an ongoing basis.

Alternative Options Considered: NOTED the detailed alternative options considered as set out in section 12 of the report.

DECISION: The Cabinet

1. Approved the recommendation to appoint Bidder A in accordance with the contents of the report and the bid submitted by Bidder A.
2. Noted the identity of Bidder A at paragraph 9.1 of the report.
3. Approved delegating authority to the Director of Health, Housing and Adult Social Care and the Director of Finance, Resources and Customer Services to finalise the terms of the development agreement.
4. Noted the intention for a paper to be prepared reviewing the future management of new council housing and for a report to be taken to Cabinet in 2014.
5. Approved the approach for existing retailers described at paragraph 10 of the report and noted the intention for the Director of Finance, Resources and Customer Services to finalise the terms of the arrangement.

Reason: NOTED the detailed reasons for the recommendations as set out in section 13 of the report. **(Key decision – reference number 3769)**

(Exempt information as defined in Paragraph 3 (information relating to the financial or business affairs of any particular person (including the authority holding that information)) of Part 1 of Schedule 12A to the Act (as amended by the Local Government (Access to Information) (Variation) Order 2006).

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ENFIELD RESIDENTS PRIORITY FUND CABINET SUB-COMMITTEE - 22.8.2013

**MINUTES OF THE MEETING OF THE ENFIELD RESIDENTS PRIORITY FUND
CABINET SUB-COMMITTEE
HELD ON THURSDAY, 22 AUGUST 2013****COUNCILLORS****PRESENT** Achilleas Georgiou and Bambos Charalambous (Chair)**ABSENT** Christine Hamilton and Chris Bond**OFFICERS:** Peter Doherty (ERPF Administrator), Paula Harvey (Legal Services) and Alison Trew (Head of Corporate Policy and Performance) Penelope Williams (Secretary)**Also Attending:** Bernie Rees, Martine Drake (Ponders End Community Development Trust)**1****WELCOME AND APOLOGIES**

The Chair welcomed everyone to the meeting. Apologies for absence were received from Councillors Christine Hamilton and Chris Bond.

2**DECLARATION OF INTERESTS**

Councillor Charalambous declared a non pecuniary interest in application PAL033 in his Palmers Green Ward.

Councillor Georgiou declared non pecuniary interests in applications BOW042, BOW043, BOW044 and BOW045 in his Bowes Ward.

3**URGENT ITEMS**

NOTED the reports listed on the agenda had been circulated in accordance with the requirements of the Council's Constitution and the Local Authorities (Executive Arrangements) (Access to Information) (England) Amendment Regulations 2002. There were no urgent items.

4**APPLICATIONS TO THE FUND**

Councillor Bambos Charalambous introduced the report of the Chief Executive (No.56) presenting the applications that had been formally submitted up to 5 August 2013 for the Enfield Residents Priority Fund 2013-14.

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Alison Trew, Head of Corporate Policy and Performance, presented the report to members.

NOTED

1. The summary of the applications received as detailed in Appendix A to the report:
2. Members considered each of the applications in detail, as follows:

2.1 Evesham Road Street Party (BOW042)

A project for Bowes Ward to hold a street party for local residents in Evesham Road. Members noted that the application met the social and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities and environment.

The application was approved.

2.2 Bowes and Bounds Connected (BOW043)

A project for Bowes Ward for an online neighbourhood forum. Members noted that the application met the social and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities and environment.

The application was approved.

2.3 Fencing of Tile Green Community Green Space (BOW044)

A project for Bowes Ward to install fencing to separate the green space from the sports field. Members noted that the application met the social and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities and environment.

Alison Trew advised that Oakthorpe Primary School had agreed to take responsibility for repair and maintenance of the fence.

The application was approved.

2.4 Boundary Fields Green Gym (BOW045)

A project for Bowes Ward to install a green gym in Boundary Fields. Members noted that the application met the social and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities and environment.

The application was deferred to enable evidence of consultation and details on costings to be provided.

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2.5 Continuation Handyperson and Small Jobs Scheme (BUSH018)

A project for Bush Hill Park Ward to continue the handyman scheme. Members noted that the application met the social and economic wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities and educational, skills and training.

The application was deferred as it had not been signed by ward councillors.

2.6 The Four Hills Youth and Community Project (CHASE019)

A project for Chase Ward for a play and youth community project at Brigadier Hall. Members noted that the application met the social and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, crime and environment.

Alison Trew advised that this had been a successful project in the past.

The application was approved.

2.7 Christ Church Family Fun Day (CF015)

A project for Cockfosters Ward for a temporary traffic notice and road closures. Members noted that the application met the social and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability and strong communities.

The application was approved subject to receiving a signature from ward councillors.

2.8 Lambs Festival (EDM039b)

Additional funding for the for Edmonton Green Ward arts festival project to celebrate the bicentenary of the birth of Mary Lamb. Members noted that the application met the social and economic wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, education, skills and training and crime.

The extra money was needed due to an error in the original calculations.

The application for additional funding was approved.

2.9 PC Repair and Maintenance Training (EDM041)(UPED040)

A joint project for Upper Edmonton and Edmonton Green Ward to provide training in the maintenance and repair of IT equipment for homeless/unemployed people. Members noted that the application met the social and economic wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, education, skills and training and crime.

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The application was approved.

2.10 Football United Me (EDM037b)

Additional funding to cover floodlighting for the Edmonton Green Ward project providing coaching, refereeing and sports coaching for young people. Members noted that the application met the social and economic wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, education, skills and training and crime.

The application was approved.

2.11 Albany Park Clean Up (ENFL024)

A project for Enfield Lock Ward to purchase tools and equipment to help clean Albany Park and the Turkey Brook and to plant reed beds. Members noted that the application met the economic and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, health and disability, education, skills and training.

The application was approved.

2.12 Inspiring Young People Outreach Workshops (ENFL025)

A project for Enfield Lock Ward to provide after school sessions for young people. Members noted that the application met the economic and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, health and disability, education, skills and training.

The application was approved.

2.13 Lancing Gardens/Bexley Gardens/Perry Gardens Access Ramp (HAS025)

A project for Haselbury Ward to replace the existing steps to allow disabled people and pushchair users to access the footway. Members noted that the application met the economic and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities and environment.

The application was deferred to enable more information to be provided from Environment on the feasibility of the scheme.

2.14 Churchfield Animals (HAS029)

A project for Haselbury Ward to construct an animal and garden area at Churchfield Primary School. Members noted that the application met the economic and environmental wellbeing objectives and the following criteria:

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fairness for all, growth and sustainability, strong communities and environment.

The application was approved subject to the provision of evidence that the project will be available for general community use.

2.15 Tillotson Road No Cold Calling Zone (HAS030)

A project for Haselbury Ward for a no cold calling zone on Tillotson Road. Members noted that the application met the economic and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities and environment.

The costs were higher than previous schemes as new signs had to be purchased.

The application was approved.

2.16 St Demetrios Greek School Playground Resurfacing (HAS031)

A project for Haselbury Ward to provide additional works around the resurfacing of the school playground. Members noted that the application met the economic and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities and environment.

The application was approved.

2.17 2473 Squadron Air Training Corps Minibus (HILA008)

A project for Highlands Ward to provide a minibus for group activities. Members noted that the application met the social and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities and education, skills and training.

The application was approved.

2.18 Highlands School Minibus (HILA009)

A project for Highlands Ward to provide a donation towards a minibus for Highlands School. Members noted that the application met the social and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities and education, skills and training.

The application was deferred to find out if the school could provide the required funds.

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2.19 Boxers Lake Fish Refuge (HILA010)

A project for Highlands Ward to install two fish refuges in Boxers Lake and disabled access. Members noted that the application met the social and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities and education, skills and training.

This project had the support of the Parks Department and Enfield Anglers Association.

The application was approved subject to evidence of public consultation.

2.20 Ward Time Bank (HIWAY32)(UPED044)

A project for Enfield Highway and Upper Edmonton Wards to create a time bank for ward residents. Members noted that the application met the economic and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities and education, skills and training.

The application was deferred to enable further information to be provided on the workings of the scheme.

2.21 Youth Engagement and Support (HIWAY33)

A project for Enfield Highway Ward to provide youth outreach activities and support work. Members noted that the application met the economic and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities and education, skills and training.

Concern was expressed that no information had been provided on the proposals for the social enterprise scheme.

The application for £14,640 was approved but consideration of the £500 originally set aside for the development of the social enterprise scheme was deferred subject to further information being provided.

2.22 Enfield Highway Work Club (HIWAY34)

A project for Enfield Highway Ward to provide a job club adviser and equipment. Members noted that the application met the economic and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities and education, skills and training.

The application was approved.

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2.23 Houndsfield Animals (JUB026)

A project for Jubilee Ward to construct an animal and garden area at Houndsfield Primary School. Members noted that the application met the economic and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities and environment

The application was approved subject to provision of evidence that the project will open for general community use.

2.24 Alleygating on Chatsworth Drive (JUB027)

A project for Jubilee Ward to install alley gates on Chatsworth Drive. Members noted that the application met the economic and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities crime and environment

The application was deferred as it had not been signed by all three ward councillors.

2.25 Be All You Can Be (JUB028)

A project for Jubilee Ward for an outreach project with the Play Development Team. Members noted that the application met the economic and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, crime and environment

The application was deferred as it had not been signed by all three ward councillors.

2.26 Sports for All (JUB029)

A project for Jubilee Ward to provide youth diversion using sports. Members noted that the application met the economic and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, crime and environment

The application was deferred as it had not been agreed by all three ward councillors.

2.27 Football for Veterans (JUB030)

A project for Jubilee Ward to provide support for a veterans' football league. Members noted that the application met the economic and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, crime and environment

The application was deferred as it had not been agreed by all three ward councillors.

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2.28 Innovative Employment and Training Opportunities (LOED037)

A project for Lower Edmonton Ward to provide additional apprentice training opportunities. Members noted that the application met the social and economic wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, employment, education, skills and training and crime.

The application was deferred pending advice from Council Officers on the scheme.

2.29 Community Radio and TV Training (LOED038)

A project for Lower Edmonton Ward to provide media training for local young people. Members noted that the application met the social and economic wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, employment, education, skills and training and crime.

The application was deferred to enable further information to be provided on the costs particularly to consider the possibility of purchasing licences for Adobe Photoshop, and on the amounts for rent, telephone, training and travel.

2.30 Speech and Language Project (LOED041) (UPED040)

A joint project for Upper Edmonton and Lower Edmonton Wards to provide speech and language support for school children in Edmonton.

The application was not approved as the applicants had not provided evidence of consultation or demonstrated sufficient community need.

2.31 Helping Black and Ethnic Minority Groups to set up Small Businesses (LOED042)

A project for Lower Edmonton Ward to help Black and Ethnic Minority Groups to set up small businesses. Members noted that the application met the social and economic wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities and crime.

The application was deferred pending clarification on costings and the aims of the project.

2.32 Community Hub Furnishings (LOED043)

A project for Lower Edmonton Ward to refurbish the ECYPS Hub. Members noted that the application met the social and economic wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities and crime.

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The application was approved.

2.33 Open Studios and Autumn Arts Fair (PAL033)(WHMH018)

A joint project for Palmers Green and Winchmore Hill wards for an art trail and public opening of studios. Members noted that the application met the social and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities and environment.

Southgate Ward had originally put in for the project but had withdrawn due to lack of funds.

The application was approved.

2.34 Ponders End Junior Youth Club (PE028)

A project for Ponders End Ward for youth club activities for young people in the ward. Members noted that the application met the economic and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, education, skills and training and crime.

Alison Trew reported that the project would provide support for 8-13 year olds who were not covered by the Council's Youth Service. The activities had been chosen by the young people themselves

The application was approved.

2.35 Promoting Employability in Ponders End (PE029)

A project for Ponders End Ward to provide support for residents to improve their employability skills. Members noted that the application met the economic and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, education, skills and training.

Alison Trew reported that the project had been well supported and the money received last year had been well used.

The application was approved.

2.36 InterACTion (PE030)

A project for Ponders End Ward to provide an intergenerational community arts project. Members noted that the application met the economic and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, and crime.

The application was approved.

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2.37 Gifts for Friends (PE031)

A project for Ponders End Ward to provide employment for residents with learning disabilities. Members noted that the application met the economic and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, health and disability, education, skills and training.

This was a pilot which if successful could be taken up in other wards.

The application was approved.

2.38 Eastern Enfield Allotment Association Wildlife and Conservation Area (PE032)

A project for Ponders End Ward to develop and a wildlife and conservation area on the Ponders End Allotment site. Members noted that the application met the economic and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, education, skills and training and environment.

This project had the support of the Parks Department which would oversee it.

The application was approved.

2.39 Challenge and Change (PE033)

A project for Ponders End Ward to provide activities for young people. Members noted that the application met the economic and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, education, skills and training and crime.

The application was deferred pending provision of more detailed costings.

2.40 Lock to Lock Festival (PE034)

A project for Ponders End Ward to provide a community arts festival on the Ponders End Waterfront. Members noted that the application met the economic and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, education, skills and training.

The application was approved subject to evidence of community consultation.

2.41 Ponders End Festivals (PE023B)

Additional funding for the for Ponders End Ward project to run community festivals in the ward. Members noted that the application met the social and economic wellbeing objectives and the following criteria: fairness for all,

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growth and sustainability, strong communities, employment, education, skills and training and crime.

Bernie Rees and Martine Drake from the Ponders End Community Development Trust explained that the additional costs had arisen as a result on the plan to hold the two festivals back to back and from the decision to incorporate the Mela Festival into the plans. The Mela had not been part of the original application. The extra funding would cover a large stage which was needed for the Mela and extra security as the equipment would have to be left in place overnight. Extra funding had been sought elsewhere and Enfield Homes had provided £2,000 but the project was still £2,500 short. This was the amount requested from the fund.

The application was approved.

2.42 Open Studios and Autumn Arts Fair (SGT21)

A project for Southgate ward for an art trail and public opening of studios.

The application was withdrawn as there was not enough money left in the fund.

2.43 Arnos Park Social Enterprise Café (SGTG018)

A project for Southgate Green to provide equipment for the Arnos Park Café. Members noted that the application met the social and economic wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, education, skills and training, crime and environment.

Alison Trew reported that Parks had granted the café a lease and they were intending to purchase all the furnishings and equipment needed from another café which had recently closed. The money requested would pay for this. It was planned that the café would be a social enterprise supported by volunteers and work experience trainees.

Some concern was expressed that this had not been the intention in the original application. This would be checked.

The application was approved.

2.44 New River 400th Anniversary Celebrations (TOWN027)

A project for Town Ward to provide support for the New River 400th Anniversary Celebrations. Members noted that the application met the social and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities and environment.

Alison Trew reported that the applicants had confirmed that the festival would be open to all. A charge of £7.50 would be made for beer and roast beef.

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The application was approved.

2.45 St Michael's Green Play Area Fence (TOWN028)

A project for Town Ward to install a fence around St Michael's Green Play Area. Members noted that the application met the social and environmental wellbeing objectives and the following criteria: fairness for all, strong communities, crime and environment.

The application was approved subject to the fence specification meeting Parks Department standards.

2.46 Meet a Need with Christian Care Good Neighbour Scheme (TOWN029)

A project for Town Ward to run a good neighbour scheme.

The application was not approved as it did not meet the criteria for the fund. An application for a project that was on top of normal operations would be considered.

2.47 Oakthorpe School Security Measures (UPED035b)

Additional funding for the for Upper Edmonton Ward project for improved security and fencing at Oakthorpe School. Members noted that the application met the social and economic wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities and crime.

The cost of the fencing had been found to be more expensive than originally anticipated.

The application was approved.

2.48 Hermitage Lane Collapsible Bollards (UPED041)

A project for the Upper Edmonton Ward to install two collapsible bollards in Hermitage Lane. Members noted that the application met the social and economic wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities and crime.

The application was deferred pending the outcome of the consultation being carried out by the Council's Highway's Department.

2.49 Angel Edmonton - Tree Illuminations (UPED042)

A project for the Upper Edmonton Ward to install Christmas lighting in the Angel, Edmonton.

The application was withdrawn as alternative proposals had been put forward.

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2.50 Computer Equipment for the Air Training Corps (WMH018)

A project for the Winchmore Hill Ward to provide the squadron with computer/IT equipment. Members noted that the application met the social and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities and crime.

The application was approved subject to evidence that the equipment will be available for general community use.

Alternative Options Considered

That the projects were not considered and funding was not allocated, this would not be recommended as this will not support community engagement and will not allow residents the opportunity to further improve the local area in which they live and work.

DECISION

1. The Cabinet Sub Committee, following detailed consideration of the applications and the criteria, agreed that the following applications were suitable for funding from the Enfield Residents Priority Fund.

Ward	Project Title	Amount
Bowes (BOW042)	Evesham Road Street Party	£674
Bowes (BOW043)	Bowes and Bounds Connected	£500
Bowes (BOW044)	Fencing the Tile Green Community Green Space	£4,092
Chase (CHAS019)	The Four Hills Youth and Community Project	£31,416
Edmonton Green (EDM039b)	Lambs Festival – Additional Funding	£1,620
Edmonton Green and Upper Edmonton (EDM040) (UPED040)	PC Repair and Maintenance Training	£6,165 for each ward (£12,330 in total)
Edmonton Green (EDM037b)	Football United Me – Additional Funding to cover the cost of the Floodlighting	£500
Enfield Lock (ENFL024)	Albany Park Clean Up	£4,000
Enfield Lock (ENFL025)	Inspiring Young People Outreach Workshops	£6,000
Haselbury (HAS030)	Tillotson Road No Cold Calling Zone	£3,000
Haselbury (HAS031)	St Demetrios Greek School Playground – Additional Funding	£19,375

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Highlands (HILA008)	2473 Squadron Air Training Corps Minibus	£27,440
Enfield Highway (HIWAY33)	Youth Engagement and Support	£14,640*
Enfield Highway (HIWAY34)	Enfield Highway Work Club	£4,700
Lower Edmonton (LOED042)	Community Hub Furnishings	£1,000
Palmers Green & Winchmore Hill (PAL033), (WHMH018)	Open Studios and Autumn Arts Fair	£7,578 per ward (£15,156 in total)
Ponders End (PE028)	Ponders End Junior Youth Club	£5,000
Ponders End (PE029)	Promoting Employability in Ponders End	£12,000
Ponders End (PE030)	InterACTion	£8,000
Ponders End (PE031)	Gifts for Friends	£2,500
Ponders End (PE032)	Eastern Enfield Allotment Association Wildlife and Conservation Area	£5,000
Ponders End (PE023b)	Ponders End Festivals – Additional Funding	£2,500
Southgate Green (SGTG018)	Arnos Park Social Enterprise Café	£5,510
Town (TOWN027)	New River 400 th Anniversary Celebration	£1,690
Upper Edmonton (UPED035b)	Oakthorpe School Security Measures	£6,926

* £500 originally set aside in the budget for the development of the social enterprise scheme was deferred subject to further information on the social enterprise proposals.

2. The following applications were approved in principle, subject to listed conditions:

- Cockfosters Ward (CF015) Christ Church Community Fun Day - £775 subject to receiving a signature from the ward councillors.
- Haselbury Ward (HAS029) Churchfield Animals - £20,000 subject to the provision of evidence that the project will be available for general community use.
- Highlands Ward (HILA010) Boxers Lake Fish Refuge - £3,913 subject to evidence of public consultation.
- Jubilee Ward (JUB026) Houndsfield Animals - £22,000 subject to provision of evidence that the project will be available for general community use.

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- Ponders End Ward (PE034) - Lock to Lock Festival - £8,500 subject to evidence of community consultation.
 - Town Ward (TOWN028) - St Michael's Green Play Area Fence - £8,346 subject to the fence specification meeting Park's Department standards.
 - Winchmore Hill (WHM018) Computer Equipment for the Air Training Corps - £4,448 subject to evidence that the equipment will be available for general community use.
3. The following applications were deferred for consideration at a future meeting of the Sub Committee, to enable more information to be provided, before a decision was made:
- Bowes Ward (BOW045) Boundary Fields Green Gym was deferred to enable evidence of consultation and details on costings to be provided.
 - Bush Hill Park Ward (BUSH018) Continuation of Handy Person and Small Job Scheme was deferred as it had not been signed by ward councillors.
 - Haselbury Ward (HAS025) Lancing Gardens/Bexley Gardens/Perry Gardens Access Ramp was deferred to enable more information to be provided from Environment on the feasibility of the scheme.
 - Highlands (HILA009) Highlands School Minibus was deferred to find out whether or not the school could provide all the funds required.
 - Enfield Highway, Upper Edmonton (HIWAY32) (UPED044) Ward Time Bank was deferred to enable further information to be provided on the workings of the scheme.
 - Jubilee Ward (JUB027) Alleygating on Chatsworth Drive was deferred as the application had not been signed by all the ward councillors
 - Jubilee (JUB028) Be All You Can Be was deferred as the application had not been signed by all the ward councillors.
 - Jubilee (JUB029) Sports for All was deferred as the application had not been agreed by all the ward councillors.
 - Jubilee (JUB030) Football for Veterans was deferred as the application had not been agreed by all the ward councillors.
 - Lower Edmonton Ward (LOED037) Innovative Employment and Training Solutions deferred pending advice from Council Officers on the scheme.

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- Lower Edmonton Ward (LOED038) Community Radio and TV Training was deferred to enable further information to be provided on the costs, particularly to consider the possibility of purchasing licenses for Adobe Photoshop, and on the amounts for rent, telephone, training and travel.
 - Lower Edmonton Ward (LOED042) – Helping Black and Ethnic Minority Groups set up small businesses was deferred pending clarification on costings and the aims of the project.
 - Ponders End (PE033) Challenge and Change – was deferred pending provision of detail on the costings.
 - Upper Edmonton Ward (UPED041) Hermitage Lane Collapsible Bollards was deferred pending the outcome of the consultation being carried out by the Council's Highways Department.
4. The following applications were withdrawn by the ward councillors:
- Southgate Green Ward (SGT21) – Contribution to the Open Studios and Autumn Arts Fair Project, as there was not enough money left in the Southgate Green Ward fund.
 - Upper Edmonton (UPED042) Angel Edmonton – Tree Illuminations as alternative proposals had been put forward.
5. The following applications were not approved:
- Lower Edmonton, Upper Edmonton (LOED041) (UPED040) Speech and Language Project as the applicants had not provided evidence of consultation or demonstrated sufficient community need.
 - Town (TOWN029) Meet a Need with Christian Care Good Neighbour Scheme as it did not meet the criteria for the fund.
6. The Chair of the Sub Committee be given delegated authority to provide final project approval in cases where applications are agreed in principle subject to certain conditions, and in these conditions have been met.

Reason: The projects submitted had been proposed and developed by the local people of Enfield, to help improve the social, economic or environmental well being by tackling local need and deprivation. The projects all support the Council's vision of making Enfield a better place to live and work, delivering fairness for all, growth and sustainability and strong communities.

5

MINUTES OF THE MEETING HELD ON 11 JULY 2013

1. Minutes of the Meeting held on 11 July

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The minutes of the meeting held on 11 July 2013 were agreed as a correct record.

2. Matters Arising

2.1 Call in – the Chair reported that the decision taken at the last meeting, in relation to the application for additional funds for the Gallery Fore Community Project (EDM036) had been called in. It was discussed at an Overview and Scrutiny Committee Call in Meeting held on 7 August 2013. The original decision was confirmed. The Chair thanked Alison Trew and Joanne Stacey for their work on this.

2.2 Update on Approved Projects – the Chair requested a paper for the October meeting of the Committee, updating them on project progress and including financial information (including VAT) on the projects provided by Council departments.

For the next meeting an officer from Environment would be invited to discuss projects being carried out by the Environment Department. The Chair would also write to the Director of Environment about the work being carried out by his department.

6

DATES OF FUTURE MEETINGS

To note the dates agreed for future meetings of the Sub Committee:

- Thursday 12 September 2013
- Thursday 10 October 2013
- Thursday 7 November 2013
- Thursday 5 December 2013
- Thursday 16 January 2014
- Thursday 6 February 2014
- Tuesday 4 March 2014 (previously scheduled for Thursday 6 March)
- Thursday 3 April 2014

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ENFIELD RESIDENTS PRIORITY FUND CABINET SUB-COMMITTEE - 12.9.2013

**MINUTES OF THE MEETING OF THE ENFIELD RESIDENTS PRIORITY FUND
CABINET SUB-COMMITTEE
HELD ON THURSDAY, 12 SEPTEMBER 2013**

COUNCILLORS

PRESENT Christine Hamilton, Achilleas Georgiou and Bambos Charalambous (Chair)

ABSENT Chris Bond

OFFICERS: Peter Doherty (ERPF Administrator), Antonia Makanjuola (Senior Lawyer), Joanne Stacey (Performance and Information Manager), Alison Trew (Head of Corporate Policy and Performance), Bob Griffiths (Assistant Director - Planning, Highways & Transportation) and Shanthy Gunsekera (Project Manager - Environment) Penelope Williams (Secretary)

1

WELCOME AND APOLOGIES

The Chair welcomed everyone to the meeting. Apologies for absence were received from Councillor Bond.

2

DECLARATION OF INTERESTS

Councillors Georgiou and Charalambous declared non pecuniary interests in applications in their wards.

Councillor Charalambous declared non pecuniary interests in Palmers Green Ward applications. (PAL034)

Councillor Georgiou declared a non pecuniary interest in the Bowes Ward application. (BOW045)

3

URGENT ITEMS

NOTED the reports listed on the agenda had been circulated in accordance with the requirements of the Council's Constitution and the Local Authorities (Executive Arrangements) (Access to Information) (England) Amendment Regulations 2002. There were no urgent items.

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4

ENVIRONMENT'S ENFIELD RESIDENTS PRIORITY FUND PROJECTS - PROGRESS TO DATE (2011-2013)

The Sub Committee received a report listing all the Enfield Residents Priority Fund projects that had been carried out by the Council's Environment Department.

Shanthy Gunsekera (Programme Manager Environment) and Bob Griffiths, (Assistant Director Planning Highways and Transportation) presented the information to the Committee.

NOTED

1. Sixty projects had already been completed with a further 50 in progress.
2. Key milestones were in place for every project and were being regularly tracked.
3. Projects involving CCTV cameras including BOW006, PE005, UPED012, BOW034, HAS021, PAL024, EPED031 had all been delivered, but had money left in the budgets to cover maintenance costs, which had not yet been spent. Maintenance had not cost as much as expected and so there was enough money to fund further years. Councillor Georgiou asked for a report analysing the effectiveness of all the CCTV cameras installed through the Enfield Residents Priority Fund
4. Speed bumps had been installed in Beale Close (BOW007) but there had been delays in the consultation, which Enfield Homes had been due to carry out on the bike storage area.
5. Councillor Georgiou requested a report from Paul Davey (Joint Chief Operating Officer) at Enfield Homes explaining what had caused the delays on the Beale Close Bike Storage Area, how it had been dealt with, including an end date for completion as well as the reason behind the delays on the other projects involving Enfield Homes – SOUB001 and SOUB014.
6. Refurbishment of Noticeboards Dryden Road/Queen Anne's Place (BUSH006) had been unnecessarily delayed, but a new project manager had now taken over the project.
7. The Children's Play Area, Trent Park (CF002), Hertford Road Hanging Baskets (HILA002), Meadway and Linden Way Vehicle Activated Signs (SGT006), Weir Hall Speed Sign (UPED007), Willow Estate No Cold Calling Zone (TOWN024) projects have been completed and are due to be invoiced.

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8. Replacing the play equipment at Boxers Lake Playground (HILA002, HILA006) had been delayed due to procurement issues. Tenders are now to be assessed and installation will take place by the end of November 2013. More details would be provided for the next meeting.
9. Additional Seating for Tatem Park (PAL001) had been delayed due to admin issues.
10. Palmers Green Triangle Landmark Clock (PAL005) had been delayed because of uncertainty over proposals for changes to the road layout. It had now been decided that work would start, the toilets would be blocked off, planters provided and the clock installed, but nothing would be done which would compromise the new road scheme if this was approved.
11. A new project manager had now taken on the Vehicle Activated Sign in the Fairway (PAL012). Councillor Charalambous agreed to provide the applicants contact details.
12. Ayley Croft Cycle Parking (SOUB001) was delayed due to Enfield Homes.
13. Enfield Playing Fields Green Gym and Play Area (SOUB004). The green gyms had been delayed in order to obtain a discount, when ordering them together, but this one was now in place and the others would follow.
14. The Arnos Park Café (SGTG005) project was progressing. An update had been received at the last meeting.
15. Warwick Road Traffic Calming (BOW032, BOW039) were being progressed together. A recent public meeting had been held to discuss the proposals.
16. Work on the New River Crossover Speed Table (BOW033) is due to begin in November 2013.
17. The Warwick Road Traffic Survey (BOW038) had been undertaken. It was cost less than expected and a surplus of £2,500 was likely.
18. A leaflet on the outcomes from the Grenoble Gardens Traffic Survey (BOW038) was still to be produced, but the survey was complete.
19. Wheels for All Disabled Cycle Project (PE025, HIWAY028) had been delayed two weeks because of the weather.
20. Work was taking place with the applicant to resolve planning matters around the Albany Pavillion Community Centre (ENFL014).

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21. Local residents had expressed concern about the Turkey Brook Clean Up (ENFL017) project as they felt that the work carried out had made no difference. The vegetation was very overgrown and unsightly and there was persistent low level flytipping. A meeting with the residents had been arranged to discuss the issues. The Environment Agency were responsible for the upkeep of the Turkey Brook and the Council for parts of the embankment.
22. The Grangeway Pedestrian Crossing Refuge (GRA005) project had been redesigned and a further consultation with residents taken place.
23. Questions were raised about the original quotation for the St Demetrios School Playground Resurfacing (HAS022, JUB017). Additional works had been requested and Bob Griffiths agreed to provide a written note explaining the rationale behind the changes.
24. Planning permission for the Palmers Greenery (PAL015) had been submitted.
25. On the Crime Deterrent Signage (PAL023) project, the officer in charge had been in contact with the applicant to discuss requirements.
26. The Ayley Croft Play Area (SOUB014) was another project which had been delayed by Enfield Homes, but the evaluation of the consultation returns was now complete and work was due to start in October 2013.
27. Work on the Bush Hill Park Green Gym (SOUB016) had begun and was due to be completed in October 2013.
28. Cecil Avenue Tree Planting (SOUB021) would take place during the planting season.
29. The Grovelands Park Green Gym (SGT012) would be installed after Bush Hill Park.
30. It is unclear whether the tender process for the Jubilation of Minchenden Oak Gardens (SGTG008) has been completed.
31. Environment were waiting for wetter weather to enable the tree planting and grass verge work to be completed for the Churchbury Lane Street Scene Improvements (TOWN015).
32. Extra funding to provide the 7-8 trees on Inverness Avenue (TOWN020) had been requested from the Priority Fund.
33. Work started this week on the Holmesdale Tunnel Open Space Project (TST037). It had been delayed due to problems with the manufacture of the fencing but was due for completion in October 2013.

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34. The Enhancing the Local Environment Teams (ENFL021,JUB019, PE026, SOUB023,TST040) had started the extra work.
35. New project officers were now in place and work should proceed more quickly.
36. Bob Griffiths and Shanthi Gunesequera would be invited back to the December Committee meeting to update on progress. An update on the Turkey Brook Clean Up (ENFL017) project would be provided for the next meeting.
37. At the next meeting a financial update would be provided on all projects, ward by ward with a balance column including information on monies spent in each year, any carried forward and any underspends, with reasons why the money is unaccounted for.
38. In finance terms projects were not judged complete until the invoices had been paid.

5

APPLICATIONS TO THE FUND

Councillor Bambos Charalambous introduced the report of the Chief Executive (No.74) presenting the applications that had been formally submitted up to 22 August 2013 for the Enfield Residents Priority Fund 2013-14.

Joanne Stacey, Performance and Information Manager, presented the report to members.

NOTED

1. The summary of the applications received as detailed in Appendix A to the report:
2. Members considered each of the applications in detail, as follows:

2.1 Boundary Fields Green Gym (BOW045)

A project for Bowes Ward to install a green gym in Boundary Fields. Members noted that the application met the social and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities and environment.

The application was approved.

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2.2 Continuation Handyperson and Small Jobs Scheme (BUSH018)

A project for Bush Hill Park Ward to continue the handyman scheme. Members noted that the application met the social and economic wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities and educational, skills and training.

The application was deferred as it had not been signed by all the ward members.

2.3 Active Age (EDM042)

A project for Edmonton Green Ward to set up a lunch club for elderly people. Members noted that the application met the social and economic wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities and educational, skills and training and crime.

The application was deferred as it had not been signed by all the ward councillors.

2.4 Christmas Lights for the Community (GRA009)

A project for Grange Ward to provide festive lights for the area around the Green Dragon Pub to Masons Corner.

The application was withdrawn by the ward councillors.

2.5 Gate the Footpath (GRA008)

A project for Grange Ward to install gates on the public footpath between Wades Hill and Green Dragon Lane to prevent crime and anti-social behaviour. Members noted that the application met the social and environmental wellbeing objectives and the following criteria: fairness for all and strong communities.

The application was deferred pending the introduction of a Community Safety Unit Policy on gated footpaths.

2.6 Lancing Gardens/Bexley Gardens/Perry Gardens Access Ramp (HAS025)

A project for Haselbury Ward to replace the existing steps to allow disabled people and pushchair users to access the footway.

The application was withdrawn.

2.7 Highlands School Minibus (HILA009)

A project for Highlands Ward to provide a donation towards a minibus for Highlands School. Members noted that the application met the social and

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environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities and education, skills and training.

Members were assured that the minibus would be available for community use. The school and the Parents Association had agreed to each provide half of the remaining cost. The minibus would be hired to a local care home at cost.

The application was approved.

2.8 Ward Time Bank (HIWAY32)(UPED044)

A joint project for Enfield Highway and Upper Edmonton Wards to create a time bank for ward residents. Members noted that the application met the economic and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities and education, skills and training.

The application was deferred for more information.

2.9 Houndsfield Animals (JUB026)

A project for Jubilee Ward to construct an animal and garden area at Houndsfield Primary School. Members noted that the application met the economic and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities and environment

Subsequent to approval at the last meeting of the Committee, it had come to light that this application had not been signed off by all three ward councillors, as previously thought. It was therefore agreed that approval should be withdrawn, as the application did not meet the fund criteria.

2.10 Alleygating on Chatsworth Drive (JUB027)

A project for Jubilee Ward to install alley gates on Chatsworth Drive. Members noted that the application met the economic and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities crime and environment

The application was deferred as it had not been signed by all three ward councillors.

2.11 Be All You Can Be (JUB028)

A project for Jubilee Ward for an outreach project with the Play Development Team. Members noted that the application met the economic and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, crime and environment

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The application was deferred as it had not been signed by all three ward councillors.

2.12 Sports for All (JUB029)

A project for Jubilee Ward to provide youth diversion using sports. Members noted that the application met the economic and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, crime and environment

The application was deferred as it had not been agreed by all three ward councillors.

2.13 Football for Veterans (JUB030)

A project for Jubilee Ward to provide support for a veterans' football league. Members noted that the application met the economic and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, crime and environment

The application was deferred as it had not been agreed by all three ward councillors.

2.14 Innovative Employment and Training Opportunities (LOED037)

A project for Lower Edmonton Ward to provide additional apprentice training opportunities. Members noted that the application met the social and economic wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, employment, education, skills and training and crime.

The application was deferred as the extra financial information requested had not been provided by the applicants.

2.15 Community Radio and TV Training (LOED038)

A project for Lower Edmonton Ward to provide media training for local young people. Members noted that the application met the social and economic wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, employment, education, skills and training and crime.

Revised costings had been submitted for industry standard equipment.

The application was approved.

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2.16 Helping Black and Ethnic Minority Groups to set up Small Businesses (LOED042)

A project for Lower Edmonton Ward to help Black and Ethnic Minority Groups to set up small businesses. Members noted that the application met the social and economic wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities and crime.

Any benefit advice provided would be tailored to help the self-employed clients with their benefits.

The application was approved.

2.17 Christmas Lights for the Community (PAL034)

A project for Palmers Green Ward to provide festive lights for Palmers Green Town Centre. Members noted that the application met the social and economic wellbeing objectives and the following criteria: fairness for all and strong communities.

The application was deferred for more information about the use by different religious groups and to clarify information received from the lighting contractor.

2.18 Challenge and Change Activities for Young People (PE033)

A project for Ponders End Ward to provide activities for young people. Members noted that the application met the economic and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, education, skills and training and crime.

A revised budget had been provided.

The application was approved.

2.19 Radio Presenting, DJ'ing and Qualifications for All

A project for Southbury Ward to help young people gain qualifications and offer long term volunteering opportunities. Members noted that the application met the social and economic wellbeing objectives and the following criteria: fairness for all, strong communities, employment, education, skills and training and crime.

The application was approved.

2.20 Christmas Lights for the Community (PAL034)

A project for Southgate Ward to provide festive lights for Southgate Green Town Centre.

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The application was withdrawn by ward councillors.

2.21 Inverness Avenue Trees Additional Funding (TOWN020B)

Additional funding for the previously approved scheme to plant trees in Inverness Avenue. Members noted that the application met the environmental wellbeing objective and the following criteria: fairness for all, strong communities and environment.

The original scheme had been for 8 trees but there was only enough funding for 6. Therefore extra funding was required to enable the project to be completed.

The application was approved.

2.22 Hermitage Lane Collapsible Bollards (UPED041)

A project for the Upper Edmonton Ward to install two collapsible bollards in Hermitage Lane. Members noted that the application met the social and economic wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities and crime.

The application was deferred pending the outcome of the consultation being carried out by the Council's Highways Department.

2.23 Woodcroft Wildspace Covered Learning Area and Rain Water Recycling (WHMH021)

A project for Winchmore Hill Ward to further enhance the facilities of the Woodcroft Wildspace Covered Learning Area including rain water recycling facilities. Members noted that the application met the environmental wellbeing objective and the following criteria: strong communities and environment.

The application was approved.

2.24 Palmers Green Alleygating Applications

It was noted that the three Palmers Green Alleygating applications PAL026, PAL027 and PAL028 had all been funded from elsewhere; the funding allocated for these projects had therefore been put back in the ward funds and could now be used for other ward projects.

Alternative Options Considered

That the projects were not considered and funding was not allocated, this would not be recommended as this will not support community engagement and will not allow residents the opportunity to further improve the local area in which they live and work.

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DECISION

1. The Cabinet Sub Committee, following detailed consideration of the applications and the criteria, agreed that the following applications were suitable for funding from the Enfield Residents Priority Fund.

Ward	Project Title	Amount
Bowes (BOW045)	Boundary Fields Green Gym	£20,000
Highlands (HILA009)	Highlands School Minibus	£12,000
Lower Edmonton (LOED038)	Community Radio and TV Training	£9,890
Lower Edmonton (LOED042)	Helping Black and Ethnic Minority Groups to set up Small Businesses	£12,184
Ponders End (PE033)	Challenge and Change	£3,000
Southbury (SOUB025)	Radio, Presenting, DJing and Qualifications for All	£7,700
Town (TOWN020B)	Inverness Avenue Trees Additional Funding	£429
Winchmore Hill (WMH021)	Woodcroft Wildspace Covered Learning Area and Rain Recycling	£3,400

2. The following applications were deferred, for consideration at a future meeting of the Sub Committee, to enable more information to be provided, before a decision was made:
- Bush Hill Park (BUSH018) Continuation of Handyperson and Small Job Scheme was deferred as it had not been signed by all the ward councillors.
 - Edmonton Green (EDM042) Active Age was deferred as it had not been signed by all the ward councillors.
 - Grange (GRA008) Gate the Footpath was deferred pending the introduction of the Community Safety Unit Policy on gated footpaths.
 - Enfield Highway and Upper Edmonton (HIWAY32) (UPED044) Ward Time Bank was deferred for more information.
 - Jubilee Ward (JUB027) Alleygating on Chatsworth Drive was deferred as the application had not been signed by all the ward councillors
 - Jubilee (JUB028) Be All You Can Be was deferred as the application had not been signed by all the ward councillors.
 - Jubilee (JUB029) Sports for All was deferred as the application had not been agreed by all the ward councillors.

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- Jubilee (JUB030) Football for Veterans was deferred as the application had not been agreed by all the ward councillors.
 - Lower Edmonton Ward (LOED037) Innovative Employment and Training Solutions deferred as the extra financial information requested had not been provided by the applicants.
 - Palmers Green (PAL034) Christmas Lights for the Community was deferred for more information about the use by different religious groups and to clarify information received from the lighting contractor.
 - Upper Edmonton Ward (UPED041) Hermitage Lane Collapsible Bollards was deferred pending the outcome of the consultation being carried out by the Council's Highways Department.
3. The following applications were withdrawn by ward councillors:
- Grange (GRA009) Christmas Lights for the Community.
 - Haslebury (HAS025) Lancing Gardens/Bexley Gardens/Perry Gardens Access Ramp.
 - Southgate (SGT022) Christmas Lights in the Community.
4. Subsequent to approval at the last meeting of the Committee, it had come to light that the Jubilee Ward (JUB026) Application Houndsfield Animals, had not been signed off by all three ward councillors, as previously thought. It was therefore agreed that approval should be withdrawn, as the application did not meet the fund criteria.
5. The Chair of the Sub Committee be given delegated authority to provide final project approval in cases where applications are agreed in principle subject to certain conditions, and in these conditions have been met.

Reason: The projects submitted had been proposed and developed by the local people of Enfield, to help improve the social, economic or environmental well being by tackling local need and deprivation. The projects all support the Council's vision of making Enfield a better place to live and work, delivering fairness for all, growth and sustainability and strong communities.

6

MINUTES OF THE MEETING HELD ON 22 AUGUST 2013

1. Minutes of the Meeting held on 22 August 2013

The minutes of the meeting held on 22 August 2013 were agreed as a correct record.

ENFIELD RESIDENTS PRIORITY FUND CABINET SUB-COMMITTEE - 12.9.2013

2. Matters Arising

Councillor Georgiou requested a finance report for the next meeting which would show how much of the fund money had been spent in house, within the council.

7

DATES OF FUTURE MEETINGS

To note the dates agreed for future meetings of the Sub Committee:

- Thursday 10 October 2013
- Thursday 7 November 2013
- Thursday 5 December 2013
- Thursday 16 January 2014
- Thursday 6 February 2014
- Tuesday 4 March 2014 (previously scheduled for Thursday 6 March)
- Thursday 3 April 2014

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LOCAL PLAN CABINET SUB-COMMITTEE - 11.9.2013**MINUTES OF THE MEETING OF THE LOCAL PLAN CABINET SUB-COMMITTEE
HELD ON WEDNESDAY, 11 SEPTEMBER 2013****COUNCILLORS**

PRESENT Del Goddard (Cabinet Member for Business and Regeneration) and Chris Bond (Cabinet Member for Environment)

ABSENT Achilleas Georgiou (Deputy Leader) and Ahmet Oykener (Cabinet Member for Housing)

CO-OPTED

OFFICERS: Neil Rousell (Director of Regeneration, Leisure & Culture), Paul Walker (Assistant Director, Regeneration, Planning & Programme Management) and Joanne Woodward (Planning Policy Team Leader), Metin Halil (Secretary)

7**APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Ahmet Oykener and Achilleas Georgiou.

8**DATE OF NEXT MEETING****9****DECLARATION OF INTERESTS**

There were no declarations of interest.

10**URGENT ITEMS**

NOTED that the reports listed on the agenda had been circulated in accordance with the requirements of the Council's Constitution and the Local Authorities (Executive Arrangements) (Access to Information and Meetings) (England) Regulations 2012, with the exception of the following report:

Report No.75 – Enfield's Local Development Scheme 2013-16.

These requirements state that agendas and reports should be circulated at least 5 clear days in advance of meetings.

AGREED that the report be considered at this Sub Committee meeting.

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11

ENDORSEMENT OF UPPER LEE VALLEY OPPORTUNITY AREA PLANNING FRAMEWORK

Councillor Del Goddard (Cabinet Member for Business and Regeneration) introduced the report of the Director of Regeneration, Leisure and Culture (No.71). This report seeks endorsement from the Local Plan Cabinet Sub-Committee, that the Upper Lee Valley Opportunity Area Planning Framework be endorsed and that following adoption by the GLA, the Opportunity Area Planning Framework is now a material planning consideration.

NOTED

1. Members agreed to endorse the upper Lee Valley Opportunity Area Planning Framework.
2. As set out in the London Plan, planning authorities will be expected to give planning weight to this Framework when preparing local planning documents, and to refer to, and take account of, the guidance when considering planning applications.
3. The Committee and Officers were extremely pleased with the document and thanked all officers for their hard work with the GLA to produce the document.

Alternative Options Considered:

1. None considered. Endorsement of the Upper Lee Valley Opportunity Area Planning Framework is the appropriate option, given the significant collaboration and engagement in producing the Framework.
2. As set out in the London Plan, planning authorities will be expected to give planning weight to this document when preparing planning documents, and to refer to and take account of the guidance when considering planning applications.
3. Having an adopted and comprehensive planning framework for the area provides a basis for setting area specific policies by which decisions on development can be guided. This is essential to support the Council's regeneration programme, particularly in light of on-going, as well as future investment opportunities.

Decision: Local Plan Cabinet Sub-Committee

1. Agreed that the Upper Lee Valley Opportunity Area Planning Framework be endorsed.
2. Agreed that following adoption by the GLA, it to be noted the Opportunity Area Planning Framework is now a material planning consideration.

Reason: As detailed above under 'Alternative Options' at paragraphs 1,2 and 3.

(Non – Key)

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12

EQUALITIES IMPACT ASSESSMENT, SUSTAINABILITY APPRAISAL, AND MINOR CHANGES TO THE MERIDIAN WATER MASTERPLAN TO SUPPORT ENFIELD'S LOCAL PLAN

Councillor Del Goddard (Cabinet Member for Business and Regeneration) introduced the report of the Director of Regeneration, Leisure and Culture (No.73). This report seeks authorisation for the Cabinet Member for Business and Regeneration to agree the publication of the Sustainability Appraisal, Equalities Impact assessment, and any minor amendments to the Masterplan prior to publication.

NOTED

1. Members agreed the endorsement of the Sustainability Appraisal, Equalities Impact assessment, and minor amendments to the Masterplan.
2. The reports and appendices had gone through despite the prospect of a judicial review of the Masterplan.
3. Officers reported the decision that was taken and the action the Leader of the Council had taken, also approved the minor changes to the Meridian Water Masterplan document that were authorised at the last sub-committee meeting on Wednesday 3 July 2013.

Alternative Options Considered: None considered.

Decision: Local Plan Cabinet Sub-Committee

1. Agreed that the decision taken by the Leader of the Council, in the absence of the Lead Member for Business and Regeneration, be noted.

Reason: Preparation of the Sustainability Appraisal/Strategic Environmental Appraisal and Equalities Impact Appraisal are respectively regarded as best practise and necessary to address statutory requirements.

(Non – Key)

13

NORTH EAST ENFIELD AREA ACTION PLAN - PROGRESS UPDATE

Councillor Del Goddard (Cabinet Member for Business and Regeneration) introduced the report of the Director of Regeneration, Leisure and Culture (No.72). The report seeks to update the progress on the North East Enfield Area Action Plan.

NOTED

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1. This was the next major action plan which will provide a framework for regeneration and investment in the area.
2. There had been a consultation document that re-ignited the North East Area Action Plan, last year followed by a very extensive consultation. Officers also followed debate at the North East Area Forum. School children from the academy also did a project on the action plan.
3. This report provided an update from the responses received from the consultation which were quite positive.
4. The key issues were around the transport network, particularly the Northern Gateway access Package, which was an item that would need to be continued in the final version of the document. These would need to be addressed as some of these issues concern the north east of the borough.
5. A tri-borough group had been set up between Epping Forest District Council, Broxbourne District Council and the London Borough of Enfield to have discussion around the key issues of the plan and to understand the concerns of the District Council's which are about the knock on effect of traffic flow in an already congested area.
6. Officers had been involved in a procurement process to appoint specialist consultants to complete this work for the Council. Consultants had now been appointed to complete the document.
7. Officers expect the final version draft submission to be prepared for the end of the year and then to come back to Committee for approval before it is submitted for its final stage of consultation.

Decision: Local Plan Cabinet Sub-Committee:

1. Agreed that the report be endorsed and noted.

(Non-Key)

14

ENFIELD'S LOCAL DEVELOPMENT SCHEME 2013 - 2016

Councillor Del Goddard (Cabinet Member for Business and Regeneration) introduced the report of the Director of Regeneration, Leisure and Culture (No.75). The report seeks the approval of the Local Plan Cabinet Sub Committee of the draft Local Development Scheme which sets out the programme for the preparation of Enfield's Local Plan for the period 2013-2016.

NOTED

1. The report provides an update of the Local Development Scheme (LDS). The scheme contains a three year rolling programme of local plan work and documents that will be produced and arrangements for the production, timetable, public consultation programme, project management, decision making procedures, level of resources and a required evidence base to support these documents.

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2. There had been many changes since the last LDS was approved in 2011 and at a national level there had been changes to the planning system with the publishing of the National Planning Policy Framework (NPPF) which has highlighted the need for Local Authorities to keep their local plan up to date and comprehensive. In the absence of an up to date and comprehensive local plan, development decisions would be taken in support of a development whether the Local Authority supported it or not.
3. Other key changes that have happened, include the Localism Act that has introduced a new type of plan called the neighbourhood plan. There has been some interest, for this new plan, across London and some interested groups were talking to the Council about the plan. There was a need to set aside resources to support these local plans going forward.
4. Much of the Local Plan Programme was already underway and some planning documents were well advanced and coming to the end of their production period and into adoption including the Development Management Document, which is in its final stage of consultation before submission to the Secretary of State for examination and the North Circular Road Area Action Plan which has recently been submitted to the Secretary of State for the examination process. The Community Infrastructure Levy along with other documents would be examined next year.
5. The Local Development documents are all set out on page 15 of the schedule.
6. The Chair stated that it was important to widely communicate and circulate Enfield's Local Development Schemes to other authorities so they understand the context and are aware of time frames. Officers' would be publicising the schemes on the Council's web pages as well as holding regular meetings with other planning authorities.
7. The Chair thanked officers' for their hard work in ensuring that all the administration documents and processes were clear.

Alternative Options Considered: The proposed local plan programme includes the appointment of external specialist contractors to work alongside the in house planning team to bring forward projects. This is considered to be necessary to speed up plan preparation. Alternative options include the appointment of more staff in house rather than external contractors or reprogramming some projects to the medium term.

RECOMMENDED TO CABINET

That the Local Plan Cabinet Sub Committee:

1. Agreed to approve the draft Local Development Scheme (2013-2016) set out in Annex 1 for submission to the Mayor of London.
2. Recommend to Cabinet that appropriate provision be made in the Council's medium term financial plan to enable the local plan programme set out in the Local Development Scheme to be delivered from 2015/16 onwards.

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3. Agreed that in the event that the Mayor of London does not direct any changes or only those of a minor nature to the draft Local Development Scheme (LDS), the Cabinet Member for Business and Regeneration be authorised to formally bring the LDS into effect. Changes of a substantive nature will be reported back to the Local Plan Cabinet Sub-Committee for consideration.

Reason: An up to date local plan is critical to ensure new development in the borough will be of the type, quality and location to deliver corporate objectives. Statutory planning frameworks are particularly important for areas of the borough which are subject to a range of development pressures. The subsequent publication of the NPPF and CIL regulations makes it even more important for local plans to be in place to guide development decisions in the Council's priority areas and to support regeneration and housing renewal programmes. Additional funding will enable the appropriate resourcing of the Council's Local Plan preparation functions and will ensure the timely delivery of statutory planning frameworks to underpin regeneration delivery.

(Key Decision KD – Reference No. 3690)

**15
MINUTES**

AGREED that the minutes of the Local Plan Cabinet Sub-Committee held on 3 July 2013, be confirmed and signed by the Chairman as a correct record.